



DAYANAND COLLEGE OF COMMERCE, LATUR

Academic Year-2025-26



Functional Committees

Academic Committees				
Sr. No.	Dept./ Committee/ Cell	In-charge	Members	Activities (SOP)
1	IQAC	Dr. B. T. Chavan	Dr. L.N. Soni	NAAC, UGC, AISHE, RUSA (PM-USHA), MIS, NIRF & Different Audits, Conferences, Workshops, Seminars (For Teaching & Administrative Staff)
			Dr. A.S. Bhanji	
			Dr. Q.N. Shaikh	
			Mr. P.S. Mundada	
			Mr. L.S. Shendage	
			Ms. S. I. Shaikh	
			Ms. Nikita Pune	
2	Commerce Department	Dr. M. S. Ashtekar	All Teachers from respective departments	3 Active MoU's from Each Dept. Admission to Time Table, T-Pad, T-Plan, 10 Certificate Courses (Covering 50% Students) Induction Programme, Seminars & Brain Storming Sessions, Parents Meet, Teachers feedback from Students
3	BCA Department	Mr. S. V. Swami		
4	BBA Department	Dr. V. B. Satpute		
5	Departments of Languages	Dr. P. M. Mannikar	English	1 MoU Each, Literary Association, Guidance Programmes, Certificate Courses, Essay, Debate, Elocution Competitions
		Dr. G. R. Lahane	Marathi	
		Dr. S. T. Umate	Hindi	
6	Computer Application	Miss. M. V. Patane	Ms. S.S. Shinde	Admission to Respective Programmes, Counselling, 1 MoU from each Programme, Yearly 2 activities
			Ms. K.V. Pachange	
7	Foreign Trade	Dr. R. N. Gilda	Mr. S.S. Sharma	
			Ms. S. P. Chikate	
8	Banking & Insurance	Dr. A. S. Bhanji	Ms. L. M. Jadhav	
			Mr. A. S. Chavan	
9	Management & Entrepreneurship	Mr. A. S. Chavan	Ms. S. I. Shaikh	
			Ms. A.W. Kulkarni	
10	Accounting & Taxation	Dr. L. N. Soni	Mr. A. K. Pawar	
			Ms. A.A. Kamble	
11	Value Education (GVSP)	Mr. M. K. Rathod	Dr. M.V. Kulkarni	Run Value educational courses like GVSP and others
			Ms. A.N. Bansode	
12	NEP	Dr. B. R. Dayma	Dr. M. S. Ashtekar	Effective Implementation of NEP-2020
			Mr. S. V. Swami	
			Dr. V. B. Satpute	

