

# **Yearly Status Report - 2018-2019**

Part A			
Data of the Institution			
1. Name of the Institution	DAYANAND EDUCATION SOCIETY'S DAYANAND COLLEGE OF COMMERCE, LATUR		
Name of the head of the Institution	Shriram Shrikrishna Solanke		
Designation	Principal		
Does the Institution function from own campus	Yes		
Phone no/Alternate Phone no.	02382-221349		
Mobile no.	9421490203		
Registered Email	dayanandcommerce@gmail.com		
Alternate Email	dcomm@rediffmail.com		
Address	Barshi Road, Latur-413531		
City/Town	Latur		
State/UT	Maharashtra		
Pincode	413531		

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr.Brijmohan Dayma
Phone no/Alternate Phone no.	02382221349
Mobile no.	9421020331
Registered Email	dayanandcommerce@gmail.com
Alternate Email	brijdayma@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://dcomm.org/AQAR2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink:	http://dcomm.org/wp-content/uploads/20 19/05/Academic-Calendar-2018-19.pdf
E. Accordination Details	1

# 5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	B++	83.20	2004	03-May-2004	02-May-2009
2	B+	2.66	2014	05-May-2014	04-May-2019
3	B++	2.97	2019	18-Oct-2019	17-Oct-2024

# 6. Date of Establishment of IQAC 01-Jan-2005

# 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture			
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	

Entrepreneurship Development Workshop	07-Jan-2019 3	81	
Mission Sidhdhika	05-Dec-2018 56	103	
Teachers Orientation Programme	10-Dec-2018 3	70	
Workshop on MF Sahi Hai	10-Oct-2018 1	382	
Experiential learning-Big boss, Click the market, mock stock etc.	01-Jul-2018 200	1600	
Class Teachers as a Mentor	01-Jul-2018 300	2605	
<u>View File</u>			

# 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

# 12. Significant contributions made by IQAC during the current year(maximum five bullets)

• MoU with Manashakti Research centre, Lonavala for peace of mind of all stakeholders • MoU with ICAI Aurangabad Chapter for CMA foundation courses • Research funding of Rs.1,65,000 was released by DES and distributed to the selected 11 teachers before the scheduled date. • The amount of Rs.45,000 was distributed to the 6 teachers and The amount of Rs.30,000 was distributed to the

3 teachers as incentives for teachers Awards. • Action Plan for NAAC 3rd cycle of Assessment and Accreditation was prepared and implemented.

#### View File

# 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes	
As per attached file As per attached file		
<u>View File</u>		

# 14. Whether AQAR was placed before statutory body ?

Yes

	Name of Statutory Body	Meeting Date
Ī	College Development Committee (CDC)	16-Dec-2019

# 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

No

# 16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

11-Feb-2019

# 17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)

The College effectively implements egovernance in areas of operation related to Planning and Development, Administration, Finance and Accounts, Student Admission, Support and examination. The college uses egovernance softwares College Management System (CMS), Higher Technical Education (HTE) Sevaarth Software, University Exam Online Question Paper Delivery System, SOUL, INFLIBNET, NLIST, SMS software, NISM, Tally online exam software, SWAYAMNPTEL portals for online students' enrolment, assignments, etc. Computing Equipments: The College has a total number of 263 computers which are being used for

academic purpose, out of them 207 are for students use. The administrative work is fully automated using College Management System (CMS) software 10.0. From the current year, it is upgraded on Cloud computing. Licensed Software's are TALLY ERP9, Microsoft Office, Gate Way Infotech SMS Software, Microsoft Windows7, CMS 10.0 (For Office), SOUL2.0 (Library), 200 QuickHeal Anti Virus softwares. Office administration is fully automated by College Management Software (CMS) 10.0 purchased from and maintained by MasterSoft, Nagpur. From 201819, the software is upgraded in cloud computing system. Library is partially automated with SOUL 2.0 Software. Separate Library Website is developed. Office Automation The College uses HTE Sevarth software for the salary related matters of teaching and nonteaching staff. The College uses College Management System (CMS) software for the ease and convenience of the student community. The data regarding admission is maintained through this software. The payment receipts are issued to the students. The Transfer Certificates are also issued efficiently through the College Management System (CMS) software.

#### Part B

# **CRITERION I – CURRICULAR ASPECTS**

# 1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the college is affiliated to Nanded University, the curriculum is framed by university and implemented by college. The CBCS system ensures sufficient choice to students. The parent university normally declares the academic calendar of forthcoming year in May each year. Based on university calendar, the college prepares its academic calendar. Department heads prepare the academic plan for the year including workload, recruitment, teaching plan etc. to ensure proper teaching-learning and evaluation. The distribution of workload is done considering the teachers demand, aptitude, interest and expertise in a particular subject. The department provides Teaching Pad, curriculum, attendance sheets to teachers. The teacher prepares month-wise teaching plan for the academic term. The department heads and the principal monitor teaching planning and documentation. Time-table committee prepares the time-table. The Daily monitoring mechanism keeps an eye on the regular classes' schedule. Necessary adjustments in class schedules are done in case of leave of teacher. Midterm Unit tests are conducted to know the progress of students. Based on results, the teachers make changes in teaching process, time-management etc. Syllabus completion reports are collected to know the completion status, review

plan of the teacher to complete the uncovered curriculum. Feedbacks (formal and informal) are taken from different stakeholders such as students, parents, teachers, alumni members etc. The collected feedbacks are analysed by the feedback committee, forwarded to the IQAC, the action plan is prepared and suitable actions are taken. Departmental heads have continuous dialogues with the teaching faculties through daily informal and occasional formal meetings. They try to solve the problems of junior teachers regarding academic aspects. Their suggestions are considered for improvement of the curriculum delivery. Every year a Teachers Orientation Programme (TOP) is conducted for three days in which the latest trends in academics by senior, experienced teachers' are organized. The teachers freely discuss their problems, share their views and

they are benefited a lot. It increases their teaching interest and effectiveness. The use of audio-visual aids such as Computer, LCD projector, Smart board etc. makes the curriculum delivery effective and interesting. The value added courses such as Tally, NISM, and SWAYAM-NPTEL increase the use of ICT among the students and the teachers. The curriculum of these courses is updated each year. In addition to that, the students of UG second and third year can choose the Skill Enhancement Courses (SEC) as per their aptitude and interest. Through the class teacher system, mentor-mentee system, personal counseling cell, FinLit Cell, Yuvati Kalyan Mandal the teachers interact with students personally. The practice oriented courses are conducted in Computer and Business labs. Different teaching methodologies including the seminars, assignments, group discussions, brainstorming sessions etc. are used. For the final year students, there is a compulsory course on field visit/ project report. The students Page 23/123 22-07-2019 03:54:20 Self Study Report of DAYANAND EDUCATION SOCIETY'S DAYANAND COLLEGE OF COMMERCE, LATUR have to visit different industries, various forms of businesses, complete necessary training and based on his experience he has to write a project report, evaluated by the

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NOC- Innovation, Business Models and E ntrepreneurs hip	0	01/07/2018	90	Yes	Yes
NOC- Marketing Management-I	0	01/07/2018	90	Yes	Yes
NOC- Leadership	0	01/07/2018	90	Yes	Yes
NOC- Developing Soft Skills and Personality	0	01/07/2018	90	Yes	Yes
NOC- Enhancing Soft Skills and Personality	0	01/07/2018	90	Yes	Yes
NOC-	0	01/07/2018	90	Yes	Yes

