SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

DAYANAND EDUCATION SOCIETY'S DAYANAND COLLEGE OF COMMERCE, LATUR

DAYANAND COLLEGE OF COMMERCE DAYANAND EDUCATION SOCIETY CAMPUS, BARSHI ROAD, LATUR - 413531 (MS)
413531
www.dcomm.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

At the time of liberation of Hyderabad from the clutches of Nizam in 1948, the five districts of the region had minimum facilities of education up to just the matriculation level. For higher education, students had to go to big cities like Pune, Mumbai or Hyderabad. The common students of the region could hardly afford this. After the independence, the most urgently felt need was to facilitate the people with good and affordable education to make them educated and able citizens of India. Taking into account the poor facilities of education in Marathwada region, the philanthropist, reputed merchant community of Latur, decided to establish higher education society at Latur. The founders established Dayanand Education Society (DES) and commenced Dayanand College in 1961 with Arts, Commerce and Science disciplines. In 1967, Science College got separated, while in 1971 Arts and Commerce became independent colleges.

In 1961, the then Governor of Maharashtra Shri. Shriprakash set the founding stone of the building of DES and today it has branched itself into almost a mini University. The society's 22 acres of spacious campus incorporates independent spacious buildings of eight colleges, Laboratories, boys' and womens' hostels and library building. A specious canteen, a grand auditorium, society office, many well equipped play grounds, indoor stadium and lush greenery add to the educational environment of the campus. The parents crave to enroll the future of their children in the campus. The staff feels immensely honoured in serving this society.

Initially Dayanand College of Commerce was permanently affiliated to Marathwada University, Aurangabad up to 1995 and then to Swami Ramanand Teerth Marathwada University, Nanded. The college is recognized under 2 (f) and 12 (b) of the UGC Act. Started with the objective of offering good educational facilities at affordable costs to the common students, Today it is serving the under privileged and vulnerable section of the society. There are more than 75% of the enrolled students in the college from socially and economically backward sections, minority and rural areas.

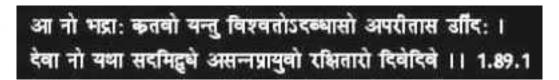The college offers 9 academic programmes, comprising of 06 UG, 1 PG level, 2 Ph.D. and 11 Value-added courses.

Vision

The vision of our institution has been taken from the VEDA, Indian Ancient Vedic Literature. The meaning in brief is, "Let all the noble, divine thoughts come to us from all directions of the universe."

The Complete richa (hymn or verse) is as under:

आ नो भद्रा: क्रतवो यन्तु विश्वतोऽदब्धासो अपरीतास उद्भिद: ।
देवा नो यथा सदमिद् वृधे असन्नप्रायुवो रक्षितारो दिवेदिवे ।। 1.89.1

The vision statement is taken from 14th richa of 25th adhyaya (Chapter) of Yajurveda. The Yajurveda is the veda primarily of prose mantras for worship rituals that were said by a Priest while an individual performed ritual actions such as those before the Yajna (Holy Scarifice) fire. Yajurveda is one of the four vedas (Rigveda, Yajurveda, Samveda & Atharveveda). It is one of the ancient scriptures of hinduism dedicated to universal humanity. It is believed by scholars that the initial creation of Vedas took place during the early KURU kingdom (year 1200 to 1000 B.C.)

Today it is very significant to be thirsty of infinite knowledge and aspire to gain noble and divine thoughts, wherever may be originated, from all over the world. Our teacher's and student's knowledge horizone will be expanded without any narrow compartmentation limits. Definitely it can be accomplished by such divine vision.

Mission

Our mission statement is **"We build excellent careers"**. The students aspiring to have a commerce, management or computer degree are career oriented. C.A., C.M.A., C.S., M.B.A., M.C.A. Entrepreneurship and Businessmen etc. are the attractive career choices before them. The college makes all possible efforts to build their excellent careers. We not only educate our students to earn bread and butter but also for their holistic personality development by inculcating values which helps healthy and happy voyage in the society. The aim behind developing holistic personality is to contribute in making emotionally intelligent society and the nation building. The college fulfills the ultimate goal by educating the society to empower economically, educationally and socially. All the activities are oriented towards the vision and mission for which the college is committed.

The college is committed for;

- Developing entrepreneurial mind-set within the students
- Developing managerial skills among the students
- Providing manpower for financial administration of trade, industry and commerce
- Building the multi-dimensional personality of the students
- Developing skills to face the changing global scenario
- Improving learners achievement
- Upgrading the quality of Human Resources
- Multidimensional personality development of the students through co-curricular and extra-curricular

activities in association with various socio-cultural organizations

- Empowering students with relevant knowledge, competence and creativity by providing platform to face the challenges of the competitive world, with the utmost utilization of their potential in academic programs, sports, and other events.
- Inculcating values like social equality, justice, fraternity, casteless society and self-help amongst the students
- Developing sensitive and responsible youth force which has social commitment towards responsible society and the Healthy Environment
- Educating marginalized sections of the society and empowering them socially, economically and educationally
- Elevating the young generation for contributing to the future knowledge economy

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

As pointed out by the NAAC Peer Team 2014, our 5 institutional strengths are- Supportive management, Adequate infrastructure, Dedicated teachers, Academic atmosphere and Eco-friendly campus.

- Proactive and visionary management
- The oldest and the largest Commerce college in the University jurisdiction
- Research centre in Commerce and Management with University approved supervisors
- 6 UG, a PG, 2 research programmes with CBCS and 11 Short-Term/Value Added/Skill Based Career Oriented Courses
- Highly qualified, experienced and Students' friendly faculty giving experiential learning with numerous activities
- Eco-friendly campus with green practices such as Solar Power Generation Plant, Rainwater Harvesting and fire extinguisher all over the campus
- Good infrastructural facilities with computer lab, business lab, language lab, library, sports, boys hostel, women hostel, indoor stadium, Dayanand auditorium, canteen etc.
- Well equipped 7 labs (Business lab, Language lab and 5 Computer Labs) having 207 Computers with internet connectivity, Wi-Fi Campus facility
- Largest library in terms of Commerce books in the region, promotional activities for increasing the reading habits, INFLIBNET, OPAC, SOUL etc.
- SWAYAM – NPTEL Local Chapter for Online Education
- NISM Online certification exams for financial sector and Tally Courses in Accounting sector career
- Special FinLit cell to promote 'Financial Literacy' among different stakeholders
- Special 'Value Education Cell' to inculcate noble human values within students
- Career Counseling and Placement Cell to liaison with industries and business establishments and arranging campus interviews and campus placements
- Noteworthy performance in university examination, University toppers in many courses
- Frequent organization of teachers' orientation programs and Students training programs
- Excellent student support with Earn and Learn Scheme, Student Aid Fund, Hostels facilities for girls and boys, NSS, NCC, Cultural and sports facilities
- Functional linkages and MoUs for student-teacher training, placement, research etc.
- Registered and functional Alumni Association
- Excellent ICT facilities and competent teachers for teaching-learning process

- Financial audit, Green Audit, Energy Audit, Academic and Administrative Audit
- Excellent work culture with Enriching teaching fraternity
- Demand ratio more than double the intake capacity (for Commerce)
- Holistic development of students by active mentoring system

Institutional Weakness

- Socially and financially deprived background of the students
- Restrictions in appointing permanent staff due to Government policies
- Only 75 to 80% students regularly attend the lectures
- Limitation for industrial tie ups due to geographical location
- Majority of the students are from rural area and having lack of English language proficiency
- Lack of Autonomy in framing and revising curriculum

Institutional Opportunity

- Quality certifications/ recognitions such as ISO-9001, UGC CPE Status, Best College Awards etc.
- Generation of funds from UGC and other government agencies
- Obtaining CSR funds for research and college development
- Building global competencies in rural students to face the world challenges
- With the recent changes in higher education in the globalized world the college endeavors to further increase in its national and international research, internship, faculty and the student exchange linkages
- Achieving excellent performance in sports, co-curricular and extra-curricular activities.
- Seeing in the future to become an autonomous institution and better manage the curriculum, admission and evaluation processes independently
- Arranging frequent training and placement drives by encouraging alumni members for better alumni engagement and college industry linkages
- Utilization of online learning resources and ICT for providing enriched learning facilities to the advanced learner
- Fulfilling the ever Increasing demand for professionals such as Accountants, Bankers, Secretaries, Managers etc. in the job market
- Adopting a multi-dimensional strategy in respect of community engagement.
- Students' active involvement in socio-cultural activities boosting the commitment of college towards society
- Active participation of college teachers in socio-economic development of the society
- Learning and understanding foreign cultures through foreign and out of state Ph.D. students
- Students' enthusiastic participation in all college activities helps in organizing big events
- open hearted feedbacks from students, parents and other stake holders is the fruitfulness of the college endeavors
- Development of Human Resource, backbone of the meaningful existence with well nurtured, human approach and with melodious relations

Institutional Challenge

- The students from the weaker socio-economic and rural background

- Lack of Government support for self-financed programs
- To achieve excellence by involving masses from socially weaker sections
- To motivate the faculty towards sustainable, purposeful and socio-economic oriented research by getting research grants
- Attaining more than 90% students' attendance in regular lectures
- Arranging more field visits, on the job training facilities and placement drives through MoU's with industries
- Keeping physical and mental fitness through sports, medical check-up, counseling and stress management programs etc.
- Developing all classrooms with ICT facilities
- Developing enhanced scientific temper among the students for having state and national level participation and winning medals
- Result oriented competitive examination cell with separate responsible faculty is to be developed.
- Developing entrepreneurial mindset with more practical exposure from our alumni established businesses
- Retaining self inspiration, self confidence, job satisfaction and improved quality of teaching learning process.
- Appointment of a Full time Employment Officer to liaison with industries and business establishments and arranging campus interviews and campus placements
- A full-fledged counseling centre to cater to the emotional and psychological needs of students

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college has clearly defined its activities and programmes to achieve its goals and objectives. Initially the college has traditional programmes of B.Com and M.Com but with changing environment it went on including specialized programmes and courses. Now the college offers specialization in Foreign Trade, Computer Application, Banking and Insurance at B.Com level, while specialization in Marketing Management and Human Resource Management are offered at M.Com level. The college considered the need for inclusion of Computer and Management programmes and accordingly BCA and BBA were added. The need for value added and career oriented courses was expressed by the parents and few experts and subsequently college included Value added/ Career oriented/skill based courses. The college has research centre in commerce and management with 6 university approved supervisors and 23 Ph.D. scholars including 2 foreign scholars have successfully completed research in the last five years.

The college has established its academic leadership by way of organizing various seminars and workshops in the field of curriculum, Teaching, Learning and Evaluation. The teachers of this college are on Board of studies in this university and other Autonomous colleges as well. The Principal is the Chairman, BOS (Management Sciences and Business Administration), SRTM University, Nanded. Two teachers are included in the national panel of SEBI-NISM resource persons. The college, on the basis of the feedback received and the need assessment has revised its self-finance courses frequently. The multi disciplinary Ph.D. course work was also conducted for the benefit of researchers in the region. In the post-accreditation, following are the notable initiatives;

- CBCS pattern since 2016-17 to all UG-PG programmes
- Introduction of Tally courses (Accounting), SWAYAM-NPTEL local chapter (Online courses), NISM

courses, FinLit Course (Finance), CMA Preparatory Course (Cost and Management) etc.
- Stakeholders feedback on curriculum and other aspects, Actions Taken based on the analysis of feedback
- Online feedback system initiated in 2017-18 on pilot basis and extended to teachers and students feedback in 2018-19
- Schedule to introduce B.Voc (Cost and Management Accountancy), B.Voc (Financial Markets) and B.Voc(Retail Business Management)
- Schedule to introduce credit transfer system for SWAYAM-NPTEL courses in 2019-20.

Teaching-learning and Evaluation

The college consistently takes efforts to impart, sustain quality education to achieve academic excellence. Some of them are;

- Academic calendar of activities including the Continuous Internal Evaluation(CIE) by conducting regular tests, seminars, book reviews, home assignments' brain storming sessions, project work, practices for the multi-dimensional evaluation etc.
- Admission committee to monitor students' enrolment, assuring complete transparency and Justice to all categories of students
- Remedial coaching & Counseling/Seminars programs offering special attention to slow learners. NPTEL online courses, e-resources, research journals and other ad-on-courses for advanced learners
- Encouraging students to participate in Avishkar-research, Debate/Elocution and other competitions, Educational tours, field- industrial visits along with project-practical based programs
- Facilities for differently-abled students-priority in admission and all the required facilities along with scholarships
- Mentoring scheme strengthening the student-teacher relationship, Execution of behavioral evaluation system by class teachers as mentor for particular class, counseling of needy students, open dialogue with great achievers in society, interviews, informal discussion with prominent teachers, problem solving sessions etc. along with the traditional classroom teaching
- Experiential learning activities, ICT enabled classrooms; well-equipped labs, central library, skill oriented training programs help to carry out the teaching and learning process effectively. 42 faculty members of which 17 Ph.D and 2 M.Phil degree holders as their higher qualification and having rich teaching experience
- Excellence of faculty reflects through their awards-recognitions. To enrich subject knowledge, teachers are motivated to participate in various academic programs and research activities. The standard student teacher ratio facilitates various student-centric learning methods and tools such as field projects, on-the-job training, and role-playing in various academic programs.
- Teachers' evaluation conducted through senior teachers' peer committee and Students' feedback on the basis of prescribed criteria, Teachers' Orientation Programme (TOP) designed by the college and conducted for the improvement in Teachers' Quality
- Setting and communicating learning outcomes for all programs to the teachers and students and display on college website
- Learning outcomes reflected in a high pass percentage of the students, their success in examination and university merit ranking. The holistic development of students reflects in results, placements and self employment

Research, Innovations and Extension

- The college has approved research centre in Commerce and Management. Six teachers are recognized research supervisors and six are affiliated to our centre.
- Since 2013-14, total 26 scholars have completed their Ph.D. (Including Two foreign students) and 34 are studying at present (Including a foreign student). This is the largest number in the university in case of our faculty. Total 15 books and 48 research papers are published by the teachers.
- To promote the research culture among the college teachers, a Scheme of Financial Assistance for the Minor Research Projects is initiated by the IQAC and funded by Dayanand Education Society (DES). Total 11 MRPs have been sanctioned under the scheme and Rs.1,65,000 have been funded.
- State Workshop on "Basics of Intellectual Property and Filing Patents" in collaboration with IPFACE, Venture Centre, Pune on 2nd December 2017
- The college has stated Code of Ethics to check malpractices and plagiarism in Research. Our parent university has made the Anti-plagiarism Scrutiny compulsory by using the Anti-plagiarism Software.
- The college has taken efforts for innovation in the form of various outcomes. The IQAC and the research centre of college encourage teachers and students for innovative creations and making acquainted with the research. **Avishkar Research Festival, FinLit Cell, Innovative events of library, Verve and Value Education Cell are some of its outcomes.**
- The IQAC provides financial, non-financial incentives to teachers receiving awards/recognition; for publication of research papers; for attending conference/workshops etc.
- The college consistently promotes participation of students and faculty members in socio-friendly extension activities through various cells and activity centers such as NSS, NCC, Cultural Cell, FinLit Cell etc. FinLit Cell organises programs for society on financial education such as SEBI workshops, NCFE-NFLAT for school children, FETP for other teachers, Mission Siddika for women empowerment, Financial Education to Defence Services (FEDS) etc. For extension services, the college has received awards from Gandhi Research Foundation, National Centre for Financial Education, SOF-ICSO Best International Principal Award, SK Blood Bank etc.
- The college has 17 linkages for student-teacher exchange, Internship, field work, on-job-training, research etc. and 8 functional MoUs with national institutions.

