

# DAYANAND COLLEGE OF COMMERCE, LATUR

Ref. IQAC/Agenda/2019-20/02

Date: 22.02.2020

Academic Year 2019-20

## Notice for the Meeting of Internal Quality Assurance Cell

All the members of IQAC are requested to attend the meeting of IQAC scheduled on 25.02.2020 at 4:00 p.m. at the office of the Principal, Dayanand College of Commerce, Latur.

Agenda of the meeting is as follows –

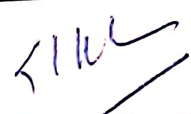



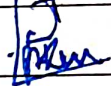
- 1) To approve the Action Taken Report on IQAC minutes dated 16.12.2019.
- 2) To report the major activities of IQAC.
- 3) To prepare the AQAR of 2018-19
- 4) To release the amount of incentives for teachers' Awards/ Recognitions
- 5) To initiate the TOP
- 6) Any other subjects with the permission of the Chair.

*BRD*  
IQAC Coordinator  
**Co-ordinator**  
**Internal Quality Assurance Cell**  
Dayanand College of Commerce, Latur.

*BRD*  
Principal  
**PRINCIPAL**  
Dayanand College of Commerce,  
LATUR.

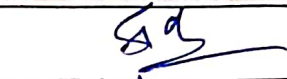

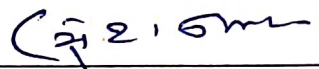



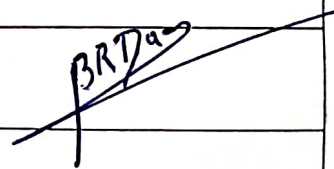
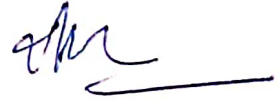

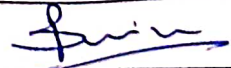


### IQAC Members

Sr. No.	Name	Designation	Signature
1.	Dr. Shriram Solanke	Principal & Chairman	<i>BRD</i>
2.	Shri. Laxmيرانانji Lahoti	President, DES	<i>BRD</i>
3.	Shri. Arvindraoji Sonwane	Vice-President, DES	
4.	Shri. Rameshkumarji Rathi	Vice-President, DES	<i>BRD</i>
5.	Shri. Rameshji Biyani	Secretary, DES	<i>BRD</i>
6.	Shri. Sureshji Jain	Joint Secretary, DES	<i>BRD</i>
7.	Shri. Sunilji Kocheta	President, Alumni Association	<i>BRD</i>
8.	Shri. Sanjayji Bora	Member, Alumni Association	<i>BRD</i>
9.	Shri. Hukumchandrajji Kalantri	Member, Industrialists	
10.	Dr. Brijmohan Dayma	IQAC Coordinator & Member Secretary	<i>BRD</i>

11.	Dr. Ashok Shelgenwar	Teachers' Representative HOD, Accounts & Applied Statistics	
12.	Dr. Rajaram Pawar	Teachers' Representative HOD, Business Studies	
13.	Dr. Ankushkumar Chavan	Teachers' Representative HOD, Languages	
14.	Shri. Shashikant Swami	Teachers' Representative HOD, Computer Appl.	
15.	Dr. Sachin Prayag	IQAC Professional Assistant	
16.	Dr. Balasaheb Chavan	NAAC Coordinator	
17.	Shri. Rupchand Kure	Office Superintendent	

Academic Year 2019-20  
Minutes & ATR for the Meeting of IQAC

A meeting of IQAC was conducted under the chairmanship of Principal Dr.S.S.Solanke on 25/02/2020 at the office of the Principal, Dayanand College of Commerce, Latur. The following members were present for the meeting.