Financial
Statement
Analysis and
Reporting
NOC-Global 0 01/07/2018 90 Yes Yes
Marketing
Management

# 1.2 - Academic Flexibility

# 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction		
BCom	As per list attached	14/06/2018		
<u>View File</u>				

# 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	General	14/06/2018
BCom	Foreign Trade	14/06/2018
BCom	Computer Application	14/06/2018
BCom	Banking and Insurance	14/06/2018
BCA	General	14/06/2018
BBA	General	14/06/2018

# 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	172	0

#### 1.3 - Curriculum Enrichment

# 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled	
Gandhian Values for Sustainable Peace i.e. Gandhi Vichar Sanskar Pariksha (GVSP)	26/09/2018	143	
Value education Course	13/08/2018	144	
CMA Preparatory Course /Foundation Course	01/07/2018	45	
<u>View File</u>			

# 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	General	211
BCom	Foreign Trade	54
BCom	Computer Application	50
BCom	Banking and Insurance	112

BCA	General	54		
BBA	General	44		
MCom General		178		
<u>View File</u>				

#### 1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

To enrich the curriculum, our institute collects feedback from various stakeholders including Students, Parents, Alumni, and Teachers with the help of a structured questionnaire. Feedbacks are collected for all courses at the end of the Academic Year. The institution uses Google based form for collecting the feedback on curriculum. Students of Both UG and PG provide feedback on curriculum at the end of the Academic Year. The feedback on curriculum is collected from Parents during Parents and Teachers meetings as well as when parents come to meet the mentors. Feedback from alumni working in various industries, institutes, government and private sector is taken through email. Also feedback is collected from the teachers attending workshops, conferences, seminars, graduation day, guest lectures etc. During 2018-2019, the feedback on curriculum is received from Students, Parents, Alumni, and Teachers in the form of structured questionnaire. The received feedbacks were analysed through structured ICT based mechanism. Our college received various suggestions from Stakeholders and those suggestions were discussed in the IQAC and College Development Committee and it was decided to take necessary action to implement the suggestions to the extent they are viable. Furthermore, the feedback obtained is being analyzed and utilized for various developmental activities of the institution. The following are few developments made by the institution on the basis of feedback received from Parents, Alumni, Teachers and Students: • Skill Enhancement Courses are started from the current year. • IBPS banking online competitive exams are taken in the college. • A MoU is initiated with Uma Mahila Sahakari Cooperative credit Society for on-job training of Banking Programme for students. • The decision about the internal marks is taken by the university. The college has taken into consideration the issue of remedial test for absent students. The internal exam cell has started this practice of remedial tests. • The career counselling and placement cell is established. It is given the responsibility to interact with the industry experts, invite them for guest lectures, seminars and events. The details of feedback analysis and action taken report are uploaded on the college website.

# CRITERION II – TEACHING- LEARNING AND EVALUATION

# 2.1 - Student Enrolment and Profile

http://dcomm.org/feedback-and-atrs/

#### 2.1.1 - Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled

Programme	Specialization	available	Application received		
PhD or DPhil	Commerce	22	22	22	
MCom	General	391	873	391	
BBA	General	80	79	79	
BCA	ComputerApplica tion	160	133	133	
BCom	Banking and Insurance	141	141	141	
BCom	Computer Application	126	126	126	
BCom	Foreign Trade	124	124	124	
BCom	General	233	1080	233	
	<u>View File</u>				

#### 2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	institution	Number of teachers teaching both UG and PG courses
			courses	courses	
2018	1913	767	24	0	18

# 2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
42	38	12	12	5	9

View File of ICT Tools and resources

View File of E-resources and techniques used

# 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The Class Teacher System is one of the best mentoring system adopted by college. Class teachers are responsible for the solving problems of the students of assigned class. They closely monitor the behaviors of the students and assist them. NPTEL Mentors are ready 24/7 to assist the students who aspire to complete online courses. Mentors assist to solve these students problem anytime through whatsapp and other social site platform. The institution organizes different management events like, Verve, Mock-Stock, FEW, Retailers' Gallery, Click the market, Big Boss, Reading competitions, Volunteers in managing events etc. These events are organized to develop managerial and decision taking abilities among the students so that critical thinking can be developed within the young brains. The library organizes events like Best Book Reader, Best book Review, 18 hours study on the occasion of Dr.Babashaheb Ambedkar Birth Anniversary, Book exhibitions to create interest among the learners. Use of ICT enabled devices, e-learning resources, online courses, and online video lectures are promoted by college in order to make teaching-learning process more effective and student-centric. The cocurricular activities like NSS, NCC, Sports Cultural etc. attract the interested students in social service, defense, sports and cultural activities. Mentors encourage students to actively participate and build their career in respective fields. A committee of lady teachers is responsible for Girls' Behavioural Evaluation. They observe girl students regarding different behavioral patterns and solve their problems. Through these different mentoring systems, institution develops well educated and highly motivated students who can achieve their goals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2680	42	1:64

#### 2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	42	8	3	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2019	Dr.S.S.Solanke	Principal	International Best Principal SOF-ICSI	
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#### 2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BCom	B.Com.	6	15/04/2019	30/05/2019
BCom	B.Com.(FT)	6	15/04/2019	30/05/2019
BCom	B.Com.(CA)	6	15/04/2019	30/05/2019
BCom	B.Com.(BI)	6	15/04/2019	30/05/2019
BCA	BCA	6	30/04/2019	15/06/2019
BBA	BBA	6	15/04/2019	30/05/2019
MCom	M.Com.	4	30/04/2019	15/06/2019
PhD or DPhil	Ph.D.	6	30/06/2019	30/06/2019
<u>View File</u>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Traditional Methods- • Class test by respective subject teacher • Hard copies of question papers from teachers • Time table was used to be displayed on board • Question paper pattern was flexible • No time limit for evaluating answer sheets • Only marks were informed to the students • Re-assessment system was not in execution • Examination was only once • Only written test was used to be conducted. Behavioral evaluation system was not there • Only written test and attendance in the class room considered for awarding internal marks • No emphasis on seminars, group discussion, brain storming sessions and other events • Routine and conventional field work project work Reformed Methods • Centralized examination program for all classes • Started getting soft copy of question paper from teacher • Started displaying the time table on website also. • Uniformity of the question paper pattern • Time limit is set fixed. •

Assessed answer sheets are now made available for verification • Re-assessment system in execution • Re-examination of absent students with their request • Class teachers' remarks on behavioral patterns are considered through class teachers' scheme • Written test, class room attendance, involvement in co-curricular activities is recognized for awarding internal marks • Emphasis on seminars, group discussion, brain storming sessions and other events • Prescribed project format is given and extensive field work for project work

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar in tune with the affiliating university before commencement of academic year. It specifies dates of significant activities to ensure effective teaching learning and continuous evaluation. It provides the concrete guideline for execution of continuous internal evaluation and reflects various student centric activities, channelizing opportunities to the students for exploring their desired avenues. Teaching time table is prepared by the committee and displayed on the notice board and college website. There is separate Internal Evaluation Committee and University Evaluation Committee responsible for CIE. The Principal, the HoDs monitor the pace of its timely implementation. The first and second term end exams including the Project work and Practical exams are conducted as per the university schedule. At the beginning of the academic year, principal addresses the new UG entrants introducing them various facilities and activities in the college which help to build a good rapport in between students, teachers and college. Principal conducts evaluation committee meetings and keeps an eye on its progress. Follow ups and suggestions about various academic and evaluation activities are discussed in College Development Committee (CDC) meeting. Guest lecture series, Poster presentation on social issues, student seminars and group discussions, participation of student in NSS, NCC, Cultural, Sports, Verve, FEW, are considered in internal evaluation. University examination commences for undergraduate courses. Teachers maintain daily records of lectures, evaluation work in the 'Teachers Diary' which is reviewed by HoD and Principal. Thus above mentioned activities reflect efficient implementation for the Continuous Internal Evaluation (CIE).