Infrastructure and Learning Resources

- The college is spread in 4.15 acres including Commerce Building, Computer building, Library, Boys Hostel, Girl's hostel, Commerce Parking and Indoor stadium. The total built-up area is 8206 sq. meters. The main buildings accommodates Principal cabin, Vice-principal cabin, Office, classrooms, Departments, Computer/Language/Business Lab and support services like NSS, NCC, Sports, Cultural, Gymnasium, Health Care Centre, Yoga and career Guidance and Placement Cell, R.O.-plant, Solar Power generation system etc.
- The main building campus has excellent physical infrastructure and adequate facilities, including total 37 classrooms (16 classrooms in commerce building and 8 Classrooms in Computer building, 5 Smart Board Classrooms, 7 classrooms cum computer labs having fixed LCD facilities in 2 labs, 1 Seminar hall cum Classroom).
- The College has a total number of 263 computers used for academic purpose (207 for students use). The administrative work is fully automated using College Management System (CMS) software 10.0. From the current year, it is upgraded on Cloud computing.
- The Library building with total built-up area of 4000 sq. ft. ground floor (Librarian office, Main stack, Book Stock, Processing Unit and Circulation section) and first floor (reading room). The Spacious and

well-ventilated library with a collection of 36934 reference and textbooks, 3135000 e-books, 6000 e-journals, 52 periodicals, 27 News papers and 1386 CD's/Videos. The library and reading hall have a capacity where 100+ users can sit and study comfortably. The Library has separate 4 cubicles for college staff. Library facilities include Night Library, First aid-box. The library provides INFLIBNET, Shodhganga and computers with internet facility for students-teachers. It is partially automated with SOUL 2.0.

- There is a separate Auditorium for cultural programmes such as, drama, dance, music, singing, one-act play, skit, elocution, folk arts, etc. The college has won the **University General Championship of Youth Festival in last two year**s.
- During 2013-14 to 2017-18 the expenditure on books purchase is Rs.12.69 lakhs (journals Rs.1.76 lakhs). The Budget allocation for infrastructure augmentation (excluding salary) is Rs.2 crores. There are established systems-procedures for maintaining and utilizing physical, academic and support facilities. The expenditure on physical, academic facilities is Rs.5 crores.

Student Support and Progression

- Students support, progression and their all round development is at the core of all activities of college. All stakeholders work in accordance with our mission 'We built excellent careers'.
- Overall 66.29% of students are benefited by scholarship-freeship provided by government and assure their academic progress by lowering financial burden. The DES provides fees exemption to students admitted for unaided courses.
- 'Earn and learn' scheme protects the academic interest of economically deprived students. The college shows prompt attention to capability enhancement-development schemes by extending facilities like guidance for professional/competitive examinations, Career counseling, soft skill development, Remedial coaching , Yoga and meditation & Personal Counseling.
- In an average 798 students are benefited by our career counseling activities and 117 students are benefited by guidance for professional/competitive examinations. Total students benefited by Vocational Education and Training during last five years are 431. The College has transparent mechanism for timely redressal of students' grievance through class representative, class teachers and dedicated committees.
- As per the NAAC-2014 recommendations, college is gradually updating its placement cell performance from 3 (2013-14) to 29 (2017-18) and in the academic year 2018-19 it has shown remarkable achievement through a placement of 134 students.
- The progression of students to higher education like M.Com/MBA/MCA etc. is 36%. Participation of students in the qualifying in State/National/International level examinations during the last five years like NET, SLET/Civil Services is also improving year by year.
- The presence of an active Student Council & representation of students on academic-administrative bodies/committees of college is one of the sparkling feathers in the cap of the college. Forums like NCC, NSS, Cultural cell, Annual Gathering, Sports Cell, Women Empowerment Cell, Commerce Association etc. develop students cohesiveness and shape their all round personality. **Vibrant cultural cell has bagged General Championship of University Level Youth Festival in the academic year 2017-18 & 2018-19.**
- The college has precious legacy of alumni. Majority Chartered Accountants from the locality are our students along with Journalist, Advocate, Social Worker etc. Their affiliation with the college consistently boosts our developmental efforts along with regular Alumni Association meetings.

Governance, Leadership and Management

- All the activities are oriented towards vision-mission. The Governing Council members, Principal, IQAC members, committee heads are effective leaders using a formula known as **OFPRIM (Objectives, Functions, Procedure, Roles of staff, Institutional support and Motivating and Monitoring).** This formula is adopted with a democratic and participative style. All the activities in the college are classified and grouped into various committees which are further grouped into seven criteria of NAAC. Committee prepares a plan and submits to the criterion coordinator. Thus all activities are planned and subsequently the IQAC plans are prepared in a participatory system.

- IQAC prepares a **Strategic Plan** for faculty development, development of various facilities, determining the programmes, encouraging the faculty for research etc. The inclusion of student representative in various committees develops a sense of responsibility among students.

- The College effectively implements **e-governance** in areas of operation related to Planning and Development, Administration, Finance and Accounts, Student Admission, Support and examination. The college uses e-governance software's- College Management System (CMS), Higher & Technical Education (HTE) Sevaarth Software, University Exam Online Question Paper Delivery System, SOUL, INFLIBNET, N-LIST, SMS software, NISM, Tally online exam software, SWAYAM-NPTEL portals for online students' enrolment, assignments, etc.

- The **Welfare measures** for staff includes GPF, DCPS, EPF, Credit Cooperative society, guarantee for the employee loan, IQAC Incentives, Staff Academy, emergency medical and financial aid etc. The Faculty members are encouraged to attend Refresher Courses, Orientation Courses and FDPs to strengthen their teaching, research and administrative skills. There are effective Performance Appraisal Systems for teaching and non-teaching staff such as PBAS, CAS, Confidential Reports, students' feedback etc. The **statutory financial audit** by CA and JD audit are conducted each year. The university conducts Academic and Administrative Audit once in 3 years. **The college has got 'A' grade with 540 out of 560 marks in recent university audit.**

- The IQAC has **implemented all recommendations** of NAAC Peer Team Report 2014. Its effectiveness is evident through the regular IQAC meetings, AQAR, NIRF, AAA, Financial and non-financial incentives, research budget, introduction of Value Added Courses, NPTEL local chapter, feedbacks, MRPs, quality enhancement events etc.

Institutional Values and Best Practices

- The Mission statement of college, "*Aano bhadrah kritavo yantu vishwataha*"-yajurved itself indicates the value, awareness and commitment of our management. As far as possible several noble values are principally accepted and actually practiced in each segment of the institution. The institutional management is well aware about meeting social responsibility and obligation, e.g.-draught relief work, free water supply, concession in college fess to needy students, library facilities to external people etc.

- Gender equity is inherent component in all college administrative practices. There is no discrimination between boys and girls in any aspect. The number of girls enrolment is more than boys. All educational facilities are equitable and boys and girls are involved in all academic event and competitions with great enthusiasm.

- Eco-friendly campus, green practices, rainwater harvesting, solar power plant, facilities for Divyangjan, promotion of human values, Utilising the locational advantages and efforts to curtail the disadvantages, etc. are noteworthy.

- The Financial Literacy Cell is the unique Best Practice since August 2011 Creating Awareness and Empowering people to make sound financial decisions. It conducts activities such as SEBI Financial

Literacy Workshops, NCFE-NFLAT for school students, FETP for teachers, Financial Education Week (FEW), FinLit Course, FinLit Test, NISM workshops on 'Careers in Securities Markets', World Investor Week (WIW) etc.

- Value education program (since 2016-17) aims at inculcation and cultivation of the noble values within the students. Characters of legend personalities are presented before the students through specially arranged sessions. Speeches of great personalities are arranged before the students, few of the students also involve in presentation of the values. The students with notable involvement in the programme are rewarded by the special dignitaries.

- The college is really distinctive in many aspects; there are many distinctive practices in higher education. EDP cell for developing entrepreneurial instinct within students, Career Guidance and Placement cell, Mission Siddhika for women financial empowerment, Special workshop for girls', events on soft skill, interviews, experiential learning etc. are our distinctive practices, well popularized among the students. The institution has gained certain achievements of these practices and proves to be fruitful.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DAYANAND EDUCATION SOCIETY'S DAYANAND COLLEGE OF COMMERCE, LATUR
Address	Dayanand College of Commerce Dayanand Education Society Campus, Barshi Road, Latur - 413531 (MS)
City	Latur
State	Maharashtra
Pin	413531
Website	www.dcomm.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Shriram Shrikrishna Solanke	02382-221349	9421020331	02382-221602	dayanandcommerce@gmail.com
IQAC / CIQA coordinator	Brijmohan Ramprasad Dayma	02382-220602	9421490203	02382-222602	brijdayma@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	03-09-1963

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	Swami Ramanand Teerth Marathwada University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	01-07-1972	View Document
12B of UGC	28-03-2014	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Dayanand College of Commerce Dayanand Education Society Campus, Barshi Road, Latur - 413531 (MS)	Urban	4.15	8206.96

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BBA,Commerce And Management	36	HSC	English	80	79
UG	BCom,Commerce And Management	36	HSC	English	127	127
UG	BCom,Commerce And Management	36	HSC	English	144	141
UG	BCom,Commerce And Management	36	HSC	English	123	123
UG	BCom,Commerce And Management	36	HSC	English	264	233
UG	BCA,Computer Application	36	HSC	English	240	132
PG	MCom,Commerce And Management	24	B.Com.	English	392	390
Doctoral (Ph.D)	PhD or DPhil,Commerce And Management	60	M.B.A.	English	4	4
Doctoral (Ph.D)	PhD or DPhil,Commerce And Management	60	M.Com.	English	29	29

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				4				13
Recruited	1	0	0	1	4	0	0	4	6	2	0	8
Yet to Recruit				0				0				5
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				29
Recruited	0	0	0	0	0	0	0	0	17	12	0	29
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				17
Recruited	16	1	0	17
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				22
Recruited	18	4	0	22
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	4	0	0	3	2	0	10
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	3	0	5
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	14	8	0	22

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	7	4	0	11

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	94	0	0	0	94
	Female	267	0	0	0	267
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	2	0	0	0	2
	Female	1	0	0	0	1
	Others	0	0	0	0	0
PG	Male	140	0	0	0	140
	Female	249	1	0	0	250
	Others	0	0	0	0	0
UG	Male	458	5	0	0	463
	Female	371	1	0	0	372
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	113	103	91	103
	Female	51	65	68	61
	Others	0	0	0	0
ST	Male	3	6	10	7
	Female	4	2	16	6
	Others	0	0	0	0
OBC	Male	159	144	149	179
	Female	113	124	124	164
	Others	0	0	0	0
General	Male	291	227	265	285
	Female	287	275	286	306
	Others	0	0	0	0
Others	Male	28	32	23	37
	Female	13	8	18	16
	Others	0	0	0	0
Total		1062	986	1050	1164

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3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 196

File Description	Document
Institutional Data in Prescribed Format	[View Document]

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	9	9	9

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2634	2469	2311	2348	2000

File Description	Document
Institutional Data in Prescribed Format	[View Document]

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1648	1652	1637	1525	1377

File Description	Document
Institutional data in prescribed format	[View Document]

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
820	791	698	678	587

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
39	40	38	34	37

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
42	42	43	41	41

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 37

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
356.41	376.37	226.45	104.29	127.57

Number of computers

Response: 207

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

As the college is affiliated to Nanded University, the curriculum is framed by university and implemented by college. The CBCS system ensures sufficient choice to students. The parent university normally declares the academic calendar of forthcoming year in May each year. Based on university calendar, the college prepares its academic calendar. Department heads prepare the academic plan for the year including workload, recruitment, teaching plan etc. to ensure proper teaching-learning and evaluation. The distribution of workload is done considering the teachers demand, aptitude, interest and expertise in a particular subject. The department provides Teaching Pad, curriculum, attendance sheets to teachers. The teacher prepares month-wise teaching plan for the academic term. The department heads and the principal monitor teaching planning and documentation.

Time-table committee prepares the time-table. The Daily monitoring mechanism keeps an eye on the regular classes' schedule. Necessary adjustments in class schedules are done in case of leave of teacher. Midterm Unit tests are conducted to know the progress of students. Based on results, the teachers make changes in teaching process, time-management etc.

Syllabus completion reports are collected to know the completion status, review plan of the teacher to complete the uncovered curriculum. Feedbacks (formal and informal) are taken from different stakeholders such as students, parents, teachers, alumni members etc. The collected feedbacks are analysed by the feedback committee, forwarded to the IQAC, the action plan is prepared and suitable actions are taken.

Departmental heads have continuous dialogues with the teaching faculties through daily informal and occasional formal meetings. They try to solve the problems of junior teachers regarding academic aspects. Their suggestions are considered for improvement of the curriculum delivery. Every year a Teachers Orientation Programme (TOP) is conducted for three days in which the latest trends in academics by senior, experienced teachers' are organized. The teachers freely discuss their problems, share their views and they are benefited a lot. It increases their teaching interest and effectiveness.