13	Staff Academy	Dr. K. S. Biyani	Mr. D.J. Shaikh	Organise Guidance program for staff, Organise research presentations from staff members
			Mr. N. V. Patil	
			Ms. S.N. Patel	
14	Staff Secretary	Dr. V. P. Varma	Mr. S. V. Swami	Collection of fund from staff for felicitation and gift
15	Skill Development Centre (SEC, Tally, MKCL)	Mr. S. S. Sharma	Dr. M.V. Kulkarni	2 MoUs, Run Skill developmental activities and courses
			Mr. A.K. Pawar	
			Ms. M.V. Patne	
			Ms. P.D. Bhosale	
16	Feedback (Syllabus)	Dr. B. G. Kalambe	Dr. K.D. Ausekar	Feedback from Students, Teachers, Alumni, Employer (Analysis & Action)
			Ms. K.R. Patil	
			Ms.M.V.Patne	
			Ms. Snehal Patil	
17	Attendance Committee	Dr. P. P. Varma (B. Com & M. Com)	Mr. A. V. Rajurwar	Blank Attendance Sheet Distribution, Collection of Filled Attendance Sheets
			Ms. A.W. Kulkarni	
			Ms. L.R. Pawar	
		Mr. N. V. Patil (BCA)		
		Ms. Snehal Patil (BBA)		
18	Internal Examination	Dr. B. R. Dayma (B. Com & M. Com)	Dr. R.N. Gilda	Conducting Semester wise Internal Exam, Policy for Assignment & Seminars, Arrangement of Remedial Exams
			Ms. A.N. Bansode	
			Mr. S. S. Sharma	
			Mr. P.S. Bharadiya	
		Mr. L.S. Shendge (BCA)		
		Mr. P. S. Mundada (BBA)		
19	University Examination	Dr. M. S. Ashtekar	Dr. L.N. Soni	Conducting Semester wise University Exam, Proper record Keeping, Grievance Redressal
			Mr. S.S. Sharma	
			Ms.D.V. Sharma	
			Mr. A. V. Rajurwar	
			Mr. P.P. Patil	
	D-Cap	Dr. S. T. Umate	Mr. L.S. Shendage	Answer Book Assessment
20	Slow Learners Cell (Remedial Coaching)	Dr. K. S. Biyani	Ms. L.R. Pawar	Procure list of slow learners, Problem Solving Sessions, Prepare plan for remedial classes & Execute
			Ms. N. S. Waghmare	
			Ms. S.N. Patel	
21	Advanced Learners Cell (NPTEL Courses & Verve Event)	Dr. A. S. Bhanji (NPTEL-SPOC)	Mr. D.J. Shaikh	Procure list of Advanced learners, Prepare plan for Advanced Learning & Execute, Promote Teachers for Mentorship, Promote Students to Join Courses
			Dr. L. N. Soni	
			Ms. A.A. Kamble	
			Mr. P.P. Patil	
			Mr. P.S. Mundada	

22	Industrial/Study Visit	Dr. V. B. Satpute	Ms. L.M. Jadhav	1 MoU Organise Industrial/Study Visits
			Ms. P.D. Bhosale	
			Mr. P. S. Mundada	
			Mr. P.P. Patil	
23	Career Guidance, Internship & Placement	Mr. D. J. Shaikh	Ms. G. M. Joshi	10 Active MoU's, Career Guidance (Covering 30% of Students), Internship Programmes (Covering 10% Students), Placement Drives (25% of the Outgoing Students)
			Ms. S. P. Chikate	
			Ms. J.A. Mahavarkar	
			Ms. S. I. Shaikh	
			Mr. P. P. Patil	
			Dr. K.D. Ausekar	
			Ms. N. S. Waghmare	
24	Research & Development Cell	Dr. P. M. Mannikar Incharge- Mr. A. K. Pawar	Dr. B. R. Dayma	1 MoU Organise RM Workshops, Organise Annual Progress Report Presentation, Course Work, Collection of Research Papers & Books
			Dr. K. S. Biyani	
			Dr. B. T. Chavan	
			Dr. V. P. Varma	
			Dr. M. S. Ashtekar	
			Dr. B. G. Kalambe	
25	IPR Cell (Intellectual Property Rights)	Ms. L. M. Jadhav	Mrs. M.V. Patane	1 MoU, Organise IPR Workshops
			Miss. Sakshi Patil	
			Miss. A. W. Kulkarni	
26	Incubation & Innovation Cell (Entrepreneurship Development)	Dr. M. S. Ashtekar	Ms. L.M. Jadhav	1 MoU Organise Programmes on Innovations & Entrepreneurship, College Level Avishkar Competition
			Ms. N.M. Agrawal	
			Mr. K.G. Kamble	
			Ms. Sakshi Patil	
27	IKS Cell (Indian Knowledge System)	Dr. K. S. Biyani	Mrs. S.G. Naik	Programmes on IKS
			Mrs. S.S. Shinde	
28	Project Work (UG)	Dr. L. N. Soni	Dr. A. S. Bhanji	Plan & Procedure for Project work Execution, Organise RM Guidance Programme, Viva-Voce
			Dr. R. N. Gilda	
			Dr. P. P. Varma	
			Mr. A. K. Pawar	
			Ms. M. V. Patane	
29	Project Work (PG)	Dr. B. G. Kalambe	Dr. D. J. Shaikh	Plan & Procedure for Project work Execution, Organise RM Guidance Programme, Viva-Voce
			Dr. K. D. Aushekar	
			Ms. P. D. Bhosale	
			Ms. A. A. Kamble	
30	Financial Literacy Cell	Ms. S. P. Sharnarhi	Mr. S.P. Chikate	1 MoU, Conduct Programme on FinLit, NISM Organise Programme with
			Mr. P.S. Bharadiya	
			Ms. D.V. Sharma	
31	Library Practices	Dr. V. V. Jadhav	Ms. S. S. Sharnarhi	Best Book Reader, Best Book Reviewer, Different Anniversaries
			Mr. L. P. Wagh	
			Mr. Tanaji Sutar	
			Mr. Nagesh Kure	