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://dcomm.org/wp-content/uploads/2019/04/2.6.1 POs PSOs COs.pdf

#### 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Ph.D.	PhD or DPhil	Commerce	11	11	100
M.Com.	MCom	General	301	186	61.79
BBA	BBA	General	44	30	68.18
BCA	BCA	General	50	28	56.00
B.Com.(BI)	BCom	Banking and Insurance	112	94	83.93
B.Com.(CA)	BCom	Computer Application	54	47	87.04

B.Com.(FT)	BCom	Foreign Trade	50	24	48
B.Com.(Gener al)	BCom	General	210	203	96.67
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# 2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Not conducted

# **CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

# 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects 365 DES 1.65 1.65				1.65
<u>View File</u>				

# 3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A one day workshop for the teachers and parents on "Career in Cost and Management Accountancy'"	Commerce and Management	10/07/2018
A one day workshop was organised at Dayanand Auditorium for the students and parents on "Career in Cost and Management Accountancy"	Commerce and Management	20/07/2018
A one week workshop for the CMA foundation course students at the CMA Bhawan, Aurangabad	Commerce and Management	09/12/2018
One day workshop for Careers in CMA cum felicitation programme of CMA Foundation course successful students and parents at Dayanand Auditorium	Commerce and Management	23/02/2019
Mission Sidhdhika- Business Orientation Presentation	FinLit Cell	05/12/2018

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the inner estima	Name of Assembles	Λ	Data of accord	Cata mam.
Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

1 1					
	Work Life	Miss	Swami Ramanand	19/12/2018	Avishkar
	Balance of	Nandagawala	Teerth		Research festiv
	Female College	Renuka and Miss	Marathwada		al-District
	TeachersWork	Aglawe	University,		LevelAvishkar
	Life Balance of	Pratiksha	Nanded and		Research festiv
	Female College	(B.Com III	College of		al-District
	Teachers	year)	Computer		Level
			Science and		
			Information		
			Technology,		
			Latur		
	Work Life	Miss	Swami Ramanand	27/12/2018	Avishkar
	Balance of	Nandagawala	Teerth		Research festiv
	Female College	Renuka and Miss	Marathwada		al-University
	Teachers	Aglawe	University,		Level
		Pratiksha	Nanded and Late		
		(B.Com III	Sow. Kamlatai		
		year)	Jamkar Mahila		
			Mahavidyalya		
			<u> View File</u>		

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/07/2018
<u> View File</u>					

# 3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	25000	20000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	4

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)	
National	Commerce And Management	5	0	
National	Languages	1	0	
National	Computer Application	6	0	
<u>View File</u>				

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce and Management	4
Computer Application	6

# Other (Library) 2 <u>View File</u>

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0
	<u>View File</u>					

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	NIL
<u>View File</u>						

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semina rs/Workshops	0	2	0	42
Presented papers	0	2	2	2
Resource persons	0	1	2	2
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#### 3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities	
As per list attached	As per list attached	42	2147	
<u>View File</u>				

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited		
NIL	NIL	NIL	0		
<u>View File</u>					

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
	cy/collaborating		participated in such	participated in such

	agency		activites	activites
As per list attached	As per list attached	As per list attached	42	2147
		<u>View File</u>		

# 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration	
As per list attached	369	As per list attached	365	
<u>View File</u>				

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
As per list attached	As per list attached	As per list attached	01/07/2018	30/06/2019	1843
	<u>View File</u>				

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs	
NIL	01/07/2018	NIL	0	
<u>View File</u>				

# **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

# 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20	21.27

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added		
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added		
Classrooms with Wi-Fi OR LAN	Existing		
Others	Newly Added		
<u>View File</u>			

# 4.2 - Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0.0.12	Fully	2.0.0.12	2019

# 4.2.2 - Library Services

Library Service Type	Exis	sting	Newly	Added	То	tal
Text Books	20847	3273816	143	15236	20990	3289052
Reference Books	15596	2545981	272	99298	15868	2645279
e-Books	3135000	0	0	5900	3135000	5900
Journals	52	0	0	42569	52	42569
e-Journals	6000	0	0	0	6000	0
Digital Database	1	0	0	0	1	0
CD & Video	1396	0	0	0	1396	0
Library Automation	36443	0	415	0	36858	0
			<u>View File</u>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content		
NIL	NIL	NIL	01/07/2018		
<u>View File</u>					

# 4.3 - IT Infrastructure

# 4.3.1 – Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	201	142	201	0	0	15	1	4	43
Added	62	65	62	0	0	0	9	50	0

Total	263	207	263	0	0	15	10	54	43	
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4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Not Applicable	Not Applicable

# 4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
41.34	96.46	75.01	35.59

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The overall authority and responsibility for maintaining and utilizing the physical, academic and support facilities rests with the Principal. The Principal by delegating the authorities and responsibilities to Vice Principals, Head of Departments and various committees, ensures that the resources are optimally utilized and maintained for the benefit of the stakeholders. A qualified engineer is appointed by Dayanand Education Society to look after infrastructure augmentation and maintenance. The financial requirements are assessed on the basis of the requirements submitted by the Head of Departments and other Support Units at the beginning of Academic Year. The College Development Committee by considering the availability of resources and the requirements makes budgetary provisions for upgradation, maintenance and utilization of all the resources of the institution. All the purchases are done through Dayanand Education Society as per the laid down norms and procedures. All the resources are recorded in the Accession Register and Stock Register maintained by the Office. Library resources are maintained by the Librarian with the help of support staff under the overall supervision of the Library Committee. The library resources are made available to the students and staff from 10.00 a.m. to 11.00 p.m. on all days excluding Sundays and holidays. After the normal working hours, the Reading room facility is available upto 11 pm during the examination period. The overall maintenance of furniture, computers, photocopying machines, etc. are made through the professionals. The regular cleaning and sweeping are done by the support staff of the college. The sport facilities are maintained and looked after by the Director of Physical Education with the help of support staff under the overall supervision of Sports Committee. Gymnasium equipments are looked after by the Gym instructor and maintenance is done through outsourcing, whenever required. The physical facilities like Computer Lab, library, classrooms, sports facility, etc. are made available to the students and staff members as per the time table and schedule which is planned for optimum use of facilities under the supervision of the staff and instructor/assistant. The resources of the Computer Lab are maintained and utilized under the supervision of Head of the Departments with the help of support staff. The Computer Lab equipments are repaired and serviced periodically by outsourcing as per the needs. The maintenance of computer hardware and IT enabled systems are done by the technical staff and hardware technician. The electrical equipments and systems are maintained by