The use of audio-visual aids such as Computer, LCD projector, Smart board etc. makes the curriculum delivery effective and interesting. The value added courses such as Tally, NISM, and SWAYAM-NPTEL increase the use of ICT among the students and the teachers. The curriculum of these courses is updated each year. In addition to that, the students of UG second and third year can choose the Skill Enhancement Courses (SEC) as per their aptitude and interest. Through the class teacher system, mentor-mentee system, personal counseling cell, FinLit Cell, Yuvati Kalyan Mandal the teachers interact with students personally.

The practice oriented courses are conducted in Computer and Business labs. Different teaching methodologies including the seminars, assignments, group discussions, brainstorming sessions etc. are used. For the final year students, there is a compulsory course on field visit/ project report. The students

have to visit different industries, various forms of businesses, complete necessary training and based on his experience he has to write a project report, evaluated by the internal examiner and an external examiner of university. This increases his exposure with outside world.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 12

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
8	2	0	1	1

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 50.53

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	5	4	4	4

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 84.69

1.2.1.1 How many new courses are introduced within the last five years

Response: 166

File Description	Document
Details of the new courses introduced	

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 77.78

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 7

File Description	Document
Name of the programs in which CBCS is implemented	

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 11.07

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
944	357	10	34	63

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	
Any additional information	

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1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Some of the college teachers are members of University Board of Studies. While framing curriculum, various cross cutting issues are injected into it. Along with imparting the formal curriculum, the college consistently integrates various cross cutting issues related to Gender, Environment and Sustainability, Human Values, Professional Ethics etc. through various co-curricular and extra-curricular activities. Various cells and committees stage their programmes to inculcate these values among students.

Gender Sensitivity:-

The College imparts co-education where the gender ratio is positive with more number of girls' students. The Participation of girls is in almost every activity and programme conducted in the campus and off-campus. *Yuvati Kalyan Mandal* (Women Empowerment Cell) ensures active participation of girl students. Thus college assures the just and equitable enrolment of both male and female students ranging from students council, Commerce Association to NSS camp participation.

Environment and Sustainability:

A subject '**Environment Studies'** is compulsory for UG final year, to develop environmental consciousness among students. The Project related various environmental issues generate high degree of awareness among them. The College conducts **environmental tours** to create affiliation about the nature in the minds of future entrepreneurs and citizens. The College ensures environmental awareness among the students by promoting poster presentation dealing various environmental issues. '**Save Water'** theme is promoted in "Verve-2018" programme.

Human Values

Nation building is the ultimate goal of every educational institution. The college purposefully runs a series of motivational speech through **Value Education Cell**. The Resource persons deliver lectures on various themes like Universal brotherhood, Nation building, patriotism, social empowerment and try to idolize such examples in front of students.

In collaboration with Gandhi Research Foundation, Jalgaon on Gandhian values for sustainable peace the college intents to inject patriotism and '*Gandhian* **Philosophy'** among students. A week special camp at nearby village by NSS and related programmes create awareness about the conditions and problems of rural area of the locality. The College takes many initiatives with students to develop sensitive approach of humanity like raising fund for Kerala Flood victims, arranging charitable cultural programme for the families of the farmers (who committed suicides), **visits to** *Gharaunda-Nadi Hattarga* (the home for the people affected with Cerebral Palsy), *Samvedna-Harangul* (the school for the children affected with Cerebral Palsy), *Yamgarwadi* (School for under privileged class), *Sevalaya-Hasegaon* (the home for the HIV-AIDS affected children) etc.

Professional Ethics

The College imparts ethical values among the students in every possible way. Under the CBCS, a specially designed subject **'Business Ethics'** is made available to the second year students by the university. The College imparts professional and legal aspects of business practices through the courses like Business Laws, Business Regulatory Framework etc.

To prevent plagiarism in the research, the college has developed its special code of ethics and follows anti-plagiarism policy framed by affiliating university and such testing is made compulsory for every researcher.

Through Blood Donation, Tree plantation, social awareness programmes, Social service through NCC, NSS and multiple ways the college integrates various cross cutting issues into curriculum in every possible way.

File Description	Document
Any Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 30.87

1.3.3.1 Number of students undertaking field projects or internships

Response: 813

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
URL for stakeholder feedback report	[View Document]()

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	[View Document]()

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.36

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	8	8	10	9

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 77.95

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2634	2469	2311	2348	2000

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3171	3177	3149	2932	2649

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 72.52

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1324	1331	1103	1069	884

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The learning levels of admitted students are recognized with the help of marks obtained by students in qualifying examinations. The students admitted to UG first year programs are given an opportunity to choose the courses of programme based on their marks in qualifying examinations and their interest per se. Learners attendance and partaking in the classroom teaching, laboratory, queries and questions raised in the class, involvement in the co-curricular activities and marks obtained in the formative and summative evaluation determine advanced and slow learners. However, to suit the needs of the learners, the following learner centric methods are adopted: **For Slow Learners:** Primary guidance is provided to the needy and newly entering students from different streams to the B. Com, B.C.A. and B.B.A. ICT based teaching is adopted by our faculty to give learners audio-visual perceptions to make their ideas clear. Extra sessions at UG level are conducted so that the teachers can deliver lectures at a slower pace, which helps slow learners understand the contents. Guest lectures are arranged to boost the interest in the subjects. Remedial classes are conducted for students with poor learning abilities and also for the SC/ST and Minority students under UGC/College scheme. To make the learners stress free and comfortable, personal counseling is done by class teacher to whom the role of mentorship is given. The guidance is given to overcome phobia and inferiority complex. Difficulty Solving Programs are undertaken. Mentor-mentee scheme is implemented, wherein due weightage is given to them. Mentors are assigned different classes and group of students related with specific courses who assist students in solving their problems and give them confidence to move ahead in the life sketch. There are mentors for other activities like NSS, NCC, Sports and Cultural etc. who contribute in shaping the multi-dimensional personalities of the students. **For Advanced Learners:** Top five students of each class are given a set of books for the whole year from the library. The UG Third year B. Com students are encouraged to join IIM, CA, CS, CMA and other entrance exams for

post-graduation admission while BBA III year students are encouraged to seek admission in renowned Institutions and Universities. BCA III year students are encouraged to apply at international corporations related to software and IT Industry. Participation in website browsing, state level Research Festival Avishkar and other competitions like Verve-Management Event, Mock Stock-Experiencing Virtual Market, UPSC, MPSC, debate and elocution competition etc. Students are also encouraged to participate in the Value added courses such as Tally, NISM Certifications, SWAYAM-NPTEL online courses etc. NPTEL courses are offered by IITs through Anytime, Anywhere and Anybody learning mode. PG students are encouraged to write research articles, attend State and National Conferences/Seminars. Guidance is given for preparation for NET/SET examinations. We encourage meritorious students through felicitation along with parents by inviting dignitaries in specially arranged programmes. They are encouraged to participate in programme anchoring activity and different value added courses.

File Description	Document
Any additional information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 67.54

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.23

2.2.3.1 Number of differently abled students on rolls

Response: 6

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any other document submitted by the Institution to a Government agency giving this information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The teachers promote interaction among students through different teaching methods. The students are encouraged to ask questions, have free discussions, give their suggestions etc. In order to give learner autonomy, focus is given for acquiring life skills and practices that enable lifelong learning, develop independent problem solving abilities. Student centric methodologies are adopted by our institution to enhance learning abilities within the students. Lecture method is effectively followed in the classes where

the strength is high by using LCD/Multimedia and e-books and demonstration method is followed for practical courses. The college has 7 Smart boards in 5 smart class rooms and 2 smart boards in computer labs. They are used for enhanced experiential and participative learning by most of the teachers. Subject related home assignments and tutorials are given. Activities like students' seminar, participation in conferences, MCQ discussion, preparing wall paper/charts/ group discussions, midterm tests, book review, map reading, surveys, etc. enhance learning experiences. To develop new ways of thinking, learning resources like educational CDs, NPTEL videos are provided. Through students' associations of various subjects like Language Association, Commerce Association, talent search competitions like Mock Stock, Verve, are the platforms of experiential and participative learning where the students are event organisers. Participation in essay writing, quiz competitions, poster presentation, drama, debate, and theme based rangoli and elocution competitions where learners gain knowledge through collaborative, participative activities and develop their interpersonal skills. Skill Enhancing programs are organized to develop the students ability to face the competition. Our PG/UG students participate in research paper presentation, research projects at different research competition like Avishkar. Activity based assignments, hands-on-training programmes, add on courses and certificate courses, visits to various industries, mock viva, group discussions, aptitude tests, etc. are arranged regularly. Student interaction with farmers through different assignment programmes, workshops on Web development, Field visit, village surveys and study tours and use of Language Lab provide an academic experiential learning. Language department organises reading and writing competitions. Students also participate in NCC, NSS, annual gathering, and youth festival. The college organizes Different workshops like Entrepreneurship Development, Cultural Development, Developing interest in NSS, NCC and Sports activities etc. Visits to various NGOs like Gharaunda-Nadi Hattarga (the home for the people affected with Cerebral Palsy), Samvedna-Harangul (the school for the children affected with Cerebral Palsy), Yamgarwadi (School for under privileged class), Sevalaya-Hasegaon (the home for the HIV-AIDS affected children), Orphanage, Old age, and School for Diyangjan are arranged under moral education course where emotional quotient is developed within the students. Our NCC students participate in various national camps. Placement Cell organizes different placement programmes throughout the year to provide opportunity to the students to join the work force. Workshops on employability, career counseling as well as guidance on different social aspects are provided through different guest lectures.

File Description	Document
Any additional information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 97.44

2.3.2.1 Number of teachers using ICT

Response: 38

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 67.54

2.3.3.1 Number of mentors

Response: 39

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovation and creativity play a pivotal role in imparting various skills in students. The college has established special cells to incubate the innovative and creative ideas of students and teachers. The college has a dedicated **Financial Literacy Cell since 2011** to promote financial literacy among different stakeholders. Through this cell the college conducts SEBI financial education workshops, Financial Education Week, FinLit course, FinLit Test, NCFE-NFLAT for school students etc. At the first level, the students learn basic financial concepts, then they help others to learn them. The research Committee organizes **Avishkar, the research festival,** in which students create, think, present their creative ideas using PPTs, Poster presentations etc. The **Value Education Cell** tries to imbibe value system, ethics among the students.

The **Class Teacher System** is one of the best mentoring system adopted by college. Class teachers are responsible for the solving problems of the students of assigned class. They closely monitor the behaviors of the students and assist them. **NPTEL Mentors** are ready 24/7 to assist the students who aspire to complete online courses. Mentors assist to solve these students problem anytime through *whatsapp* and other social site platform.

The institution organizes different management events like, **Verve, Mock-Stock**, **FEW, Retailers' Gallery, Click the market, Big Boss, Reading competitions, Volunteers in managing events** etc. These events are organized to develop managerial and decision taking abilities among the students so that critical thinking can be developed within the young brains. Through these efforts the college is trying to provede learning platform to the students within and outside the campus also.

The library organizes events like Best Book Reader, Best book Review, 18 hours study on the occasion of

Dr.Babashaheb Ambedkar Birth Anniversary, Book exhibitions to create interest among the learners.

Use of ICT enabled devices, e-learning resources, online courses, and online video lectures are promoted by college in order to make teaching-learning process more effective and student-centric. Modern tools like PPT through LCD projector, Smart Class rooms, e-books, Industrial Visit, Experiential learning through Bank and Social visit etc. play an important role in making teaching and learning a happy and healthy voyage.

Computers with internet, Wi-Fi facility, INFLIBNET, Shodhganga, and ICT facilities for effective teaching-learning, different reading competitions and financial awards attract the students. IQAC organises workshops/ seminars on e- resources, ICT based teaching learning and innovative strategies in teaching-learning processes. The college motivates teachers to attend training programmes, workshops/seminars on quality related themes. Continuous assessment through test, tutorial, assignment, seminars etc is done. We are providing variety of skill enhanced courses to students.

The co-curricular activities like **NSS, NCC, Sports & Cultural** etc. attract the interested students in social service, defense, sports and cultural activities. Mentors encourage students to actively participate and build their career in respective fields. A committee of lady teachers is responsible for **Girls' Behavioural Evaluation.** They observe girl students regarding different behavioral patterns and solve their problems. Through these different mentoring systems, institution develops well educated and highly motivated students who can achieve their goals.

File Description	Document
Any additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 90.78

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 35.45

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	14	11	10

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 8.05

2.4.3.1 Total experience of full-time teachers

Response: 314

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 29.26

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	2	2

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Traditional Methods	Reformed Methods
Class test by respective subject teacher used to be conducted.	Centralized examination program for all classes is prepared and followed.
Hard copies of question papers were used to be collected from respective subject teacher.	Started getting soft copy of question paper from respective subject teacher through Email.
Time table was used to be displayed on board.	Started displaying the time table on website also.
Question paper pattern was flexible according to the will and wish of the subject teacher.	Uniformity of the question paper pattern and in prescribed format is adopted.
Answer papers were evaluated by individual teachers as per their convenience.	Time limit is set fixed by the internal examination cell for collecting assessed answer sheets.
Only obtained marks were used to be informed to the students.	Assessed answer sheets are made available for verification and self assessment to the students.
Re-assessment system was not in execution.	Re-assessment system in execution.
Examination was only once.	Re-examination of absent students with their request is conducted.
Only written test was used to be conducted. Behavioral evaluation system was not there.	Class teachers' remarks on behavioral patterns are considered through class teachers' scheme.
Only written test and attendance in the class room was used to be considered for awarding internal marks.	Instead of only written test and class room attendance, involvement in co-curricular activities is recognized for awarding internal marks.