32	Website Updation/ Office Automation/ Online Teaching	Mr. S. V. Swami	Mr. L.S. Shendage Ms. D.V. Sharma	Online Registration ATR Upload, Notice Upload, Office Automation
33	Students Council	Dr. G. R. Lahane	Dr. N. R. Swami Dr. V. P. Varma Dr. S. T. Umate Mr. S. V. Swami Mr. L.S. Shendage Mr. P.S. Mundada	Annual Gathering, Forming Students Association, Farewell program for final year students
34	Women Empowerment Cell	Dr. P. P. Varma	Mrs. S.S. Sharnarathi Ms. G.M. Joshi Ms. K.V. Pachange Ms. Snehal Patil Ms. D. A. Shaikh All Ladies Staff	1 MoU, Girls' Association, Guidance Programmes, Special Workshop on Women Entrepreneurship Development, Health & Hygiene Programmes
35	Commerce Association	Ms. N. M. Agrawal	Dr. R.N. Gilda Mr. P.S. Bharadiya Ms. P. D. Bhosale Ms. N.S. Waghmare	1 MoU, Commerce Association, Arrange Guidance Programmes
36	Competitive Examination Cell	Dr. R. N. Gilda	Mr.A.S. Chavan Ms. K.R. Patil Ms. D.A. Shaikh Ms. K.V. Pachange	1 MoU Guidance programmes on Competitive Exams (30% Students Must cover in all Guidance programmes and Result above 10%)
37	Career Katta	Mr. A. S. Chavan	Ms. J.A. Mahavarkar Mr. K.G. Kamble Ms. S.N. Patel	Promoting students to Participate in Career Katta
38	Personal Counselling/ Interstate Students Centre	Dr. V. V. Jadhav Mr. S. V. Swami	Dr.V. B. Satpute Ms. S.G. Naik Ms. G. M. Joshi Mr. N. V. Patil	Solving Personal Problems, Skill Identification and Promoting accordingly
39	NSS (National Service Scheme)	Dr. V. P. Varma	Mr. S. S. Sharma Mr. M.K. Rathod Mr. A. V. Rajurwar Dr. P. P. Varma Ms. N. M. Agrawal	1 MoU's 4 Extension Activities, Organisation of Annual Camp, Guidance on Social Issues, Rallies Addressing Social Issues
40	National Cadet Corps	Dr. S. T. Umate	1 MoU, ATC Camps, Guidance Programmes, Blood Donation Camp, 2 Extension Activities	