the electrician of Dayanand Education Society. Painting and beautification of the campus are done periodically through external agencies. Sweeping and cleaning of the classrooms, passages, ground, etc. are done every day by the support staff under the overall supervision of the Office Superintendent. The following facilities are outsourced for Maintenance of physical facilities to Outsourced agency- Computer hardware and software of college- Shri.Ramdev Computer Services, Latur Office Administration Software (CMS) -MasterSoft Pvt. Ltd., Nagpur Website designing and maintenance etc. -SP Designs and Solutions, Latur Electricity devices maintenance and repairs -Shri.Pritam Mule Garden maintenance -Temporary Gardner occasionally Solar system installation and maintenance-Aditya Green Energy

http://dcomm.org/wp-content/uploads/2020/10/4.4.2 PolicyofMaintenance.pdf

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees	
Financial Support from institution	As per attachment	5	40200	
Financial Support from Other Sources				
a) National	As per attachment	2323	12033513	
b)International	As per attachment	0	0	
<u>View File</u>				

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved		
As per attachment	01/07/2018	2622	As per attachment		
<u>View File</u>					

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed	
2018	As per attachment	0	1308	28	89	
	<u>View File</u>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	18	15

#### 5.2 - Student Progression

# 5.2.1 – Details of campus placement during the year

	On campus			Off campus			
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed		
ICICI Bank Ltd.	1136	88	As per list	46	46		
	View File						

#### 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to	
2018	238	As per list	As per list	As per list	As per list	
<u>View File</u>						

# 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	28
View	v File

# 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants				
As per list	As per list	871				
<u>View File</u>						

# 5.3 - Student Participation and Activities

# 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Second Khokho	National	1	0	12/016/201 8/3/302/F/ F/00163	Shinde Rani G.
2018	First Table tennis	National	1	0	12/528/201 8/302/F/F/ 00349	Hande Sonali N
2018	First WIBP	National	1	0	12/528/201 8/2/302/F/ M/00332	Bomane Ganesh G.
	•		<u>View File</u>	•		

# 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college establishes the active student council as per the new amendments of the Maharashtra University Act 2016, intending them to play an integral and

to give students an opportunity to develop leadership by organizing carrying out college activities. The Student Council is duly constituted in the month of August by selection and nominations of the class representatives from the admitted students of each of the class and division based on percentage of marks obtained in the previous examination. The representatives of the other cells such as NCC, NSS, Sports and Cultural activities are selected and nominated on the basis of their performance in the respective field and from those who have clearly passed the last examination. Two girl representatives are nominated by the Principal in his discretion by taking care of proportionate representation of the socially backward classes but on the basis of merit and all round performance in the previous year/s. The Principal nominates one teacher as his representative along with the in-charge teachers of NCC, NSS and Sports as ex-officio members of the student council. The Principal is the chairman of the student council. The Principal's nominees have to look after the entire process of constitution of the Student Council. Due to the changes in the University Act of Maharashtra State in the year 2016, the college was informed not to engage the election in that year. Besides the Student Council, college has many other cells where students are given the opportunity to show their leadership qualities. On the basis of academic merit and the participation in the Co-curricular activities the in-charge of the cells nominate the students as the office bearers of the cell. The cells like NCC, NSS, Commerce Association, Yuvati Kalyan Mandal, etc are working successfully by the student representatives. The council organizes various events in the Annual Social Gathering of the college where the students actively work arrange all the events. The events like Fun Fair(Anandnagri), College Day, Sports events, Antakshri, arrangements of the stage, anchoring of the programme, Welcome of newcomers, farewell function for final year students etc are successfully organized by the students. The students also enthusiastically work as volunteers for Youth Festival where they work back stage. Association also works actively for the guidance of the students regularly. The mega skill development event like Verve is also organized by the students with the faculty members.

important role in the college management. The purpose of the student council is

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association has been registered and actively working for the betterment of the college. The alumni association has been framed with a view to sustain intimate relations of all the students with the institute. The main intention behind establishing this cell is our students should be benefitted with the knowledge and rich experience of our former students. Majority of the well-known businessmen, professionals, chartered accountants of our locality are our ex-students. Our needy students are offered part time/full time jobs by them and they become self-dependent, they can earn while they learn. The University curriculums are frequently changed and ex-students are invited to guide our students on such current portions, guest lecturers of ex-students are arranged. Ex-students feedback on educational facilities and several amenities is recognized as guiding suggestion for the further improvement. With a view to inspire our students, eminent personalities from our alumni are invited as a chief guest of the important programmes and events, particularly in annual gathering. A student from our institution becomes successful in life, such students are the members of our alumni association. Membership of alumni association is offered while leaving the institution. Through continuation of this process, we try to expand our alumni association. The President of the association Mr. Kocheta Sunil Hukumchand is renowned Chartered Accountant in our locality, the Vice-President Mr. Singapure (Reddy) Arvind Vyankatrao is

well-known Journalist of daily "Sakal", the Secretary Mr. Gojamgunde Shailesh Prakash is popular politician, he is the Chairman of Standing Committee of Latur Municipal Corporation famous advocate, the Assistant Secretary Smt. Reddy Shubhada Vivek is a social activist who works for the downtrodden people of the society, Mr.Sachin Danai is working in Bollywood, Miss.Esha Agrawal who won Miss Global Pageant, Miss India Exquisite, Miss Photogenic Queen etc awards make us proud to be our alumnus.

#### 5.4.2 – No. of enrolled Alumni:

3225

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

2

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believes and practices decentralization of leadership. We have a hierarchy of the Governing Council (GC) followed by College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Head of the departments, and Office Superintendent. The leaders of GC extend freedom to CDC to frame and implement administrative policies of the college. The GC gives suggestions and advice only in exceptional cases. The leaders of GC believe in "Management by Exception" policy. The authority flows from top to bottom. Through freedom at each of authority levlels (for policy framing implementation), leadership with morale, freedom responsibility have been groomed. At college level also the leadership is developed by way of decentralization of authority. There are various committees appointed for various activities, which function under the leadership of a faculty member. The authority and accountability in the institution flows top to bottom. Principal is the administrative head of the college. The academic units are headed by the head of department and faculty is a part of these academic units (departments). The office superintendent is the executive head of the administrative unit. The vice-principal is assigned with specified responsibility and authority by the Principal. The departments function under the head of departments to whom authority is delegated regarding academic matters. The functions of the college are performed through various curricular and co-curricular committees and authorities are delegated to the committee cocoordinator to plan their activities as per the OFPRIM formula. The desired autonomy is given at all levels. Teachers are given freedom to invite guest lectures, to select purchase books for library, to arrange the field visits, to select the topics of projects to be assigned to the students etc. The college has always maintained organizational culture, which encourages participative management. At each level of the hierarchy, the flow of authority and responsibility has been defined. The major administrative decisions are made through meetings in which the concerned person has a freedom to express his/her opinion and views. All stakeholders of this institution such as teachers, parents, students, and non-teaching staff have a right to express their views in the meetings concerned to them. The suggestions of students are sought through online feedback form available on the website of the college. In addition, the students can even drop their suggestions in the suggestion box. In teachers-parents meeting, the suggestions of parents are taken note of. The

institution accordingly makes changes in its policies on the basis of suggestions sought from the stakeholders. Principal of the college is the member of governing council. The IQAC Coordinator, a HOD, 3 teacher representatives (including a lady representative), a office staff participate in the CDC. Almost 100 of the staff participates in the management of the college through the membership of various committees. The IQAC has teachers, office staff, GC, industrialists, alumni representatives. The students are members of various committees in the college. Their opinions are considered in decision making.