Only manual Supervision was there	Manual supervision and Vigilance through CCTV camera.
No emphasis on seminars, group discussion, brain storming sessions and other events.	Emphasis on seminars, group discussion, brain storming sessions and other events.
Routine and conventional field work for preparing project report was in force.	Prescribed project format is given and extensive field work needs to be done for the project work.
Traditional systems were less effective and hardly goal oriented.	Reformed systems are goal oriented, appealing and more fruitful towards expected outcomes.
No semester Pattern with CBCS	Semester Pattern with CBCS

- The faculty explains the Continuous Internal Evaluation (CIE) mechanism to the students at commencement of academic year.
- The mechanism involves nature of question paper, various types of evaluation methods, marking scheme and practical examination patterns.
- Internal and external marks of elective and practical courses are uploaded online by examination department.
- The study tour reports, field and industrial visits, seminar, group discussions, tutorials and home assignments etc. are other evaluation reforms.
- The photocopies of answer sheets are provided to candidates on their demands.
- The revaluation of answer sheets is carried out by other faculty of respective subject.
- The college internal examination committee effectively deploys and monitors continuous evaluation process throughout the academic year.
- On pilot basis, the evaluation of SEC-e-Governance was done using online test platform.
- For B.Com. TY, the college introduced online assignment system for one selected course on pilot basis. Online videos, Online chat, e-books, Weekly online assignments, Question-Answer forum etc. increased students interaction with the mentors of the course.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- The College Internal Examination In charge and the examination committee ensure smooth and transparent conduct of all the examinations.
- The internal theory and practical examinations are planned and conducted as per academic calendar and guidelines laid by affiliating university.
- The **schedule of the examination** is communicated to the students well in advance.
- The committee communicates internal examination college E-Mail ID to all the teachers and question papers are received online only.
- Prevention of malpractices in examination halls is also ensured by the vigilance of **internal squad and surveillance of CCTV system.**

- The heads of department look after effective monitoring and timely implementation of the internal examination and procedure of evaluation.
- Question paper setting and evaluation of some courses are carried out by the respective departments as per the university guidelines.
- Along with test and tutorial in each term/ semester there are other ways of assessment such as home assignment, oral, group discussion, deciphering question bank, presentations, brain storming sessions, etc. for UG students.
- The weightage of 46.67% marks (35 marks out of 75) is given for internal examination at UG level and 25% (25 marks out of 100) at PG level.
- **Marks of the internal examination are communicated** to the students and faculty discusses the assessed answer sheets with the students.
- In case of absent students, **remedial tests** are conducted by the teacher.
- In semester based credit system at PG level, 25% weightage is for internal assessment, for which the students are continuously assessed through various assessment criteria viz. **seminars, group discussion, assignments, etc.** Appropriate weightage is given to all assessment criteria.
- Centralized seating arrangement for examinations is in practice in which examination blocks are daily interchanged.
- The respective subject teacher is not allowed to supervise the examination block of the same subject.
- To avoid delinquency, college has its own 24x7 security, while local police station also provides its service during examinations in case of emergency.
- Use of cell phone is strictly prohibited in the examination premises.
- **Research committee** in the college which promotes and monitors all the research related activities including evaluation.
- In addition to academic subjects, students' participation in co-curricular activities also recognized for awarding internal marks.
- For B.Com. TY, form the current academic year, we have introduced **online assignment system** as part of internal evaluation of a subject, on pilot basis. Weekly videos are shared with students normally at the beginning of the week. The students have to watch them during the week, discuss the content and related queries with the college course mentors. At the end of the week, they have to submit the assignments online before midnight. The result of the assignment and correct answer codes is displayed online. The student, the course mentor and the college SPOC can view the progress of the students in his scorecard. The internal marks obtained by the students in top 75% assignments are considered for final internal marks.

File Description	Document
Any additional information	[View Document](#)

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- To maximize the transparency in examination system, we have active grievance redressal cell at college level while Committee to deal unfair practices is working at university level.

- The code of conduct of examination system is available in prospectus and on website. The same is displayed on the notice board.
- Internal assessment test schedules are prepared by the respective examination departments of different programmes and communicated to the students well in advance.
- All grievances related to the internal assessment are primarily redressed by the respective heads of the departments. In some unresolved cases, they are forwarded to the examination committee and to grievance redressal cell (if required).
- In case of any university related grievance, applications in prescribed forms are collected and forwarded to the concerned authorities.
- The grievances of the students related to examinations such as online form submission, queries related to hall ticket viz. correction in name/ subject/ subject code/ programme/ pattern, wrong entry of marks and absentee etc. are addressed at college and university level in time-bound period.
- Students can apply for online photocopy within 10 days after the declaration of the result. College/ university provides photocopy of the assessed answer sheets to students on demand within a period of 30 days from the date of receipt of application.
- If students have any doubts regarding assessment of answer sheets then he/she can demand the photocopy of assessed answer sheet.
- Once the student receives the photocopy of answer-sheet, the student consults with the respective subject teacher and takes his/ her opinion and then further processes for rechecking and revaluation is carried out within 10 days. The result of revaluation is declared within 45 days.
- The benefit of revaluation is given to a candidate if the original marks and the marks obtained after revaluation exceed by 5% or more of the maximum marks as per university norms.
- Internal assessment of practical work is a continuous evaluation process. Any grievances regarding practical work are immediately resolved by the respective teacher and the head of the department.
- Grievances related to oral, project and practical examination are resolved at the department level.
- The evaluation system at PG level in which 25% internal assessment of the students are consistently assessed through various assessment criteria, viz. seminars, group discussion, assignments, etc. The grievances regarding the same are resolved at department level.
- Grievances related to research centre are resolved by the research coordinator and head of the institution.
- Students are free to approach teachers and heads of departments to resolve their queries related to the marks obtained in internal assessment.
- Continuous follow up is taken with the university till the grievance is settled.
- Examination related grievances are received and resolved in a specific time by the concerned authorities.
- The grievance redressal mechanism pertaining to examinations is efficient as all complaints are entertained without exception.

File Description	Document
Any additional information	[View Document](#)

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- The college prepares the academic calendar in tune with that of affiliating university before the commencement of academic year. It specifies dates of significant activities to ensure effective teaching learning and continuous evaluation.
- It provides the concrete guideline for execution of continuous internal evaluation and reflects various student centric activities, channelizing opportunities to the students for exploring their desired avenues.
- At the beginning of the academic year, principal addresses the faculty members and interacts with them about various activities to be conducted.
- HoD prepares the departmental timetable in consultation with faculty members and distributes workload before the commencement of the term/semester so that teachers get adequate time to prepare their teaching plans.
- Overall time table is prepared by the committee and displayed on the notice board and college website.
- There are separate Internal Evaluation Committee and University Evaluation Committees responsible for CIE. They plan their schedules of CIE and the principal approves it. The Principal, the HoDs monitor the pace of its timely implementation.
- The first and second term end exams including the Project work and Practical exams are conducted as per the university schedule.
- At the beginning of the academic year, principal addresses the new UG entrants introducing them various facilities and activities in the college which help to build a good rapport in between students, teachers and college. Principal conducts evaluation committee meetings and keeps an eye on its progress..
- Follow ups and suggestions about various academic and evaluation activities are discussed in College Development Committee (CDC) meeting. In the same month, various activities are planned.
- Blood Donation camp, Special Camp is one of the criteria for internal assessment (NSS and NCC volunteers) and 5 marks are reserved for students' social commitment.
- Second term begins in the month of November with the meetings of HoDs and staff, along with the meetings of various associations and planning of the second term programs.
- Guest lecture series, Poster presentation on social issues, student seminars and group discussions, participation of the student in NSS, NCC, Cultural, Sports, Verve, FEW, are considered in internal evaluation.
- A meeting of examination committee is conducted in the first week of March. The university examination commences for undergraduate courses whereas seminars, group discussions, presentations, tests for PG are arranged.
- In April, preparation of prospectus with academic schedule along with AQAR is initiated.
- Teachers maintain daily records of lectures, evaluation work in the 'Teachers Diary', which is reviewed by HoD and Principal.
- Thus above mentioned activities reflect efficient implementation for the Continuous Internal Evaluation (CIE).

We don't rely on only conventional and mandatory evaluation systems. We give emphasis on multi-dimensional modes of evaluation with a view to ensure holistic evaluation of the personalities of the students.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The Programme outcomes, Programme Specific outcomes and Course Outcomes describe what students are expected to know, learn and act at the end of the Programme/ Course and should be able to visualize it. They are mainly related with knowledge, skills, and behaviour that students acquire through course/programme. The Board of Studies of respective Faculties design POs, PSOs and COs and include it in the syllabus. The college BoS members actively participate in university meetings. All POs, PSOs and COs designed by the college assure that knowledge, values, skills, and need based education is provided. The college designs the COs of the Value Added Courses developed by the college such as the FinLit Course, Value Education Course etc. It moulds the minds of the students for their continuous personal and professional growth. They fulfill the objective of making graduates capable of independent lifelong learning. All these learning outcomes provide an environment in which staff and students can achieve their full potential and foster a strong sense of belonging to the institution.

Mechanism of communication:

For communication of the Programme outcomes, Programme Specific outcomes and Course Outcomes, the college has devised its own mechanism. As a part of this mechanism, the Institution appoints formal teams of faculties to frame programme/course outcomes and communicate them to the website coordinator of the college in the form of soft copy. The website coordinator after getting these outcomes from them in soft copy uploads the same on the college website through the departmental specific portal. This in turn helps the stakeholders such as students, parents and teachers to refer these outcomes independently through Internet by using their own PC or cell phones. Apart from the above ICT based effective mechanism, the college also adopts alternative method of communication of the POs, PSOs and COs to the teachers and students. In the beginning of the academic year itself, while preparing the prospectus, the nature of the syllabus content including these outcomes are mentioned and the students and parents are made aware of these learning outcomes during student-parent-teacher meet and daily interactions. The Principal and Vice-Principal through casual and informal meeting with parents also communicate these programme/course outcomes.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are

evaluated by the institution

Response:

The learning outcomes describe what students are expected to know and should be able to do at the end of each course/programme. These relate to knowledge skills and behavior that students acquire through the course/programme. CO attainment levels can be measured based on the results of the internal assessment and external examination. For computing the attainment of program outcomes, program specific outcomes and course outcomes, our college follows Continuous and Comprehensive Evaluation. CCE includes formative and summative evaluations in each semester. For all UG and PG programmes, formative evaluation includes unit test, Activity based Assignments, Tutorials and Field visits. The total marks for UG Courses are of 75 marks and PG courses are of 100 marks. For UG programmes 35 marks and PG Programme 25 marks are for CIE/CCE. As a part of summative evaluation, semester end examinations are arranged by the university and followed by college as per schedule.

Evaluation of outcomes is quite complicated being intangibility in the nature itself, yet is very important and essential to know the facts about result of the programmes. Our administration and faculty members are well aware about evaluating the outcomes. The following points summarize our efforts to evaluate the outcomes.

- All conventional and mandatory systems like examinations, seminars, tutorials and assignments are considered as one of the criteria to evaluate. In addition to this some unconventional and innovative modes are used for the evaluation.
- After completion of B.Com and M. Com, many students are found engaged in profession and jobs. Many of the students have become successful entrepreneurs. This information is obtained through alumni meets and informal contacts with them.
- Our BBA and BCA students also got engaged in relevant jobs. Particularly BCA students have gained deep interest in the field of ICT. Some of the BBA students are found in joining MBA and many are found engaged in managing the jobs.
- After completing NCC and NSS programmes, concerned officers meet with their committee members and determine to evaluate the result. They meet concerned students informally and their parents also. In many cases it is found that the spirit of patriotism and social service is definitely inculcated within the students.
- In order to evaluate outcomes of the cultural and sports programmes, we meet the concerned students and observe their engagement off the college time schedule and off the college premises. Many students are found engaged in public sports activities and cultural programmes and some of the students are gaining expertise in some arts and sports. It is also known that few of the students have taken the cultural and sports as their career line.
- Outcomes of the innovative research events like Avishkar, Verve, Research competitions, paper and project preparation, poster preseantation etc. are evaluated by our concerned teams through formal and informal dialogues.
- Students' active participation in various activities, organization of events, team work, the academic progressions of the students, Placements, feedbacks, student's behaviour etc. are also the evaluation parameters.

File Description	Document
Any additional information	<u>View Document</u>
Link for Additional Information	<u>View Document</u>	

2.6.3 Average pass percentage of Students

Response: 80.61

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 661

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 820

File Description	Document
Institutional data in prescribed format	<u>View Document</u>
Any additional information	<u>View Document</u>

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.6

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document]
e-copies of the grant award letters for research projects sponsored by non-government	[View Document]

3.1.2 Percentage of teachers recognised as research guides at present

Response: 15.38

3.1.2.1 Number of teachers recognised as research guides

Response: 6

File Description	Document
Any additional information	[View Document]

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 42

File Description	Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

"Doubt is often better than overconfidence,

For it leads to inquiry and inquiry leads to invention"- Hudson Maxim

The word *'Innovation'* means change, reinvention or transformation. The college has taken efforts for innovation in the form of various outcomes. The IQAC and the research centre of the college encourage teachers and students for innovative creations and making acquainted with the research. Following are the innovative initiations and practices;

Avishkar Research Festival:

- The students are deputed to present their innovative research matters through research festival like 'Anveshan' and 'Aavishkar'. Efforts are taken to develop research aptitude within the students.
- The college organizes research festival **'Avishkar' annually** in order to provide the scope for the manifestation of research potential and creativity within the students. Some of the faculty members take special efforts to create research interest within the students; consequently many students participate in 'Avishkar' and exhibited their innovative creations. Some of the students are selected for university and state level 'Avishkar'.
- To prove this, let's see the **case study of one of our student's journey** as a PG student to a state winner, a researcher for Ph.D. One of our M.Com students Mr.Shrikant Pandya has won the State level First Award in the "9th Maharashtra State Inter University Research Convention –Avishkar 2014" organized by Maharashtra Animal and Fishery Science University, Nagpur on 21-23 January 2015. He got the Avishkar Fellowship of Rs.3,000 per months for 10 months (Rs.30,000) Considering his performance and to reward the researcher, the college selected him as the teacher in the next year 2015-16. The college promoted him for further research and he completed his M.Phil in April 2019. At present, he is a research scholar for Ph.D. under the research supervisor of the college, Dr.Brijmohan Dayma. Now, the scholar is guiding other students in research and allied matters. It is a perfect outcome of our ecosystem meant for research and innovations.