Sr. No.	Name	Designation	Signature
1.	Dr. Shriram Solanke	Principal & Chairman	
2.	Shri. Laxmيرانانji Lahoti	President, DES	
3.	Shri. Arvindraoji Sonwane	Vice-President, DES	
4.	Shri. Rameshkumarji Rathi	Vice-President, DES	
5.	Shri. Rameshji Biyani	Secretary, DES	
6.	Shri. Sureshji Jain	Joint Secretary, DES	
7.	Shri. Sunilji Kocheta	President, Alumni Association	
8.	Shri. Sanjayji Bora	Member, Alumni Association	
9.	Shri. Hukumchandraji Kalantri	Member, Industrialists	
10.	Dr. Brijmohan Dayma	IQAC Coordinator & Member Secretary	
11.	Dr. Ashok Shelgenwar	Teachers' Representative HOD, Accounts & Applied Statistics	
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13.	Dr. Ankushkumar Chavan	Teachers' Representative HOD, Languages	
14.	Shri. Shashikant Swami	Teachers' Representative HOD, Computer Appl.	
15.	Dr. Sachin Prayag	IQAC Professional Assistant	
16.	Dr. Balasaheb Chavan	NAAC Coordinator	
17.	Shri. Rupchand Kure	Office Superintendent	



## Academic Year 2019-20

### Second Meeting of IQAC

A meeting of IQAC was conducted under the chairmanship of Dr.S.S.Solanke on 25/02/2020 at the office of the Principal, Dayanand College of Commerce, Latur. The details are as follows:

Sr. No.	Agenda	Minutes	Resolution	Action Taken
1.	To approve the Action Taken Report on minutes of 16/12/2019	Dr.Sachin Prayag, (IQAC Professional Assistant), read the ATR of the minutes of 16/12/2019, should be approved without modification.	The IQAC approved the ATR and minutes.	--
2.	To report the major activities of IQAC	The IQAC Coordinator briefed about the major activities conducted by IQAC.	<ul style="list-style-type: none"> <li>• Dr. Balaji Kamble and Librarian Shri. Vitthal Jadhav completed Orientation course organized at UGC-HRDC MANUU starting from 21<sup>st</sup> January to 10<sup>th</sup> Feb 2020.</li> <li>• Dr. Balaji Kamble has completed Refresher course in Commerce organized at UGC-HRDC University of Hyderabad starting from 27<sup>th</sup> Feb to 11<sup>th</sup> March 2020.</li> <li>• Dr.Kavita Biyani, Dr.Balaji Kamble and Dr.S.T.Umate's applications were forwarded to the university screening committee for CAS. The meeting of the screening committee will be scheduled as per university directions.</li> <li>• Dr.Brijmohan Dayma attended 4 days National webinar on "Assessment and Accreditation: A revised accreditation framework for affiliated colleges" organised by IQAC Cluster, India in association with WhiteCode during 14th to 17th April 2020.</li> <li>• In April 2020, two online FinLit Surveys for College students and for teachers/Alumni/Parents/employers etc. of Latur district were conducted in association with FinLit Cell of the college. Mr.Shrikant Pandya was the project incharge. The survey has got response from more than 600 plus respondents. The scores of each respondent were released using emails.</li> </ul>	