#### 6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

# 6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Characteristics of admission process are given below: a) The pre-merit applications can be filled by providing registration form b) The merit list is declared and displayed on the college notice board. c) Special notices are displayed regarding admission status and vacancies in various categories. d) Any query regarding the admission or the merit list is brought to the notice of Admission Committee and the grievances, if any, are resolved. e) All information regarding the admission status is readily available. In this academic year total 2622 students are admitted, Out of these 1187 Male 1435 Female students.
Industry Interaction / Collaboration	We have entered MOU(s) with the following institutes. 1. The Institute of Charetered Accountants of India, New Delhi 2. Tata Consultancy Services 3. Tally Education Pvt.Ltd, Banglore 4. National Stock Exchange (NSE) Academy 5. SWAYAM NPTEL (IIT Kanpur) 6. Institute of Cost Management Accountants of India, Aurangabad Chapter. 7. MOU with Manashakti Research Centre, Lonavala. 8. MITCON Institute of Management, Pune to train the students regarding different competitive exams and students get benefit of it. 9. MOU with Career Roots to train the students regarding different Banking competitive exams
Library, ICT and Physical Infrastructure / Instrumentation	For academic activities following infrastructure is available: • Well-equipped classrooms, Business Lab, Language Lab, Computer Lab, LCD projectors • Reading Hall with elearning facility • Audio-Visual (A.V.)

Hall with internet connectivity • Wi-Fi Connectivity • Fully computerized library ● SOUL 2.0 ● E-Resource-for online journal • N-LIST Library is fully computerized and fully automated. 'SOUL - 2.0' library management software is used for library operations. OPAC is available. All library documents are indexed. Library committee has the representative members from each department. The committee ensures the requirement of books, Journals including online subscription are fulfilled. Examination and Evaluation Being an affiliated institution, the college follows the examination and online evaluation system specially for U.G.degree classes prescribed by the SRTM University, Nanded. For the UG PG courses CBCS has been introduced along with Continuous Assessment. As part of this student are evaluated on the basis of class tests, seminar presentations, assignments, projects, term papers, quiz, and oral tests. In every semester internal exams are conducted. Assessed answer books shown to students to maintain transparency. Seminar, GD, Project Reports, Tutorial and assignments are also used for the purpose of student's evaluation. University exams are conducted as per the university schedule. • The principal has been elected as a Curriculum Development B.O.S. Member BOS Chairman in Management Science of SRTMU, Nanded. He is nominated as a member on Research Allocation Committee and Research Recognition Committee of university. • Two teachers on Board of Studies of university, namely, Dr.S.S.Solanke Dr.B.R.Dayma. • We frame the curriculum of Foreign Trade (F.T), Computer Application (C.A.), Banking Insurance (B.I) • Thus our institution has contributed to the curriculum development of university. • NISM Certificate Course and SWAYAM NPTEL Courses, Certificate courses in Computer Applications have been also continued. • Career-oriented courses CMA, NISM Certification Courses, are started and continued. Teaching and Learning • Organizing Teachers Orientation Programmes, • Encouragement teachers to participate in various seminars, conferences, and workshops through

	provision of duty leave, TA DA • Fully computerized library, reading room, Internet facilities • ICT Classroom facilities • Teaching, evaluation and remedial teaching • Medical check-up counselling, stress management programme • Semester wise teaching plan prepared and monitored • Giving special identity to best performers by giving Gold Card and giving special facilities • Earn Learn Schemes • To cater to the needs of slow learners, teachers adopt bilingual teaching, give detailed explanations on topics • Mentor Mentee program introduced
Research and Development	There is a well furnished and computerized research centre and Research Committee to promote research activities. Course work for Ph.D. students is organized in the college. INFLIBNET facility is provided in the Library to promote research environment. The institution involved in organization of University level research festivals Avishkar, promotes research and development. Teachers and students are encouraged to participate in active research by way of giving TA/DA. Ph.D. Awardees are felicitated. B.Com M.Com. Students prepare a project report as part of the curriculum. There are 6 research guides and total 11 research scholars are awarded with Ph.D. Degree.
Human Resource Management	• The college gives specialized training to teaching and non-teaching staff to improve their quality'. • To improve their quality they are encouraged to undertake research. Visit to various colleges were also organized for understanding best practices. • Great care is taken to strengthen the interpersonal relationships by way of interweaving the staff in various committees. Their tours are organised for developing congenial relations. • EPF and other rules of employment are followed strictly to offer the benefits to the staff. • Achievements of the staff are recognized and they are felicitated.

# 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College Management System (CMS) and Soul software's are used for Planning and Development.

Administration	College Management System (CMS), Short Message Service (SMS) and Soul software's are used for administration.
Finance and Accounts	The College uses Higher Technical Education (HTE)SevaarthSoftware for the monthly salary related matters of teaching and non-teaching staff. It also uses College Management Software (CMS) for the cash and account entries.
Student Admission and Support	• The College uses College Management System (CMS) software for the ease and convenience of the student community.  The data regarding admission is maintained through this software. The payment receipts and Transfer Certificates are issued to the students through this software. Soul software is used in College Library. • Through SRTMU website Portal eligibility forms are submitted. • The students teachers are kept updated about the college and University related information through SMS What's app Groups. • ICT tools, LCD Projectors, smart boards, internet and e-books are used in teaching-learning activity.
Examination	Through Swami Ramanand Teerth Marathwada University, Nanded (SRTMU) online portal internal and practical marks of the students are submitted to the University and through Swami Ramanand Teerth Marathwada University, Nanded Online Question Paper Delivery System (SRTMUN-OQPDS), the University uploads the question papers of the University examinations and the College downloads and distributes them to the examinees.

# 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	As per file attached	As per file attached	As per file attached	21900
		<u>View File</u>		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
	professional	administrative			participants	participants
	development	training			(Teaching	(non-teaching

	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2018	Teachers O rientation Programme	NA	10/12/2018	12/12/2018	70	0
2018	Art of Living (Vaatchal Santulit Samruddh Jivnachi) on 2/10/2018	Art of Living (Vaatchal Santulit Samruddh Jivnachi) on 2/10/2018	02/10/2018	02/10/2018	302	115
2018	One Day Workshop on Mutual Fund Sahi Hai in col laboration with ICICI Prudential Mutual Fund, GM Finserve IQAC, Dayanand College of Commerce, Latur on 10/10/2018	One Day Workshop on Mutual Fund Sahi Hai in col laboration with ICICI Prudential Mutual Fund, GM Finserve IQAC, Dayanand College of Commerce, Latur on 10/10/2018	10/10/2018	10/10/2018	255	127

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
As per list attached	33	01/07/2018	30/06/2019	5
<u>View File</u>				

# 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teac	hing	Non-te	aching
Permanent	Full Time	Permanent Full Time	
13	3 29 15		33