As a result of the positive environment for innovations, the followings are some outcomes;

- **Financial Literacy Cell** since August 2011, through which innovative ideas are generated to create financial awareness within students and other stakeholders. It is one of the Best Practices of the college, arranging extension activities for different stakeholders.
- **IQAC organized the State level workshop** on 'Basics of Intellectual Property &Filing Patents' on 02/12/2017 in collaboration with Venture Centre, Pune

- **SWAYAM-NPTEL local chapter** established in 2017-18. On the basis of SWAYAM-NPTEL and MOOCs, teachers are developing their syllabus in the E-content format.
- **Innovative events of the library**- Ekach Dhyas, 18 Tas Abhyas, Best Book reader, Best Book reviewer etc.
- **Value education cell** promoting the noble values among students (since 2016-17)
- **Verve**, the annual management event

Innovations initiated and practiced in every segment of the college endeavor to student support and their progression as the natural result of creative attitude and affinity with the students, who are the real object and subject offering the meaning to our very existence.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 4

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	[View Document]

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
Any additional information	[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 3.83

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 23

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 6

File Description	Document
URL to the research page on HEI web site	[View Document](#)
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.29

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	1	3	3

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in

national/international conference proceedings per teacher during the last five years

Response: 1.38

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	13	10	19	6

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college maintains its social cohesiveness through extended ativities in the neighbourhood community to sensitize students about social issues.The college consistently promotes participation of students and faculty members in socio-friendly extension activities through various cells and activity centers. The college aims to develop students' Emotional Quotient through their interaction with various challenges and hurdles faced by the people in the nearby community and encourage stakeholders to develop their positive attitude towards life.

- Frequent Visits of students and teachers are arranged to some community projects such as an NGO for kids affected by HIV-AIDS *'Sevalaya'* , Hasegaon , *Yamgarwadi,* a school for Denotified and Nomadic Tribes students from backward and econo mically weaker sections of society, *Gharaunda, Nadi Hattarga, Slum area* of Latur district and distributed ncessary items.
- NSS Special camp for one week from 11th to 16th Jan 2019 was organised at *Gharaunda, Nadi Hattarga* (Residential place for people affected with Cerebral palsy) to develop the place with tree plantation and cleaning the campus.
- Cultural cell has arranged Charitable Cultural Programme*, Runmochan- Ek Hath Madaticha ,* on 02/10/2015 in Dayanand auditorium and collected funds of Rs 1 Lakh by selling its tickets to donate the amount to families of the farmers who committed suicide.
- On 08/09/18, students organized a rally for *Kerala Flood Affected People.* cultural cell collected Rs. 18000/- from students,teachers, society and handed over to the District Collector, Latur for Kerla Relief Fund. NSS cell collected funds from the society on 14/09/18 and transferred through bank Rs. 6026.
- Distributing cloth bags to implement plastic free environment in local vegitable market
- Voters registration campaign for students and common citizens in college campus

- Distrubution of water through tankers during drougth
- Consistantly arranging Blood Donation Camps
- Sending volunteer students during *Ganesh Visarjan* for traffic control
- Performing *shramdan* at NSS camps
- Guidance on Female Feticide & Equality in Gender by Women Empowerment Cell
- Awareness Rally on Female Feticide & Traffic rules by NSS
- Ride Safe Programme in collaboration with RTO office, Latur
- Cornea Donation Awareness Programme by NSS
- Guidance on Women's Health by Dr. Snehal Deshmukh and Dr. Anita Kulkarni, Latur by Yuvati Kalyan Mandal
- Disaster Management Programme by NSS cell
- Health Care Camp by NSS cell
- Ekta Rally by NSS Cell-Latur Police Department to celebrate police foundation day
- Free Health Check up by Yuvati Kalyan Mandal, in Collaboration with Dr. Sunita Bajaj &Vyanktesh Pathology
- The sports cell takes initiative to provide free training to the aspirants of PSI and other police ranks. Other institute like 'Karmveer' and 'Dyanprabodhini' use to impart theoretical guidance and sport cell gives physical training. Till date 217 PSI and Police aspirants have got training from the college physical Director.
- Verve-The management Event is organised with the theme '**save water**'
- **FinLit Cell** organises programs for society on financial education such as SEBI workshops, NCFE-NFLAT for school children, FETP for other teachers, Mission Siddika for women empowerment, Financial Education to Defense Services (FEDS) etc.

File Description	Document
Any additional information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 6

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	1	1

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 86

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	26	12	22	6

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 72.05

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2066	2036	2021	1335	1101

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 31

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	7	5	4	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 14

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	2	2	2

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Dayanand College of Commerce is located at Barshi Road, Near Shivaji Chowk, Latur. It is 2.5 Kms from the Central Bus station. The DES campus is 22 acres and the college is spread in 4.15 acres which includes Commerce Building, Computer building, Library, Boys Hostel, Girl's hostel, Commerce Parking and Indoor stadium. The total built-up area is 8206 sq. meters. The main buildings accommodates the Principal cabin, Vice-principal cabin, Office, classrooms, Departments, Computer Laboratories, Language Lab, Business Lab and support services like NSS, NCC, Sports, Cultural, Gymnasium, Health Care Centre, Yoga and career Guidance and Placement Cell, R.O.-plant, Solar Power generation system etc.

There are some Common facility centres maintained by Dayanand Education Society such as Canteens, Mess, Auditorium, Playgrounds, Common Parking, Walking Track and Proposed Cricket Stadium etc.

Classrooms / Seminar Halls:

The main building campus has excellent physical infrastructure and adequate facilities, which include total 37 classrooms (16 classrooms in commerce building and 8 Classrooms in Computer building, 5 Smart Board Classrooms, 7 classrooms cum computer labs having fixed LCD facilities in 2 labs, 1 Seminar hall cum Classroom).

Laboratories:

The Department of Computer Application having practical courses has dedicated Computer lab. The 7 Computer Labs (including a Business Lab and a Language Lab) have 207 computers with LAN and Internet facility.

Computing Equipments:

The College has a total number of 263 computers which are being used for academic purpose, out of them 207 are for students use. The administrative work is fully automated using College Management System (CMS) software 10.0. From the current year, it is upgraded on Cloud computing.

Auditoriums;

For occasional programmes such as National, State Conferences, large gatherings of students in events such as Verve (the college Management event), Financial Literacy Test (FinLit) and Quizes etc. the college uses the Auditorium which has a seating capacity of 964 participants. For other students events, a mini auditorium with approximate 300 seating capacity is used.

Library Resources:

The Library has a separate building having a total built-up area of 4000 sq. ft. The ground floor includes Librarian office, Main stack, Book Stock, Processing Unit and Circulation section. The first floor consists of reading room. The Spacious and well-ventilated library with a collection of 36934 reference books and textbooks, 3135000 e-books, 6000 e-journals, 52 periodicals, 27 News papers and 1386 CD's/Videos. The library and reading hall have a capacity where 100+ users can seat and study comfortably. The Library has separate 4 cubicles for college staff. Library facilities include Night Library, First aid-box. The library has INFLIBNET, Shodhganga and computers with internet facility. It is partially automated with SOUL 2.0.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The college has excellent facilities for sports, games and cultural activities. In order to promote sports and games, the college has developed a separate Indoor stadium which includes Indoor Sports Training Facility, Running Track and Play Ground in the campus.

Indoor and Outdoor Sports Facilities:

In order to promote outdoor games, a part of the playground is developed as 400 m, 4 lane running track. The playground is used for playing and practicing various games such as, Football, Cricket, Baseball, Kho-Kho, Kabaddi, Lawn Tennis, Basketball, Volley ball, Soft ball, walking track etc. Indoor facilities include Badminton Court, Table Tennis Court, Chess Room. A cricket ground is under construction.

Indoor Sports Training Facilities:

The college has indoor sports training facilities with modern amenities. The Director of Physical Education trains our students in various sports and games. The College provides free sport kits to the students such as sport shoes, bats, foot ball, basket ball, gloves, caps, helmets, jockey, etc.

Gymnasium:

The College has a state of the art Gymnasium, with facilities such as machine exercise, free weight exercises, weight lifting, etc. The major equipments include Chest Machine, Back lat pull down machine, Shoulder combine machine, Chest press table, Incline chest press, Leg press, Leg extension, Triceps pushdown, Combine machine, dumbbells, Rods etc. These facilities are made available on nominal rate to the students and staff. The gymnasium has trained instructors.

Yoga Center:

The College has Yoga Center which is under the supervision of a trained Yoga Instructor. The center is open for students and faculty members, which remains open from 6.30 a.m. to 8.00 a.m. in the morning and 4.30 p.m. to 7.00 p.m. in the evening for all days except Sundays and holidays.

Cultural Unit:

In order to promote cultural activities, Dayanand Education Society has a separate Auditorium for all cultural programmes such as, drama, dance, music, singing, one-act play, skit, elocution, folk arts, etc. The facilities of sound system, music system, drum set, lighting equipments and other allied instruments are hired from professionals. The cultural activities are supervised by the Incharge-Professor with active participation of Faculty members. The Cultural department organizes Annual social gathering and various competitions in association with management institutions. It promotes students to participate in various cultural competitions, events and University Youth Festivals. The Cultural Cell organizes special workshops for training students and invites related experts. The college has won the **University General Championship of Youth Festival in last two year**s.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 45.95

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 17

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
any additional information	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 23.19

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
24.25	11.74	85.96	35	44

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is partially automated and ICT sources are provided to maximize use of library collection (Print & Non print). With the help of OPAC (Online Public Access Catalogue) user can retrieve books and journals by the title, author, publisher, accession number, entering 'free text', Boolean operator and can also generate user data, membership data, etc.

The IT infrastructure for library includes, A server, 9 desk top computers, Scanners, printers, barcode printer, LAN dedicated internet connectivity / Wi-Fi, CCTV cameras with addressing system, fire brigade, notice board etc.

The Library has 36934 books subscribes, 52 Periodicals and 27 News papers. The library is having the membership of INFLIBNET consortia. The N-list provides access to 6,000+ e-Journals and 31, 35, 000 e-Books. The library has an independent website having its own URL https://dccllibrary.wixsite.com/commerce-latur The library offers various services to its users like automated circulation system, internet browsing, library orientations, book bank facility, newspaper clipping and selective dissemination of information etc.

Sr .No.	Item	Particulars
01	Name of the ILMS software	SOUL 2.0.0.12 Developed by the INFLIBNET Centre based on requirements of college and university libraries. It is user-friendly software developed to work under client-server environment.
02	Nature of Automation	1. Partially automated 2. 100 ? data entry has been finished 3. Computerized circulation is used. 4. Barcode has been used for circulation of books.
03	Version & 1LMS software	2.0.0.12

04	OPAC	1. Available in Library. 2. Two computers are available at the entrance of library to access the library material.
05	Library website	https://dccllibrary.wixsite.com/commerce-latur Free of cost and updated regularly.
06	E-Resources / E- Publication	1. The library is member of N-LIST 2. N-LIST programme, the user has access for the **e-resources (6,000+ e-journals and 31,35,000+ eBooks** The Library website also provides freely available E-Recourses.
07	ICT tools in Library	• Computers - 10 • Printer - 01 • Barcode printer - 01 • Barcode Readers - 02 • CDs & DVDs - 1386
08	Internet	• Internet access • 10 computers with 10 mbps speed broadband speed are available.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The College Library is taking special care of rare books. The books which are out of publication as well as published before 1960 are considered as rare books. The library has many rare and valuable books.

The major among them are - Encyclopedia Britannica (1 to 23 vol.), The Encyclopedia Britannica had stopped their print publication from March 2012. The other rare books include Prosperity through Competition, The New Industrial State, Comparative Economic Systems, Elementary Economics, Marginal Costing, Celebrating Golden Jubilee Year by Dayanand Education Society Latur., etc.

Since the year of its inception, the library is enriched with the collection of 36934 books, 52 periodicals, 1386 CDs/DVDs. The library has a collection of a volume of Constitution of India, Year Books, Dictionaries and Hand Books for various subjects, Government reports such as Economic Surveys; RBI Bulletins, India Journey of a Nation etc. Encyclopedias such as Encyclopedia of Professional Management, Banking and Finance, International Accounting, Managerial Skill Development, Economics and Commerce, Global Business Management, Sales Management, and sales Promotion, Modern Management of Techniques, Marketing Management and Research, Comdex Financial Accounting with Tally, Project Planning and Management, Accounting for Managers, Commerce, Advertising, Public Relations and

Marketing Communication, Personal Management, Quality Management, Statistics, Economics, Question and Answers Encyclopedia, Wildlife, World Scientist, Modern World, Health and Education for Family and Encyclopedia of Foods are accessible in the library.

Sr .No.	Items	Quantity	Particulars
01	Rare Books	29	Attached List Separately
02	Manuscripts	01	1.Manav Sansadhan v vyavasthapan
02	Special Report	1	Dayanand Education Sanstha, Celebrating golden jubilee year 2012-13

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.3 Does the institution have the following:

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.95

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.88766	3.14057	1.91412	3.32013	3.47862

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 3.48

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 93

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has a clear cut policy and procedure for procurement and Up gradation of its IT facilities. As a result, the college has set up adequate IT facilities for teaching, learning, evaluation and for office administration and periodically evaluates the requirements and takes initiatives for its Up gradation.