41	Physical Education & Sports	Dr. N. R. Swami	Celebration of Yoga Day, 5 College/University Level Sport Events, Participation in University/IUT Level Sports, 1 Extension Activity, (More Than 5 Awards at University and Above Level)	
42	Cultural Cell	Dr. S. T. Umate	Dr. M. S. Ashtekar Ms. S. G. Naik Ms. K. R. Patil Ms. A. W. Kulkarni Mr. A.S. Chavan Ms. Sakshi Patil Mr. M. G. Rathod	1 MoU, Youth Festival, 5 College Level Cultural Programmes, 1 Extension Activities, (More Than 5 Awards at University and Above Level)
43	Green Club/ Environmental Awareness	Dr. V. P. Varma	Ms. D.A. Shaikh Mr. M. K. Rathod Mr. K. G. Kamble Mrs. S.S. Shinde	Forming Green Club, Organising Environmental Awareness Programmes
44	Alumni Association	Dr. G. R. Lahane	Dr. M. S. Ashtekar Mr. S. V. Swami Dr. V. B. Satpute	Alumni Meet, Inviting Alumni to guide students
			All Program Coordinators	
45	All Teachers	One (5 Days) Workshop in a Year, 2 Research Papers in Conference in a year, 2 Research Papers in Journal in a year, Practical Based Assignments (Experiential Learning), Problem Solving Methods, Focus on Adding Qualifications, Focus on Increasing final year Result		
46	All Administrative Staff	One (5 Days) Workshop in a Year		
47	Board of Studies (BoS)	Dr. B. R. Dayma Dr. K. S. Biyani Dr. B. T. Chavan Dr. V. P. Varma Dr. M. S. Ashtekar Dr. B. G. Kalambe Mr. S. V. Swami Dr. V. B. Satpute Dr. P. M. Mannikar Dr. G. R. Lahane Dr. S. T. Umate	Business Economics Business Studies Commercial & Mercantile Law Hospitality Studies & CA Accounts & Applies Statistics Mngt. Science & BA BCA BBA English Marathi Hindi	Organise Discussion/ Workshop on Syllabus, Framing Syllabus,

Administrative Committees				
Sr. No.	Dept./ Committee/ Cell	In-charge	Members	Necessary Activities
48	Media Publication	Mr. S. S. Sharma	Ms. G. M. Joshi	Publication of College Programmes in Local News Papers
			Mr. P. S. Mundada	
			Ms. Nikita Pune	
49	Library	Dr. V. V. Jadhav	Dr. G. R. Lahane	Meeting Library Resource Requirements, Maintenance of Library Resources
			Dr. B. T. Chavan	
			Dr. M. S. Ashtekar	
			Dr. V. V. Jadhav	
			Mr. S. V. Swami	
			Dr. V. B. Satpute	
50	Purchase Committee	Dr. P. M. Mannikar	Shri. R. S. Selukar	Purchase Required Resources by following norms laid down by the Parent Institute
			Dr. G. R. Lahane	
			Dr. B. T. Chavan	
			Dr. M. S. Ashtekar	
			Dr. V. V. Jadhav	
			Shri. R. S. Selukar	
51	Dead Stock Committee	Shri. D. M. Katpure	Shri. D. M. Katpure	Maintain Dead Stock Register, Donating Old Stock
			Mr. N. V. Patil	
			Shri. A. M. Palnitkar	
52	Physical Facility Maintenance	Dr. V. P. Varma	Shri. L. M. Wagh	Fixing the responsibility to Maintain Physical Facility, Suggestions Regarding Physical Facility Development
			Mr. R. S. Selukar	
			Shri. N. D. Bhosale	
			Shri. G. S. Birajdar	
			Shri. S. H. Joshi	
			Shri. A. B. Rathod	
53	IT Facility Maintenance	Mr. S. V. Swami	Shri. A. N. Phulsunder	Fixing the responsibility to Maintain IT Facility, Suggestions Regarding IT Infra. Development
			Mr. N. V. Patil	
			Mr. L. S. Shendage	
			Mr. P. P. Patil	
			Ms. M. V. Patane	
			Ms. J. A. Mahavarkar	
54	Hostel (Boys)	Dr. P. M. Mannikar	Shri. R. V. Bhojane	Hostel Maintenance, Students Accommodation, Suggestions on Facilities Required
			Dr. N. R. Swami	
55	Hostel (Girls)	Dr. P. M. Mannikar	Mr. S. V. Swami	
			Dr. M. S. Ashtekar	
			Ms. Revati Joshi	