# 6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students		
List of existing welfare measures for teaching	List of existing welfare measures for non-	welfare schemes for the students. 1) All scholarship Free ship, 2)		
staff: • General	teaching staff: • General	scholarship Free ship, 2)		

Provident Fund (GPF)/ Defined Contribution Pension Scheme (DCPS)/ Employee's Provident Fund (EPF) • Group Insurance Scheme (GIS), • Gratuity, Pension etc. • Emergency Loan through Dayanand Employees Credit Co-Operative Society, Latur • Felicitating the staff members for their outstanding achievements • IQAC provides incentives to teachers for SWAYAM-NPTEL online training course. For batch 2 (July- October 2018) five teachers completed the FDP and Rs.6,500 were reimbursed. IQAC provides incentives to teachers for State, National and International recognition/Awards. An incentive of Rs. 5,000 (university level), Rs.10,000 (state level), Rs.15,000 (national level), Rs.20,000 (international level) is provided for the Awards from the government recognized institutes and universities. For the college mentors certified as the National Top Mentors or National Course Toppers of SWAYAM-NPTEL, Rs.5,000 is given as incentive. • Assistance for Medical emergencies by Staff Academy Management • Maternity and paternity leave • Duty Leaves for training programmes and workshops • Financial assistance to participate in conference, workshops and seminars upto Rs.2000 per teacher per year • The college organises 3 days Teachers' Orientation Programme (TOP) each year and the entire cost is born by

Provident Fund (GPF)/ Defined Contribution Pension Scheme (DCPS)/ Employee's Provident Fund (EPF) • Group saving Linked Insurance Scheme (GSI), ● Gratuity, Pension etc. • Emergency Loan through Dayanand Employees Credit Co-Operative Society, Latur Free Uniform for Class four employees • Felicitating the staff members for their outstanding achievements • Assistance for Medical emergencies by Staff Academy Management • Maternity and paternity leave • Duty Leaves for training programmes and workshops • On campus safe, hygienic RO processed drinking water • Occasional Gifts (Marriage, Home owning Gifts etc.) to staff members • Salary advances in times of need • Staff welfare fund • Authentication of loan applications and loan repayment guarantee for staff e.g. Housing Loan • Free internet facility through Wi-Fi • Diwali Bonus for Non-Teaching staff • On campus A.T.M. of Latur Urban Co-Operative Bank, Ltd. Latur. • MOU with Manashakti Research Centre, Lonavala for Peace of Mind.

Boys hostel and Girls hostel with mess facility 3) Earn Learn Scheme 4) Gold-cards to the first ten toppers of every class. 5) Free access to computer lab. 6) Remedial coaching classes 7) Night reading room. 8) Sports facilities 9) Academic raises for meritorious students from staff members. 10) Health Care Centre 11) Student Counselling 12) Women Empowerment Cell: YuwatiKalyanMandal 13) Career Guidance and Placement. 14) DayanandSuvidha Kendra: Stationery is sold at subsidized rate. 15) On campus A.T.M. of Latur Urban Co-Operative Bank, Ltd. Latur.

college. • On campus safe, hygienic RO processed drinking water • Occasional Gifts (Marriage, Home owning Gifts etc.) to staff members • Salary advances in times of need • Staff welfare fund • Authentication of loan applications and loan repayment guarantee for staff e.g. Housing Loan • Free internet facility through Wi-Fi • Diwali Bonus for Non-Teaching staff • On campus A.T.M. of Latur Urban Co-Operative Bank, Ltd. Latur. • MOU with Manashakti Research Centre, Lonavala for Peace of Mind.

# 6.4 - Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college maintains all the account books as per the norms and conducts internal and external financial audits regularly. 1. Chartered Accountant Audit-The account books are regularly audited by the chartered accountant appointed by the parent institute i.e. Dayanand Education Society. In case of the aided courses, separate account books are maintained which are audited by the chartered accountant, administrative officer as well as senior auditor for assessment settlement of grants. These accounts are audited upto 31.03.2019. The accounts of self financed courses are audited by internal auditor, a chartered accountant. The audit is performed upto 31.03.2019. All audit reports are submitted to Governing Council for its inclusion in the reports of the parent institution. 2.Apart from the above said audit mechanism, as per the norms of Government of Maharashtra, Higher Education Department, the college conducts its financial audit annually by Accounts Officer (AO), followed by audit by Senior Auditor, Joint Director Office, Higher Education, Nanded and final audit is conducted by Accountant General, Nagpur, for salary and nonsalary grants received from the government. 3. There are no major irregularities in audits. The reports of last 5 years audits are ready. Audit objections are promptly resolved. Suggestions made by the auditors for budget allotments are incorporated in the subsequent budget statements. 4. Financial assistance for scholarship received from government and non-government organizations are audited by the concerned authorities such as UGC. The statements of expenditure and utilization certificates are audited by the external auditor. The settlement of the accounts is done by the concerned funding agencies. If the funds are not utilized as per the guidelines of the funding agencies, the funds have to be refund with interest.

# 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose	
No	0	-	

No file uploaded.

#### 6.4.3 - Total corpus fund generated

76822015.86

# 6.5 - Internal Quality Assurance System

#### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inte	rnal
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Swami Ramanand Teerth Marathwada University Nanded	No	
Administrative	Yes	Swami Ramanand Teerth Marathwada University Nanded	No	

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teachers meet was organised on 29.12.2018. Parents are invited for all major Functions-Sports, Academic and Extracurricular, etc. Principal and Class Teachers provide effective counselling to parents and their stakeholders. Informal discussions with subject teachers and study material for slow learners are provided to parents. Awareness regarding professional courses is being discussed with pleasant atmosphere.91 Parents are participated.

#### 6.5.3 – Development programmes for support staff (at least three)

For the professional development of non-teaching staff following enlisted efforts are taken- • Training for use of Computers • Training for the use of software for Office activities • The Principal and Vice-principal guide the non-teaching staff.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Actions were taken on the recommendations of NAAC Peer Team Report 2014 for quality enhancement of the institution. 1) To start more PG and job oriented courses 2) Permanent staff be recruited 3) Inculcating more research culture amongst teachers 4) More emphasis on spoken English 5) Enhancement of remuneration to the temporary teachers and non-teaching staff 6) Strengthening the placement cell 7) More emphasis on coaching for the competitive examinations 8) Provision for budget for research 9) Enhancement of budget for maintenance of infrastructure

#### 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
	initiative by IQAC	conducting IQAC			participants

2018	Class Teachers as a Mentor	05/10/2018	01/07/2018	30/04/2019	2605	
2018	Experiential learning-Big boss, Click the market, mock stock etc.	05/10/2018	01/07/2018	30/04/2019	1600	
2018	Teachers Orientation Programme	10/12/2018	10/12/2018	12/12/2018	70	
2018	Mission Sidhdhika	05/10/2018	05/12/2018	29/01/2019	103	
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# CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

# 7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of F	Participants
			Female	Male
Todays Youth social responsibilites	27/08/2018	27/08/2018	81	63
Lecture on Savitribaiphule by Dr Manisha Ashtekar	09/12/2018	09/12/2018	17	14
Lecture on maharani Yesubai by Miss Akansha Bhanji	01/10/2018	01/10/2018	23	16
Participation of Girls in Earn & Learn Scheme	01/07/2018	30/06/2019	2	4
Participation of Womens in MRP	24/11/2018	24/11/2018	4	7
Establishment of Women Empowerment cell i.e. Yuvati Kalyan Mandal with Girl executives	17/07/2018	17/07/2018	30	0
Guest Lecture on Physical & Mental Health	20/08/2018	20/08/2018	88	0