- There are some functional committees such as Infrastructure Maintenance Committee, Office Automation Committee, Website Committee etc. Besides this, there are Lab Incharge teachers appointed for regular maintenance of software and hardware resources in labs.
- Adequate IT facilities are available in the College. Administrative office, various departments and laboratories are equipped with 263 computers with peripherals.
- For students use, there are 207 Computers with Network and 4 MBPS BSNL Broad band Internet facility in LABs, 40 Computers are used in office, Library and other departments for Administrative purpose. The total No. of Computers is 263 (Including 16 Laptops).
- There are 5 Computer Labs cum Classroom (with 129 computers), a Language Lab (40 computers), a Business Lab (34 Computers), the research centre (4 computers), 5 Movable Projector Classrooms and a Seminar Hall converted into ICT enabled classroom.
- For the maintenance of all computers, Annual Maintenance Contract (AMC) is given to Remdev Computer Services, Latur
- Licensed Software's are TALLY ERP9, Microsoft Office, Gate Way Infotech SMS Software, Microsoft Windows7, CMS 10.0 (For Office), SOUL2.0 (Library), 200 Quick-Heal Anti Virus softwares.
- The college campus is connected with free wi-fi facility. The access points are available in Commerce building, Computer building and Library.
- Biometric system is used for recording the attendance of Teaching and Non-teaching staff.
- Office administration is fully automated by College Management Software (CMS) 10.0 purchased from and maintained by MasterSoft, Nagpur. From 2018-19, the software is upgraded in cloud computing system.
- Library is partially automated with SOUL 2.0 Software. Separate Library Website is developed.
- Projectors and Headphone with speakers are used by Lectures for teaching.
- Microsoft Windows 7 O.S. 110 Licensed copies are installed.
- College Campus, Classroom and Computer Labs are under CCTV camera surveillance.
- Two 10 KV online UPS and One 30 KV DG set used for power backup, Solar Power Generation.
- One Cyclo style Xerox Machine is used for photo copies.
- One Xerox machine is used for photo copies in Library.
- CAT-5 and CAT-6 Cables , 10/100 MBPS and 1 GBPS Network Switch used for computer networking
- Linux operating system is installed in Lab No. IV.
- 10 MBPS separate broadband plan installed of Intechonline Private Ltd. in Library.
- A separate 50 MBPS broadband plan installed of Intechonline Private Ltd. in Exam cell.
- 62 New desktop computers 2nd generation Core i5 are procured.
- For the optimum utilisation of our IT resources, the college conducts various online exams on Sundays and other holidays. The IT team updates the required software and hardware equipments occasionally. Some of the exams are IBPS, NISM, NCFE-NFLAT, NEET, JEE, MHT-CET, Online Typing exams etc.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 12.72

File Description	Document
Any additional information	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 51.25

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
138.46	105.63	82.99	82.12	94.33

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The overall authority and responsibility for maintaining and utilizing the physical, academic and support facilities rests with the Principal. The Principal by delegating the authorities and responsibilities to Vice Principals, Head of Departments and various committees, ensures that the resources are optimally utilized and maintained for the benefit of the stakeholders. A qualified engineer is appointed by Dayanand Education Society to look after infrastructure augmentation and maintenance. The financial requirements are assessed on the basis of the requirements submitted by the Head of Departments and other Support Units at the beginning of Academic Year. The College Development Committee by considering the availability of resources and the requirements makes budgetary provisions for upgradation, maintenance and utilization of all the resources of the institution. All the purchases are done through Dayanand Education Society as per the laid down norms and procedures. All the resources are recorded in the Accession Register and Stock Register maintained by the Office. Library resources are maintained by the Librarian with the help of support staff under the overall supervision of the Library Committee. The library resources are made available to the students and staff from 10.00 a.m. to 11.00 p.m. on all days excluding Sundays and holidays. After the normal working hours, the Reading room facility is available upto 11 pm during the examination period. The overall maintenance of furniture, computers, photocopying machines, etc. are made through the professionals. The regular cleaning and sweeping are done by the support staff of the college. The sport facilities are maintained and looked after by the Director of Physical Education with the help of support staff under the overall supervision of Sports Committee. Gymnasium equipments are looked after by the Gym instructor and maintenance is done through outsourcing, whenever required. The physical facilities like Computer Lab, library, classrooms, sports facility, etc. are made available to the students and staff members as per the time table and schedule which is planned for optimum use of facilities under the supervision of the staff and instructor/assistant. The resources of the Computer Lab are maintained and utilized under the supervision of Head of the Departments with the help of support staff. The Computer Lab equipments are repaired and serviced periodically by outsourcing as per the needs. The maintenance of computer hardware and IT enabled systems are done by the technical staff and hardware technician. The electrical equipments and systems are maintained by the electrician of Dayanand Education Society. Painting and beautification of the campus are done periodically through external agencies. Sweeping and cleaning of the classrooms, passages, ground, etc. are done every day by the support staff under the overall supervision of the Office Superintendent. The following facilities are outsourced;

Maintenance of physical facilities	Outsourced agency
Computer hardware and software of college	Shri.Ramdev Computer Services,Latur
Office Administration Software (CMS)	MasterSoft Pvt. Ltd., Nagpur
Website designing and maintenance etc.	SP Designs and Solutions, Latur
Electricity devices maintenance and repairs	Shri.Pritam Mule
Garden maintenance	Temporary Gardner occasionally

Solar system installation and maintenance	Aditya Green Energy Pvt. Ltd. Latur

File Description	**Document**
Any additional information	View Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 66.29

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1728	1701	1616	1515	1250

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.94

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	8	20	30	35

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**

8.Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 37.83

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1037	2068	751	305	411

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.01

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	17	7	5	3

File Description	Document
Details of student placement during the last five years	

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 36.01

5.2.2.1 Number of outgoing students progressing to higher education

Response: 238

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 80

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
31	24	7	6	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
31	24	7	6	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 8

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five

years

2017-18	2016-17	2015-16	2014-15	2013-14
0	5	1	2	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college establishes the active student council as per the new amendments of the Maharashtra University Act 2016, intending them to play an integral and important role in the college management. The purpose of the student council is to give students an opportunity to develop leadership by organizing & carrying out college activities.

The Student Council is duly constituted in the month of August by selection and nominations of the class representatives from the admitted students of each of the class and division based on percentage of marks obtained in the previous examination. The representatives of the other cells such as NCC, NSS, Sports and Cultural activities are selected and nominated on the basis of their performance in the respective field and from those who have clearly passed the last examination. Two girl representatives are nominated by the Principal in his discretion by taking care of proportionate representation of the socially backward classes but on the basis of merit and all round performance in the previous year/s. The Principal nominates one teacher as his representative along with the in-charge teachers of NCC, NSS and Sports as ex-officio members of the student council. The Principal is the chairman of the student council. The Principal's nominees have to look after the entire process of constitution of the Student Council. Due to the changes in the University Act of Maharashtra State in the year 2016, the college was informed not to engage the election in that year.

Besides the Student Council, college has many other cells where students are given the opportunity to show their leadership qualities. On the basis of academic merit and the participation in the Co-curricular activities the in-charge of the cells nominate the students as the office bearers of the cell. The cells like NCC, NSS, Commerce Association, Yuvati Kalyan Mandal, etc are working successfully by the student representatives. The council organizes various events in the Annual Social Gathering of the college where the students actively work & arrange all the events. The events like Fun Fair(Anandnagri),College Day, Sports events, Antakshri , arrangements of the stage, anchoring of the programme, Welcome of newcomers, farewell function for final year students etc are successfully organized by the students. The students also enthusiastically work as volunteers for Youth Festival where they work back stage. Alumni

Association also works actively for the guidance of the students regularly. The mega skill development event like Verve is also organized by the students with the faculty members.

Structure of Student Council as per the University Act 2016

Principal	An ex-officio chairman of the council
In-charge	Nominated by the Principal as an In-charge of the council.
Member	NCC Officer
Member	NSS Program Officer
Member	Director, Sports and Physical Education
Class Representative	Students with academic competency are nominated by the Principal
Cell Representative	Sports, NCC, NSS, Cultural
Ladies representatives	Two girl students nominated by the Principal

Minimum two students belonging from SC/ ST/ OBC category should be nominated from Sports, NCC, NSS, Cultural or Ladies representatives.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 28.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
28	24	28	32	29

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni Association

The Alumni Association has been registered and actively working for the betterment of the college. The alumni association has been framed with a view to sustain intimate relations of all the students with the institute. The main intention behind establishing this cell is our students should be benefitted with the knowledge and rich experience of our former students. Majority of the well-known businessmen, professionals, chartered accountants of our locality are our ex-students. Our needy students are offered part time/full time jobs by them and they become self-dependent, they can earn while they learn.

The University curriculums are frequently changed and ex-students are invited to guide our students on such current portions, guest lecturers of ex-students are arranged. Ex-students feedback on educational facilities and several amenities is recognized as guiding suggestion for the further improvement. With a view to inspire our students, eminent personalities from our alumni are invited as a chief guest of the important programmes and events, particularly in annual gathering.

A student from our institution becomes successful in life, such students are the members of our alumni association. Membership of alumni association is offered while leaving the institution. Through continuation of this process, we try to expand our alumni association. The President of the association **Mr. Kocheta Sunil Hukumchand** is renowned Chartered Accountant in our locality, the Vice-President **Mr. Singapure (Reddy) Arvind Vyankatrao** is well-known Journalist of daily "Sakal", the Secretary **Mr. Gojamgunde Shailesh Prakash** is popular politician, he is the Chairman of Standing Committee of Latur Municipal Corporation & famous advocate , the Assistant Secretary **Smt. Reddy Shubhada Vivek** is a social activist who works for the downtrodden people of the society, **Mr.Sachin Danai** is working in Bollywood , **Miss.Esha Agrawal** who won Miss Global Pageant ,Miss India Exquisite ,Miss Photogenic Queen etc awards make us proud to be our alumnus.

Following is the list of Alumni Association-

Sr. No.	Name of member	Designation	Occupation
1	Mr. Kocheta Sunil Hukumchand	President	Chartered Accountant
2	Mr. Singapure (Reddy) ArvindVyankatrao	Vice-President	Journalist
3	Mr. Gojamgunde Shailesh Prakash	Secretary	Advocate
4	Smt. Reddy Shubhada Vivek	Assistant Secretary	Social Worker
5	Mr. Jain Suresh Indrachand	Treasurer	Business
6	Mr. Agrawal Sanjay Mohanlal	Member	Chartered Accountant
7	Mr. Bhutada Dinanath Narayandas	Member	Chartered Accountant
8	Mr. KambleKailashVyankatrao	Member	Service
9	Smt. Gomare Shobha Manoharrao	Member	Advocate
10	Mr. Zunjare Gurunath Bhausaheb	Member	Service
11	Mr. Kulkarni Devidas Murlidharrao	Member	Service

File Description	Document
Link for Additional Information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)
Report of the event	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The college provides higher education facilities with a belief that education is the most effective tool for socio-economic development of Latur. The authorities have a clear vision regarding the economic growth of the region through education. Development of Entrepreneurship, imparting training to the learners in the areas of financial services, trade, commerce etc. are the goals set forth. The management always encourages a participative practice to achieve these goals.

Vision:

The Vision of our institution has been taken from the VEDA, Indian Ancient Vedic Literature. The meaning in brief is, "Let all the noble, divine thoughts come to us from all directions of the universe."

Mission:

The vision statement of our college is "**We Build Excellent Careers**" The students getting admission to commerce stream are career oriented. C.A., C.W.A., C.S., M.B.A. entrepreneurship, Businessmen etc. are the attractive career choices before them. The college makes all possible efforts to build the excellent career.

All the activities are oriented towards the vision and mission.

The GC members, Principal, IQAC members, committee heads are effective leaders. They use a formula known as OFPRIM, where each alphabet stands for a function.It is described as –

1. **O.** *Objectives*: This is an initial stage, where the Principal along with the IQAC Coordinator and NAAC steering committee members, determines the objectives to be achieved by the college. Accordingly, objectives or targets for each of the department and committee are determined. The expectations from the departments or the committees are made clear.
2. **F.** *Functions*: Once the objectives are defined, then the necessary supportive functions are defined. A plan for performing these function are well prepared. Accordingly, the annual Academic Calendar of the college is prepared.
3. **P.** *Procedure*: The procedure for each of the function is defined to avoid the subjectivity in the performance of the function.
4. **R.** *Roles*: The role of each of the employee is defined to avoid buck-passing and duplication of responsibility. This is a stage where responsibility is defined and required authority is delegated. Training to the teaching and non-teaching staff is imparted for understanding the responsibilities, expectations and their role.
5. **I.** *Institutional Support*: Support is essential to assure smooth functioning. The support includes financial and physical resources.
6. **M.** *Motivating & Monitoring*: This is an important function where the employees are motivated for

quality performance. Monitoring is an essential function to assure the quality performance. Various monitoring techniques are developed for this purpose e.g. development of forms, provision of monthly meetings and submission of reports, supervision, evaluation, getting feedback etc. Motivating and monitoring is a regular activity and for this the leadership is in constant touch with all the staff. On the basis of the monitoring necessary remedial action is taken.

The 5 perspective plan of college is prepared by a Committee with active involvement of various stakeholders. The CDC and IQAC keep a track of its implementation. The teachers and office staff actively participate in CDC, IQAC and various committees and have their influence on the decision making process.

File Description	Document
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

The college believes and practices decentralization of leadership. We have a hierarchy of the Governing Council (GC) followed by College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Head of the departments, and Office Superintendent. The leaders of GC extend freedom to CDC to frame and implement administrative policies of the college. The GC gives suggestions and advice only in exceptional cases. The leaders of GC believe in "Management by Exception" policy. The authority flows from top to bottom. Through freedom at each of authority levlels (for policy framing & implementation), leadership with morale, freedom & responsibility have been groomed.

At college level also the leadership is developed by way of decentralization of authority. There are various committees appointed for various activities, which function under the leadership of a faculty member.

The authority and accountability in the institution flows top to bottom. Principal is the administrative head of the college. The academic units are headed by the head of department and faculty is a part of these academic units (departments). The office superintendent is the executive head of the administrative unit. The vice-principal is assigned with specified responsibility and authority by the Principal. The departments function under the head of departments to whom authority is delegated regarding academic matters. The functions of the college are performed through various curricular and co-curricular committees and authorities are delegated to the committee co-coordinator to plan their activities as per the OFPRIM formula. The desired autonomy is given at all levels. Teachers are given freedom to invite guest lectures, to select & purchase books for library, to arrange the field visits, to select the topics of projects to be assigned to the students etc.

The college has always maintained organizational culture, which encourages participative management. At each level of the hierarchy, the flow of authority and responsibility has been defined. The major administrative decisions are made through meetings in which the concerned person has a freedom to express his/her opinion and views. All stakeholders of this institution such as teachers, parents, students, and non-teaching staff have a right to express their views in the meetings concerned to them. The

suggestions of students are sought through online feedback form available on the website of the college. In addition, the students can even drop their suggestions in the suggestion box. In teachers-parents meeting, the suggestions of parents are taken note of. The institution accordingly makes changes in its policies on the basis of suggestions sought from the stakeholders.

Principal of the college is the member of governing council. The IQAC Coordinator, a HOD, 3 teacher representatives (including a lady representative), a office staff participate in the CDC. Almost 100% of the staff participates in the management of the college through the membership of various committees. The IQAC has teachers, office staff, GC, industrialists, alumni representatives.The students are members of various committees in the college.Their opinions are considered in decision making.