3.	To prepare the AQAR of 2018-19	The IQAC Coordinator pointed out the need to prepare the AQAR of 2018-19 and its online submission.	The NAAC Steering Committee should prepare the AQAR and submit to IQAC which will verify the accuracy and submit to the NAAC before the due date. The reports of the 1 <sup>st</sup> term of 2019-20 should also be submitted to IQAC by the related committees.	The data collection and verification for AQAR of 2018-19 is in process.
4.	To release the amount of incentives for teachers' Awards/ Recognitions (Pending Rs.20,000 to 4 teachers-July-Dec.2019 batch & Fresh Rs.10,000 to 1 Teacher)	As per the IQAC meeting resolution on 10/12/2018 and the finalized incentive structure, the eligible teachers' amount of incentives should be distributed before 30 <sup>th</sup> December 2019. An incentive of Rs. 5,000 (university level), Rs.10,000 (state level), Rs.15,000 (national level), Rs.20,000 (international level) will be provided for the Awards from the government recognized institutes and universities. For the college mentors certified as the National Top Mentors or National Course Toppers of SWAYAM-NPTEL, Rs.5,000 will be given as incentive.	The proposal was accepted and it was decided to distribute Rs.30,000 as the financial incentives as per the IQAC recommended list of eligible teachers.	The amount of Rs.30,000 is due to the 5 teachers as follows; 1. Mr.Pandya Shrikant Govindlal-National Top Performing Mentors- Rs.5000 2. Mr.Soni Laxmikant Nandkishor-National Top Performing Mentors- Rs.5000 3. Miss.Borade Snehal Bhagvant-National Topper In The Course - Rs.5000 4. Mr. Mundada Premsagar Santoshkumar National Top Performing Mentors - Rs.5000 5. Mr.Pandya Shrikant Govindlal-Avishkar Research Fellowship (2019-20)- Rs.10,000 Due to covid-19 lockdown, the amount is unpaid and will be paid soon.



5.	To provide incentives to teachers for FDPs (Pending Rs. 19,800 to 18 Teachers)	As per the IQAC meeting resolution no.7 dt.05/10/2018 & Meeting Resolution No.06 Date:16/12/2019 the SPOC proposed for the pending reimbursement of FDP fees to promote teachers for the online training course.	The bills of Rs. 19,800 to 18 teachers are forwarded by IQAC Co-coordinator & Principal to the office & found to be unpaid yet. They will be paid before the end of the financial year.	<ul style="list-style-type: none"> <li>For batch 4 (July- October2019) 18 teachers completed the FDP and Rs.19,800/-will be reimbursed. Due to covid-19 lockdown, the amount is unpaid and will be paid soon.</li> </ul>
6.	To initiate the TOP-	The IQAC Coordinator informed that due to frequent changes in university exam schedule, TOP could not be conducted.	The teachers orientation programme (TOP) should be planned in March/April 2020. The TLE committee should prepare the outline and after discussion with the IQAC chairman and coordinator finalise the plan.	Due to the Covid-19 outbreak, the concept of work from home was applied from 18th March 2020. Considering the need of the situation, the IQAC has planned the TOP in a novel manner during 19th to 23rd April 2020. All teachers are informed to go through the given schedule of online lectures and attend to them. At the end of the session and the programme, an online test was conducted. Based on the test results the certificates of participation are given to the teachers.
7.	To run Certificate, Add On, Value Added Courses	IQAC Coordinator proposed need to start Certificate, Add On, Value Added Courses during the academic year 2020-21.	The proposal was accepted and it was decided to run Certificate, Add On, Value Added Courses through different departments during the academic year 2020-21	<p>The proposal of following Certificate, Add On, Value Added Course have been approved in CDC meeting dated on 25.02.2020 and permission is given to run during the academic year 2020-21:</p> <p><b>Department of Commerce:</b> Computerized Accounting Using Excel, Personality Development, Business Ethics, Essentials of Management, Entrepreneurship Essentials, Powerpoint Presentation Tools, Data Structure using c++, Ethical Hacking, General Insurance, Online Banking, Financial Markets, Global Marketing, Financing &amp; Procedures-I, Export Procedure &amp; Documentation, Micro-economics, Taxation, Accounting for Professional Courses, Corporate Social Responsibility</p> <p><b>Department of Business Administration:</b> Leadership Development, Professional Communication, Stress Management</p> <p><b>Department of Computer Application:</b> Writing for Media, Web Development using HTML, Animation , Exception Handling , Mobile Operating Systems.</p>

With the permission of the chairman the meeting was adjourned.

*B.R./a*  
**Co-ordinator**  
**Internal Quality Assurance Cell**

*[Signature]*  
**Principal**  
**Principal**  
**Davangudi College of Commerce**