56	Grievance Redressal	Dr. G. R. Lahane (Boys)	Dr. N. R. Swami	Developing Mechanism for solving Grievances, Maintaining Grievance Free Campus by Solving all the grievances
			Dr. S. T. Umate	
			Mr. N. V. Patil	
			Dr. V. V. Jadhav	
			Shri. R. S. Selukar	
			Shri. D. M. Katpure	
		Dr. K. S. Biyani (Girls)	Dr. M. S. Ashtekar	
			Dr. V. B. Satpute	
			Dr. A.S. Bhanji	
			Ms. S.G. Naik	
57	Annual Magazine	Dr. G. R. Lahane	Dr. V. P. Varma	Collect Data for Annual Magazine, Typing & Printing Magazine, Distribution of Magazine among Teachers & Students
			Dr. S. T. Umate	
			Dr. V. V. Jadhav	
			Mr. S. V. Swami	
			Dr. V. B. Satpute	
			Dr. Q. N. Shaikh	
58	Scholarship, Free ships	Dr. B. G. Kalambe	Dr. G. R. Lahane	Promote Different Scholarship Schemes among Students, Adhering all the Government Norms while providing Scholarships, Free ships facility from Parent Institute for Needy Students (Above 70% Students Must be covered in all scholarships)
			Dr. M. S. Ashtekar	
			Mr. S. V. Swami	
			Dr. V. B. Satpute	
			Shri. D. M. Katpure	
			Shri. D. N. Pawar	
			Shri. S. V. Ghodake	
59	Learn & Earn	Dr. V. V. Jadhav	Dr. G. R. Lahane	Provide Part Time Earning Opportunity
			Dr. S. T. Umate	
			Shri. R. S. Selukar	
			Shri. D. M. Katpure	
60	ICC (Internal Complaints Committee)	Dr. M. S. Ashtekar	Dr. V. B. Satpute	Maintaining Grievance Free Campus by Solving all the grievances
			Dr. P.P. Varma	
			Adv. Vaishali Londhe	
61	Grievance Redressal (Employees)	Dr. P. M. Mannikar	Dr. G. R. Lahane	Developing Mechanism for solving Grievances, Maintaining Grievance Free Campus by Solving all the grievances
			Dr. B. T. Chavan	
			Dr. M. S. Ashtekar	
			Mr. S. V. Swami	
			Dr. V. B. Satpute	
			Shri. R. S. Selukar	

62	Anti-Ragging & Discipline	Dr. N. R. Swami	Dr. G. R. Lahane	Developing Ragging free Campus, Maintaining Discipline within the Campus
			Dr. V. P. Varma	
			Dr. S. T. Umate	
			Dr. B. G. Kalambe	
			Dr. V. V. Jadhav	
			Mr. S. V. Swami	
63	RTI	Dr. P. M. Mannikar	Dr. V. B. Satpute	RTI Act Compliance
			Dr. G. R. Lahane	
			Dr. V. V. Jadhav	
			Dr. Q. N. Shaikh	
			Shri. R. S. Selukar	
64	Celebration of Days	Shri. R. S. Selukar	Shri. D. M. Katpure	Organisation of Jayanti as per Govt. of Maharashtra Ordinance
			Shri. N. D. Bhosale	
			Shri. S. L. Shinde	
			Shri. B. K. Kshirsagar	
65	Equal Opportunity Cell (SC/ST/OBC/PWD/Minority)	Dr. B. G. Kalambe	Dr. G. R. Lahane	Providing Equal Opportunities to all by Maintaining Healthy Atmosphere
			Dr. V. P. Varma	
			Dr. Q. N. Shaikh	
			Shri. R. S. Selukar	
			Shri. D. M. Katpure	


IQAC Coordinator

Co-ordinator
Internal Quality Assurance Cell
Dayanand College of Commerce, Latur.


Vice-Principal


Principal

I/C. Principal
Dayanand College of Commerce
LATUR