File Description	Document
Link for Additional Information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college imparts quality education to the students coming from rural areas and down-trodden communities. To make them capable citizens the college strives for self-evaluation and continuous assessment. The college attempts a pursuit of Excellence with strategic planning and implementation. The college has formerly prepared the strategic plan for the period 2014-15 to 2018-19. The strategic plan has been developed by a Committee constituted by the Principal. One of the plans was to **increase the use of the Information and Communication Technology (ICT) in teaching, learning, evaluation and other aspects of the college functioning.** Based on the plan, the college has successfully executed various activities as follows;

1. **Smart Classrooms** – The college developed 5 smart classrooms in 2017-18 with Smart interactive Board system(With Internet), 7 Computer/Language/Business Labs cum Classrooms with Internet (Out of these 2 are with Smart Board system and 2 fixed LCD Projector) and there are 5 movable LCD Projectors (with wi-fi connectivity). It means, there are 7 smart board systems and 7 LCD Projectors with internet connectivity.
2. **Office Automation-** The College uses HTE Sevarth software for the salary related matters of teaching and non-teaching staff. The College uses College Management System (CMS) software for the ease and convenience of the student community. The data regarding admission is maintained through this software. The payment receipts are issued to the students. The Transfer Certificates are also issued efficiently through the College Management System (CMS) software.
3. **Library Automation -** SOUL software is used in the College Library. The entries of all books in the library i.e. titles and their authors have been entered in this software. Adequate system has been put to work so the users can search the availability the required books on the software. There is a separate website for the library.(https://dccllibrary.wixsite.com/commerce-latur)
4. **Use of SMS software-** The students are kept updated about the college and University related information through SMS and WhatsApp.

5. **ICT in Examination:** Through Swami Ramanand Teerth Marathwada University, Nanded (SRTMU) online portal internal and practical marks of the students are submitted to the University and through Swami Ramanand Teerth Marathwada University, Nanded Online Question Paper Delivery System (SRTMUN-OQPDS), the University uploads the question papers of the University examinations and the College downloads and distributes them to the examinees.

6. **SWAYAM NPTEL online courses**- From March 2017 the college has started LOCAL CHAPTER for online certification courses of SWAYAM-NPTEL.Under headship of one faculty member i.e.SPOC the institute has been kept updated .SPOC identifies suitable mentors for various courses who can keep eye upon the students and participants.

7. **Online examination softwares**- For the Value added courses, the college is a recognized test centre. We have entered into MoU with Tally Education Pvt. Ltd. (TEPL) Bangalore. The college has partnered in Mission Siddhika with ICICI Securities Ltd and conducted National Institute of Securities Markets (NISM) Online exams.

8. **Use of ICT by teachers-** Our teachers use various ICT tools, LCD Projectors, smart boards, PPTs, internet and e-books in teaching-learning activity.

File Description	Document
Strategic Plan and deployment documents on the website	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The college is an aided college; run as per the Maharashtra Public Universities Act 2016 (Weblink-http://dcomm.org/wp-content/uploads/2019/05/MaharashtraPublicUniversitiesAct2016English.pdf) , Uniform Statute under the Act (Weblink-http://dcomm.org/wp-content/uploads/2019/05/UNIFORM-TEACHERS_STATUTE_2016.pdf) . Its governing council, CDC, service rules etc. are given in it. Our college parent body is Dayanand Education Society (DES), Latur. DES is headed by Chairman who is assisted by three Vice-chairmen. Chairman is assisted by Secretary, three Joint Secretaries and one Treasurer. There is a board of trustees.

1. **The Governing Council** directs all eight colleges run by DES. The new courses to be started, development of the campus, common facilities & infrastructure for colleges, financial management of the parent body, etc. are the decisions made by this body.

2. **College Development Committee (CDC)** is at college level and is established as per the provision Maharashtra Universities Act, 2016. The Chairman of DES is Chairman of CDC of the college. Four members are nominated by the management; three teachers (including a lady teacher), a HoD and one non-teaching staff representative are the other members. Principal acts as Secretary of CDC. The committee meets at least twice a year or more times as per the need. Appointments, confirmation of the staff, promotions, financial aspects, disciplines, evaluation of various activities

in the college etc. are the issues dealt in the CDC.

3. **Principal:** Principal is the head of the institution and is responsible for all activities in the college. He provides academic and administrative leadership and is responsible for building the institute's public image.

4. **Vice-principal**: Principal is assisted by Vice-principal. He is delegated the authority related to routine matters. He makes the relevant decisions related to his responsibilities.

5. **Head of the department:** The head of the department, who works as academic head of the particular department, makes the decision regarding the distribution of workload in the department, and carrying out various curricular and co-curricular activities in the department.

6. **Office Superintendent:** Office Superintendent is head of office. He is assisted by the office staff. The responsibility of the Office Superintendent includes providing smooth and timely services to the students and staff. He is responsible for creating and maintaining the records.

7. **Support Services:** It includes a library headed by Librarian, Boys and girls' hostel with rectors, NSS, NCC, Sports, Cultural cell etc.

8. **Student Committees:** Students council is a partly elected and partly nominated body established as per the Maharashtra Universities Act 2016. Yuvati Kalyan Mandal, Commerce Association etc.

9. **IQAC Coordinator:** IQAC looks after the quality of the various activities in the college. The formula OFPRIM is taken care of by the Coordinator of the cell.

10. **Convener of a Committee:** There are different committees appointed for various activities including Grievance Redressal Cells (Separate for staff, girls and boys students). The convener of a committee makes activity specific decisions and is responsible for various activities of the committee.

11. **The functions of various college committees are attached in a separate file.**

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The library is the soul of any academic institution. There is a library committee which normally has a meeting once in a quarter. The committee has the principal, the librarian, all the heads of the department, some teachers as the members. The library related decisions are taken in the meeting, implemented by the librarian and library staff; some of the decisions related with financial issue are forwarded to the CDC and the DES as per the need. The head of the library, the librarian, is a visionary person. He alongwith his library staff members has successfully implemented various unique activities for students after proposing them in the library meetings. The prime among them are-

1. Best Book Reader Competition (Since 2016-17)

Objectives

- To inculcate and develop the reading culture within the students
- To impart grand inspiration with reference to the noble life initiatives
- To inspire the student for success full life
- To expand the knowledge horizons of student

The 3 prizes are awarded to the student on the basis of number of books read by them and proper remarks submitted to the library.

2. Best Book Review Competition (Since 2016-17)

Objectives

- To stimulate the student for reading from the bottom of hearts
- To encourage critical thinking on the literature read

The 3 prizes are awarded to the student on the basis of number of books reviewed by them and proper remarks submitted to the library. It is with a view to stimulate the students for critical study of the several areas.

-2017

3. "Only One obsession – 18 Hours Study" (Ekach Dhyas, 18 Tas Abhyas)

The ambitious event: "Only One obsession – 18 Hours Study" (Ekach Dhyas, 18 Tas Abhyas) is organized on Bharatratna Dr.Babasaheb Ambedkar birth anniversary each year. It is with the view to raise the stamina of students to study for long hours. On the day students starts studying in the library reading room at 5:00 AM and ends at 11:00 PM. Students read novels, biography, autobiography and other general study material. Approximately 100 students participate in this event since 2016-17. The college prepares a special budget including tea, breakfast in the morning, lunch in the afternoon and fruits in the evening.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare schemes are offered to **teaching and non-teaching staff** with an intention to create a healthy atmosphere in the college. Full freedom of thought and action is provided within the framework of the code of conduct. It is carefully seen that staff enjoy all job-related rights, freedom and facilities; which fosters job-satisfaction.

List of existing welfare measures for teaching & non- teaching staff:

- General Provident Fund (GPF)/ Defined Contribution Pension Scheme (DCPS)/ Employee's Provident Fund (EPF)
- Group saving Linked Insurance Scheme (GSI), Gratuity, Pension etc.
- Emergency Loan through Dayanand Employees Credit Co-Operative Society, Latur
- Free Uniform for Class four employees
- Concession in Tuition fees for wards of Staff Members
- Felicitating the staff members for their outstanding achievements
- IQAC provides incentives to teachers for SWAYAM-NPTEL online training course. For batch 1 (January-April 2018) seven teachers completed training course and were given Rs.7,150. For batch 2 (July- October 2018) five teachers completed the FDP and Rs.6,500 were reimbursed.
- IQAC provides incentives to teachers for State, National and International recognition/Awards. An incentive of Rs. 5,000 (university level), Rs.10,000 (state level), Rs.15,000 (national level), Rs.20,000 (international level) is provided for the Awards from the government recognized institutes and universities. For the college mentors certified as the National Top Mentors or National Course Toppers of SWAYAM-NPTEL, Rs.5,000 is given as incentive.
- Assistance for Medical emergencies by Staff Academy & Management

- Maternity and paternity leave
- Duty Leaves for training programmes and workshops
- Financial assistance to participate in conference, workshops and seminars upto Rs.2000 per teacher per year
- The college organises 3 days Teachers' Orientation Programme (TOP) each year and the entire cost is born by college.
- On campus safe, hygienic RO processed drinking water
- Occasional Gifts (Marriage, Home owning Gifts etc.) to staff members
- Salary advances in times of need
- Staff welfare fund
- Authentication of loan applications and loan repayment guarantee for staff e.g. Housing Loan
- Free internet facility through Wi-Fi
- Diwali Bonus for Non-Teaching staff
- On campus A.T.M. of Latur Urban Co-Operative Bank, Ltd. Latur.
- MOU with Manashakti Research Centre, Lonavala for Peace of Mind. Our faculty members attend the Teachers Training Programme regarding the Stress free education, handling the problems of students, psychology of students and teachers etc. The registration fee is paid by the college.
- Various workshops and events on peace of mind, time and stress management are arranged time and again. Some of them are;
  - Art of Living workshops for Balanced and Prosperous Life. The entire cost is born by the parent institute Dayanand Education Society including the registration, breakfast and lunch.
  - Workshop on Mutual Fund Sah Hai for the financial well being, financial management, savings and investment related problem solving etc. The entire cost is born by the college including the registration and breakfast.
  - Workshop on Alternative medicine for health related matters (Dr.Narkar-Mumbai) with practical demonstrations arranged by the college free of cost

File Description	Document
Link for Additional Information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 13.23

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	4	12	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	1	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 53.9

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
28	24	12	3	36

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File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The college has a systematic Performance Appraisal system giving weightage to multiple activities performed inside and outside the campus in various fields is filled by the teaching faculties.

The college follows **Annual PBAS (Performance Based Appraisal System)** as per the UGC Regulations (amended time to time). Our parent University (Swami Ramanand Teerth Marathwada University, Nanded) has developed API system based PBAS. The college evaluates teaching faculties on the basis of PBAS report submitted by each faculty at the end of each academic year. Teachers submit their Academic appraisal form following the standard API forms which are reviewed by the heads of the department. Performance appraisal reports of the teaching faculty are scrutinized by the IQAC along with necessary documents and wherever necessary they are discussed with the faculty concerned by the Principal.

The Principal communicates API score and grades achieved by the individual faculty to the concerned head of the department. The Principal strengthens the positive suggestions and suggests improvement measures to overcome the weakness. The annual increments are given in July considering these reports.

Performance appraisal is also carried out at the time of **Career Advancement Schemes (CAS).** The application of the teacher is forwarded through IQAC and the Principal to the University authorities after putting remarks by the principal. The university screening/ selection committee visits the college for CAS and the report of the committee is forwarded to the university and the Joint Director, Higher Education. The university gives the approval letter for the CAS and the JD grants the financial benefits in terms of increase the salary or the promotion as the case may be.

Feedback of students regarding teachers' performance is carried on every year. Feedback forms are designed by the concerned committee and feedback is collected from student's community. The collected feedback forms are analyzed and the data is communicated to the principal. The feedback received after any programme, academic or extracurricular, (Like TOP, Workshops) is also discussed with the teacher-in-charge and suggestions for improvement are given by the Principal.

The Vice-principal and HODs personally observe the lectures of **newly recruited faculty** for improvement in their performance. Beside all above mentioned evaluation systems, teachers are provided an academic diary at beginning of academic year to keep track of teaching activities which is cross-examined by concerned HODs.

For unaided staffs, (appointed for self-financing courses), performance is evaluated by the HoDs, the IQAC and the Principal every year. An increment is given to them on the basis of this evaluation. After

assessing the performance of temporary teachers on the basis of these reports, their services are continued and in due course their services are confirmed as well. The results of the courses taught by teachers, the activity reports submitted by the teachers are also considered.

For the evaluation of **the non-teaching staff**, college designed Daily Report Book which is regularly verified by authorities. The confidential report written by HoDs and verified by Principal is considered by management for hike in salary.(weblink) http://dcomm.org/iqac-activities/

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college maintains all the account books as per the norms and conducts internal and external financial audits regularly.

1. Chartered Accountant Audit- The account books are regularly audited by the chartered accountant appointed by the parent institute i.e. Dayanand Education Society. In case of the aided courses, separate account books are maintained which are audited by the chartered accountant, administrative officer as well as senior auditor for assessment & settlement of grants. These accounts are audited upto 31.03.2019. The accounts of self financed courses are audited by internal auditor, a chartered accountant. The audit is performed upto 31.03.2019. All audit reports are submitted to Governing Council for its inclusion in the reports of the parent institution.
2. Apart from the above said audit mechanism, as per the norms of Government of Maharashtra, Higher Education Department, the college conducts its financial audit annually by Accounts Officer (AO), followed by audit by Senior Auditor, Joint Director Office, Higher Education, Nanded and final audit is conducted by Accountant General, Nagpur, for salary and non-salary grants received from the government.
3. There are no major irregularities in audits. The reports of last 5 years audits are ready. Audit objections are promptly resolved. Suggestions made by the auditors for budget allotments are incorporated in the subsequent budget statements.
4. Financial assistance for scholarship received from government and non-government organizations are audited by the concerned authorities such as UGC. The statements of expenditure and utilization certificates are audited by the external auditor. The settlement of the accounts is done by the concerned funding agencies. If the funds are not utilized as per the guidelines of the funding agencies, the funds have to be repaid with interest.