Issues by Malati Kanade				
Organised Dandiya Raas Programme for Girls, inaugrated by Sow. Archana Malu	26/10/2018	26/10/2018	512	26
Dr A.P.J. Kalam's Autobiography by Dr.Sachin Prayag	21/01/2019	21/01/2019	34	25
Saint Gadage Baba's Life Goal & Values by Mr. Vitthal Jadhav	23/02/2019	23/02/2019	41	26
National Level Exam for Women Act 2018-19	26/12/2018	26/12/2018	132	73

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

26.64

# 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	9
Ramp/Rails	Yes	9
Rest Rooms	Yes	9
Scribes for examination	Yes	1
Any other similar facility	Yes	9

# 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	22	7	02/07/201	365	As per list attached	As per list attached	7963
			View	. File			

# 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title Date of publication Follow up(max 100 words)	Title	Date of publication	Follow up(max 100 words)
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Uniform statutes of THE MAHARASHTRA PUBLIC UNIVERSITIES ACT, 2016	01/07/2018	Uniform Statutes Governing the Terms and Conditions of Service of the Teachers working in the University Schools, University Departments, Conducted Colleges and University Institutions. has come into force with effect from 2017. As a academic unit aided by the Government of Maharashtra the college has to follow the statutes.
UGC Regulations	01/07/2018	The college is a recognised under 2 (f) and 12 (b) of the UGC Act. The various Acts, Regulations are followed by the college. The information regarding this is communicated to the related stakeholders time and again.
Code of Ethics to check malpractices and plagiarism in Research	01/07/2018	The college has stated Code of Ethics to check malpractices and plagiarism in Research. Our parent university has made the Anti-plagiarism Scrutiny compulsory by using the Anti-plagiarism Software.
Code of conduct of examination system	01/07/2018	The code of conduct of examination system is available in prospectus and on website. The same is displayed on the notice board.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants		
As per list attached	01/07/2018	30/06/2019	2500		
<u>View File</u>					

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Maharashtra Govt. Takes initiative for planning 13 crore trees. In this mission NSS cell. Actively participated and plants trees. 2. On the occasion NSS day, NSS cell organized awareness programme on environment in collaboration with Green practices cell, 3. In collaboration with NTCP and NOPH NSS dept. organized orientation programme for awareness about tobacco free society. 4. Our College arrange No Vehicle Day in collaboration with parents Institution Dayanand Education Society. 5. Swachta hi Seva: A Swachta Pakhwada was being

celebrated in the entire country from 15thsept to 02 October 2018 culminating on Gandhi Jayanti. As per the Swachta hi Sewa Schedule received from the 53 Mah NCC battalion the cleanliness programmes were arranged. 6. On 19th of Sept Shramdan was done by NCC cadets at Vasangaon Village in Latur District. The whole village area was cleaned up and the swachta oath was given to the villagers. 7. Rain Water harvesting available in total college campus 8. E-Waste Other Wastage management made properly in college campus

#### 7.2 - Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Presentation of Best Practices 1. Title of the first Best Practice- Financial Literacy (FinLit) Cell Creating Awareness and Empowering people to make sound financial decisions 2. Objectives of the Practice 1) To promote financial literacy across Maharashtra among different sections of society 2) To create financial awareness and empowerment through financial literacy programmes 3) To work in collaboration with the national and international institutes promoting the financial literacy 4) To prepare appropriate financial literature for the target groups 5) To promote research in various aspects of financial literacy 3. The Context Dr.Brijmohan Dayma and Dr.Sarika Dayma are the faculty members from the college. While interacting with the college students, they were many incidences which indicated the poor financial literacy level among students and their parents. Majority students were the first generation learners from rural areas and Marathi medium. That created restlessness in them. Coincidently, both of them were certified as the SEBI-NISM resource person for promoting financial literacy in Maharashtra in August 2011. It gave birth to the concept of having a dedicated cell in the college for promoting financial literacy. So the cell was established in September 2011. At the time of inception of the cell the first 3 objectives were decided. The NAAC Peer Team visiting the college in March 2014 (2nd cycle) suggested to add the research dimension to the Cell. In 2014-15, the 5th objective was added considering the demand from the students' community. 4. The Practice Since inception, the resource persons provide free guidance relating to the need of financial literacy, saving and investment, different investment options and related aspects. Their area of operation is limited to Maharashtra State. The beneficiaries are school children, College students, middle income group, homemakers, young investors, retired persons and executives. The students as well as the teaching and office staff are provided with Financial Awareness tips. They are supported with the study material provided by SEBI, essential to know the Financial Planning and investment. In 2013-14, the NCFE launched the NFLAT for school children (6th to 8th class). The Cell promoted the test among Latur district schools by training the student volunteers and teacher volunteers. The test was extended to class 9th and 10th and further to class 11th and 12th. Considering the demand of the students, the cell developed the study material in simple Marathi as well as English medium. It is available at cost basis for students. In 2017, we organised the Financial Education Week (FEW) and also launched the FinLit Test for senior college students in 2 colleges. It was extended to 11 cluster colleges in 2018. With the help of the IQAC, we organised one day School Head Master/Principal training and 2 days Financial Education Training Programme (FETP). We conducted awareness sessions in World Investor Week (WIW) in 3 colleges. The cell has arranged various programmes in collaboration with the national institutes as Securities and Exchange board of India (SEBI), National Institute of Securities Markets (NISM), National Centre for Financial Education (NCFE), Association of International Wealth Management of India (AIWMI). Due to our efforts, from the academic year 2018-19, our parent university started a Financial Literacy Course (Elective) for B.Com. TY students. The college faculty member Mr.Shrikant Pandya is the Project Coordinator for Course in the college. He has been awarded M.Phil. entitled "A study of Financial Literacy and its reflection

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on investment decisions among Private sector employees with special reference
  to Latur" on April 2019. At present, he is researching on a Minor Research
  Project on Financial Literacy sponsored by our parent institution Dayanand
    Education Society. The FinLit Cell Coordinator Dr. Sarika Dayma is also
researching on a MRP entitled "The role of NCFE in promoting financial literacy
 among school teachers and students of Latur district". 5. Evidence of Success
Provide evidence of success such as performance against targets and benchmarks,
 review results. What do these results indicate? Describe in about 200 words.
       Activities of the FinLit Cell and beneficiaries Sr.No. Details of
activities/events 1. SEBI Financial Literacy Workshops 2. NCFE-NFLAT 3. One day
   Financial Literacy Workshop for School Head Masters 4. FETP for teachers
National Council for Financial Education 5. Financial Education Week (FEW) 2017
and FinLit Test Association of International Wealth Management of India (AIWMI)
and National Institute of Securities Market (NISM) 6. NISM workshops on Careers
   in Securities Markets 7. World Investor Week (WIW) 2017 at 3 colleges 8.
Financial Education Week (FEW) 2018 and FinLit Test 1. Title of the second Best
Practice- Value Education Cell--Preaching the values for life 2. Objectives of
  the Practice : To inculcate develop the noble values within the students To
   influence the behavioral patterns of the students through emphasizing the
  practical application of the values in the life To generate and sustain the
respect about our great ancient culture To provide proper direction to students
 lives To make the staff well acquainted with our great value system To build
  the good character, which is one of the goals of higher education Concept:
 Today, there is no any place to our great values orientation in our academic
curricular. Actually education should be a man making process, value education
is giving this meaning to education. 3. The context: Perception of the need of
value education is the basic contextual issue. Today, in the public life we are
experiencing the value crisis. Social and political leaders are also going away
   from the values, which are expected to set inspiring examples before the
upcoming generations. New generation is being damaged or spoiled with a sort of
 negativity and pessimism. Ideal in the public life is about to disappear. In
  such a discouraging atmosphere some bright solution should be searched out.
  Deterioration of the values is the most severe loss to the society. If this
     picture is to be changed, higher education should take some positive
  initiatives and the idea of 'Value Education' is one of the initiatives to
 solve this social problem of anxiety. Some of the sensitive teachers thought
 that the college can do something positive as a remedy to this value crisis.
The College administration supported the concept. The Value Education Cell was
  constituted in 2016-17 for the purpose under the chairmanship of Dr.Ramesh
S.Joshi and the other members (Miss.M.S.Ashtekar, Dr.S.M.Prayag) and curriculum
of the value education has been framed for the B.Com III. The idea behind it is
   giving something valuable to the students while leaving the institution.
  Mr.V.V.Jadhav was included in the cell w.e.f.2018-19. 4. The Practice: The
  institutional administration has perceived the need of value education and
  determined to do something concrete in this respect. Three teachers' value
education committee has been constituted headed by experienced senior teacher.
 The committee has been well shouldering the responsibility, following are the
major actions executed for the objective centered conducting of the activity.
Curriculum has been framed for the students of B.Com III and M.Com II classes.
It contains several value based topics, for example - following are some of the
    exemplary titles of the topics - values in the life of Shivaji Maharaj,
  Ahilyabai Holkar, Dr. B.R. Ambedkar, Dr. A.P.J. Abdul Kalam etc - Nation,
National integration, patriotism, values in saints' literature - Dnyaneshwar,
Namdeo, Saint Kabir, Tukaram etc. - Social responsibility - Philosophy of Swami
 Vivekananda, Tagore, Gandhiji. Schedules for Term-I and Term-II are prepared
  normally 10 sessions of 1.50 hrs each are conducted in term. The Resource
   persons are invited from external institutions, social workers, eminent
   scholars. Teachers from our staff members are also invited to deliver the
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lectures, the objective behind it is that our staff should also become well acquainted with our great values. All the sessions are conducted and anchored by the selected students from B.Com III. This is the students conducted programme. The Principal/Vice-Principal also attends the session and many times contribute some valuable inputs. At the end of each session a noble ancient prayer is sung by all the participants. Following is the prayer Page 107/123 22-07-2019 03:55:05 Self Study Report of DAYANAND EDUCATION SOCIETYS DAYANAND COLLEGE OF COMMERCE, LATUR The original prayer is in Sanskrit (as given in the link at the Value Education Cell weblink) (Meaning- Let all be happy and free from all worries, anxieties, let all may see all Good, No one be suffering from any sorrow.) Each session is conducted in very enthusiastic manner and in the holy atmosphere. Limitations / Constrains: Availability of proper resource person is the main constraint. In the busy academic schedule, proper preference to conduct this programme also becomes difficult. As the value education is not any part of students academic evaluation and scoring the marks, student's response is the outcome of special efforts. 5. Evidence of success : Value education itself is intrinsically valuable, consequently success is certain. Definitely the programme is successful and gradually gaining students' response to large extent. There are some of the behavioral changes perceived within the students, as an impact of value education. Students are being impressed with a sort of bliss and feel good atmosphere is being experienced.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://dcomm.org/value-education/

#### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Endeavour to develop Entrepreneurial instinct within the students and to generate employment: Since the formation of our institution Entrepreneurship and employment opportunities are the inbuilt elements in all activities. It has been considered as an area of utmost priority and thrust. These priorities issues play the vital role in making the students self dependent and self sufficient. These issues are not just financial matters but closely related with the creation of pride and self esteem within the rising generation. It has been experienced that the students can't involve in their academic preparation only because forthcoming life struggle and concerned worries and anxieties, consequently scholar students also inspite their talent they can't accomplish whatever they desire and deserve. The institution has come to the conclusion that special emphasis on these priority issues and thrust area is the only remedy. Initiatives to develop Entrepreneurial instinct: The following major initiatives have been taken - Formation of Entrepreneurship Development Cell (EDP Cell): At the beginning of every academic year the cell is constituted with 3-4 capable and interested faculty members. In the first meeting of the cell annual plan of the activities to be performed is chalked out. According to the plan and schedule, activities and events are performed. Some of the activities and events are mentioned below • Three days workshop in collaboration with Maharashtra Centre for Entrepreneurship development (MCED) • One day workshop for girl students: - • Seminar on soft skill: - • Seminar on Interview Skill: Mock Stock Event: Experiential Learning: - The event was very innovative and uncommon. It is a virtual marketing. The event definitely contributed in the moulding the Entrepreneurial mindset of the participants. • Verve: - An Initiative towards Entrepreneurship Development Verve is extreme degree of enthusiasm. The event has been conducted to highlight the significance of Entrepreneurship being need of an hour. Conception of Entrepreneurial instinct and development of Entrepreneurial mindset are

abstract things, immeasurable, unseen and untouched. So it is a very difficult to present actualness of our endeavor in tangible form. In spite of this few expansion of successful Entrepreneurship can be presented as our at least partial contribution in it. Some of our students are engaged either in business or profession. Sunrich mineral drinking water company, Gajraj Steel Industries (Mr. Malang), Chain of wada paw food centre (Mr. Pimple), Paprunia oil industry, Agrawal Printing press, Jyoti hardware's (Mr.Dhoot), Ramanji Taylors etc. approximately more than 100 Ex-students are successful businessman in the latur city, and many are at other places. Some successful professional are here who were encouraged through our EDP cell. Chartered accounts, individuals and firms are well established. Teachers and professor in the faculty of commerce and management, tax consultant, insurance agents, financers, auditor in cooperative sectors, business consultant, coaching classes and academies, educational institutes.

#### Provide the weblink of the institution

http://dcomm.org/igac-activities/

# 8. Future Plans of Actions for Next Academic Year

• To collect feedback from students • To organize Remedial Coaching Classes for Weak Learners • To organize financial literacy workshops for different target groups • To organize college level research festival 'Avishkar' for students • To continue value education course • To strengthen Local Chapter of NPTEL • To enter into MOU with industries • To continue collaborative events with ICAI Aurangabad • To continue collaborative events with with Manashakti Research centre, Lonavala • To strengthen Alumni Association • Increasing industry-academic linkages • To provide incentives to the teachers for State, National and International recognition/Awards as per IQAC policy • To conduct the Academic Audit • To conduct Teachers Orientation Programme (TOP) • To promote teachers for research • To provide incentives for teachers' Awards/ Recognitions • To prepare the Action Plan for NAAC 3rd cycle of Assessment and Accreditation