Sr. No.	Financial Year	Date of CA Audit Reports	Dates of JD Audit Reports
1	2017-18	**05.06.2018**	--

2	2016-17	**12.05.2017**	**17/12/2018**
3	2015-16	**10.05.2016**	**29/08/2017**
4	2014-15	**18.05.2015**	**23/06/2015**
5	2013-14	**15.05.2014**	**23/06/2015**

File Description	Document
Any additional information	[View Document]()

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College works within the framework of rules and regulations formulated by Dayanand Education Society, Latur, Government, funding agencies like UGC and SRTM University, Nanded. The financial protocols prescribed by all competent authorities are promptly followed at every level.

College receives grant-in-aid from following sources:

- Salary and non-salary grants from Maharashtra government
- Funding from the UGC.
- Students' fees.
- Corpus Fund
- Research Centre fees

The needs of the college including the development needs are fulfilled from these sources. In case of any capital expenditure with heavy investment therein, the parent institute contributes the funds. The college has developed effective monitoring systems for use of available financial resources by finalizing resource mobilization decisions through College Development Committee.

The Finance and Accounts Department is headed by head accountant i.e. head clerk, and supervised by office superintendent under administrative control of the principal. The head accountant handles responsibility of implementing all tasks related to finance and accounting in accordance with rules, regulation & financial policies framed by respective authorities. The accounts department attends all responsibilities including cash counter, bank operations, accounts writing, preparing the budget of the college etc.

The college has a system of annual budgeting. Budgeting and auditing are the integral part of planning of collegial resource mobilizing system. The Annual Budget reflects proposed expenditures including, salary and non-salary components.

College prepares three budgets every year as follows –

1. Budget for B.Com and M.Com – Aided courses
2. Budget for B.Com.and M.Com – Self financed batches.
3. Budget for BBA and BCA – These are professional and self-financed courses.

The activities are being completed with the consultation of principal. The budgets are submitted to the College Development Committee for approval. Various activities performed in college are divided logically in these three sections.Maximum care is taken to utilize all financial resources economically, with transparency in transactions.

All the budgets are discussed and approved in the College Development Committee. Approved budgets are submitted to Governing council. For assurance of effective use of resources following practices are followed –

1. The College Development Committee takes care that all financial transactions are transparent and all the resources are used properly.
2. The income and expenditures are monitored by the principal of college, chairman/secretary of the parent institute regularly.
3. Daily cash transactions are monitored through a daily summery verified by Office Superintendent & principal.
4. All payments are made through cheques and DDs except petty expenses.
5. The account books are regularly audited by the chartered accountant appointed by the parent institute i.e. Dayanand Education Society.
6. Audited financial statements are studied by CDC, governing council & scrutinized to ensure further effective use of financial resources.

Our parent institute has 8 colleges in the campus. There are some common facilities such as Plygrounds, Auditorium with seating capacity of approx 1000, Canteen, Mess, Students resource centre, ATM, Common parking etc. For optimum utilization of these resources, the college shares them with other sister concerns as per the need and availability. The college prepares schedules of classes, computer labs, language labs to ensure their optimum utilization.

File Description	Document
Any additional information	**View Document**

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC Best Practice 1- Teachers capacity building through Conferences, workshops and training programmes for quality improvement

The Context – Our College has many teachers for un-aided courses for whom it is difficult to participate in such events due to financial and time constraints. The new and young teachers need to be oriented to many academic aspects. The experienced teachers also have to enhance their capacities and update them.

The Practice- Normally each year the IQAC organizes 2 events i.e. 3 days Teachers' Orientation Programme (TOP) for Teachers' multidimensional development (for our college staff members normally in November/December when teaching classes are over) and one open for all teachers.

Evidence of Success – The Workshops/conferences/Seminars organized by the college provided the platform to the faculties of different colleges and Universities to come together and exchange their updated knowledge, ideas and views in their respective field. These activities helped teachers to enrich their knowledge in their subjects. The enrichment was in terms of different teaching abilities, social issues, behaviour with the students, teaching styles, Teaching profession, Dimensions of teachers, educational thoughts from India, Teachers personal and Professional life, Teachers Interpersonal Relations, Teachers professional ethics etc.

Sr. No.	Details of the event
1	National Conference 'A Paradigm shift in Indian Business Environment on ' 16/01/2015 to 17/01/2015
2	Financial Literacy workshop for school Head Masters on 13th October 2015 in collaboration with SEBI
3	2 days Financial Education Training Programs (FETP) for teachers in collaboration with National Council for Financial Education (NCFE), Central Board of Secondary Education (CBSE) and Gold Crest High on 16th and 17th January 2017
4	State level workshop on 'Basics of Intellectual Property &Filing Patents' on 02/12/2017
5	State Level Workshop"ICT Enabled

	Automation For Higher Education Institutions"-ICT Workshop In collaboration with MasterSoft ERP Solution Pvt. Ltd., Nagpur on 21/12/2017
6	Teachers Training Workshop at Manashakti,Lonawala on 02-03/06/2018
7	Art of Living (Vaatchal Santulit Samruddh Jivnachi) on 2/10/2018
8	One Day Workshop on Mutual Fund Sahi Hai in collaboration with ICICI Prudential Mutual Fund, GM Finserve& IQAC, Dayanand College of Commerce, Latur on 10/10/2018
9	Teachers' Orientation Programme (TOP) from 25/11/2013 to 26/11/2013
10	TOP from 02/02/2017 to 4/02/2017
11	TOP from 28/11/2017 to 30/11/2017
12	TOP from 10/12/2018 to 12/12/2018 http://dcomm.org/wp-content/uploads/2019/04/Teachers-Orientation-Program-TOP-2018-19.pdf

IQAC Best Practice 2- Quality improvement through national collaborations

The Context-

One of our institutional challenges is to enhancement of industry-academic linkages and collaborations. The 2nd cycle of NAAC also pointed out that. So there was a dire need to initiate some activities in this line.

The Practice-

The principal authorized the IQAC coordinator to interact with the industries and sign the MoUs on behalf of him. At the same time a teacher was given the charge of Career Counseling and Placement Cell.

Evidence of Success-

In post accreditation, we have initiated the following collaborations. Weblink-

Sr.No	Collaboration with National Institutes	
1	Tally Education Pvt.Ltd, Bangalore	
2	SWAYAM_NPTEL(IIT Kanpur)	
3	The Institute of Cost Accountants of India (ICAI Aurangabad chapter	
4	Manashakti Research Centre, Lonavala	
5	MITCON Institute of Management, Pune	

File Description	Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC reviews the teaching-learning process, structure and methodologies of operations and learning outcomes periodically. **For this the first part is improvement of physical facilities and second is HRD.** For this the IQAC prepares a strategic plan of 5 years (divided into 5 annual plans). One of the plans was to **increase the use of the Information and Communication Technology (ICT) in teaching, learning, evaluation and other aspects of the college functioning.** Based on the plan, the college has successfully executed various activities as follows;

- **Smart Classrooms** – 5 smart classrooms withSmart interactive Board system (With Internet), 7 Computer/Language/Business Labs cum Classrooms with Internet (Out of these 2 are with Smart Board system and 2 fixed LCD Projector) and 5 movable LCD Projectors (with wi-fi connectivity). It means, there are 7 smart board systems and 7 LCD Projectors with internet connectivity.
- **Office Automation-** HTE Sevarth software for the salary related, College Management System (CMS) software for admission, payment, Transfer Certificates etc.
- **Library Automation –** SOUL software, OPAC, a separate website for the library.
- **Use of SMS software for students and teachers**
- **ICT in Examination-** SRTMU online portal internal and practical marks of the students are submitted to the University and through Swami Ramanand Teerth Marathwada University, Nanded Online Question Paper Delivery System (SRTMUN-OQPDS), the University uploads the question papers of the University examinations and the College downloads and distributes them to the examinees.
- **SWAYAM NPTEL online courses**- From March 2017 the college has started LOCAL CHAPTER for online certification courses of SWAYAM-NPTEL under headship of one faculty member i.e. SPOC the institute has been kept updated. SPOC identifies suitable mentors for various courses who can keep eye upon the students and participants.
- **Online examination softwares**-For the Value added courses, like Tally, NISM Online exams.
- **Use of ICT by teachers-** ICT tools, LCD Projectors, smart boards, PPTs, internet and e-books in teaching-learning activity.
- **Online assignment system on pilot basis for selected subjects**

For the Human Resource Development, the IQAC conducts –

1. The Teachers Orientation Programme **(TOP)** and one other event each year
2. The teachers are encouraged to participate in subject related workshops, trainings, publish research papers, actively interact with students through career and personal counseling, mentor-mentee system etc.
3. There is **a research budget** (Rs.2000 per teacher per year) for publication of research papers.
4. There is an IQAC policy for providing incentives to Teachers' Awards and recognition.
5. Incentives for online courses and FDPs
6. Online Performance Appraisal System initiated in 2017-18

IQAC reviews the **learning outcomes** by regular follow up of the teachers. Students' performance in

internal evaluations, end of the semester exams, Value added courses, participation in college events, behaviour with others etc. are some of the parameters of measuring learning outcome of the students. Through the Mentoring system (Class teacher as the mentor scheme and NPTEL Mentoring system), the teachers periodically keep an eye on the students continuous progress and LO related aspects.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 3.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	3	2	3

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

22-07-2019 03:54:57

Response: B. Any 3 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

The Post-accreditation quality initiatives by IQAC can be described in 2 parts i.e. Actions on the recommendations of NAAC Peer Team Report 2014 for quality enhancement of the institution and the Quality enhancement initiatives of IQAC. In the post-accreditation period, the college prepared its perspective plan followed by a strategic plan to execute it in step by step manner. The college focused its attention on the completion of the recommendations made by the peer team (2014) as well as the quality initiatives in the academic and administrative domains successfully during the last five years.

Actions on the recommendations of NAAC Peer Team Report 2014 for quality enhancement of the institution

Sr. No.	NAAC Recommendation
1	To start more PG and job oriented courses
2	Permanent staff be recruited
3	Inculcating more research culture amongst teachers
4	More emphasis on spoken English
5	Enhancement of remuneration to the temporary teachers and non-teaching staff
6	Strengthening the placement cell
7	More emphasis on coaching for the competitive examinations
8	Provision for budget for research
9	Enhancement of budget for maintenance of infrastructure

All the above recommendations are implemented successfully. The details are enclosed in the attached sheet.

Quality enhancement initiatives of IQAC

- **Increasing the use Information and Communication Technology (ICT)** in teaching, learning, evaluation and other aspects of the college functioning
- **Quality improvement through national collaborations** such as Manashakti Research Centre, Lonavla, Institute of Cost Accountants of India (ICAI)-Aurangabad chapter, Mission Sidhdhika in collaboration with NISM and ICICI Direct, AIWMI etc.
- Introduction of need based Value Added Courses

- Stakeholders' feedback collection, analysis, ATR and web uploading
- Establishment of SWAYAM-NPTEL Local Chapter, 3 batches competition, Incentives for teachers for online Courses and online FDPs
- Organisation of Conferences, workshops and training programmes for quality improvement
- Participation in NIRF ranking, Academic and Administrative Audit of the university (once in 3 years)
- Collaboration with FEW cluster (11 colleges) and extension activities of FinLit Cell
- IQAC incentives to Teachers' Awards/ Recognitions, promotion of research
- DES scheme for the funding of Minor Research Projects to the teachers
- Initiation and sustenance of Financial Literacy Cell (Since 2011)- a Best Practice of our college
- Initiation and sustenance of Value Education Cell (Since 2016-17) a Best Practice of our college
- Initiation and sustenance of Verve, the Management Event (Since 2014-15) to develop entrepreneurial and managerial aspects within the students
- Performance Appraisal System for Teaching & Non Teaching Staff and promotions under CAS
- Online Performance Appraisal System for teaching staff on pilot basis initiated in 2017-18
- Online Assignment System for Internal evaluation on pilot basis initiated in 2018-19 for selected subjects of B.Com. TY
- Introducing 3 programmes of Bachelor of Vocational Studies- B.Voc (Cost and Management Accounting-CMA), B.Voc (Financial Markets-FM) and B.Voc (Retail Business Management-RBM) form 2019-20

The details of the above quality initiatives are enclosed in the attached sheet.

File Description	Document
Any additional information	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 33

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	6	10	6	3

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:
    1. Safety and Security
    2. Counselling
    3. Common Room

Response:

The College takes care of every desires, aspirations, abilities and professional skills of human resources as men and women, without any discrimination about their gender. The college shows gender sensitivity in providing facilities such as:

Safety and Security:

- **Safety and Security:** Security personnel are appointed on the campus round the clock. For the girl's and boy's hostels, the full-time wardens are appointed.
- **CCTV Monitoring:** CCTV cameras are installed on the college campus which provides 24 hrs. Surveillance in order to observe the ongoing activities.
- **Complain/Suggestion Box:** The campus is set with a complain box which is positioned near the Principal's cabin, intended to collect any suggestions or any complaint from female staff and girl students of the campus concerning any abuse or harassment. A complaint box is available in the library.
- **Grievance Redressal Committees**: The College has committees to monitor and address safety,

security and social issues like Anti-ragging Committee, Sexual Harassment Committee, Internal Complaint Committee (ICC) and Grievance Redressal Committee.

- **Health Aid Facilities**: The College has appointed a lady doctor for dealing with the health issues of girl's students living in hostel. The college conducts health and hemoglobin check-up camp for entire college girl students.
- **Fire Safety Equipments**: The College conducts the fire audit and fire extinguishers are installed in entire campus.
- **Wall Compound**: Wall compound covering the whole campus is available for campus security.
- **College Discipline and Supervision Committee**: The College has a discipline and supervision committee for during the working hours.
- **Awareness Programs and Lectures/Special Talks**: The College organizes seminars/special talks on regular basis in order to educate and aware students on values such as gender equality, gender sensitivity and highlights social problems such as women safety, dowry, women's health, and cyber crime and cyber security.

Beside the above facilities the college organizes various programs for boosting the confidence of female faculty and students through initiatives such as Personality Development programs, Stress Management, Yoga and Meditation Training Program, International Women's Day etc.

Counseling:

The college provides academic, stress-related and personal counseling and career guidance to male and female students, in addition to these issues, **mentors** are appointed to each class who solves the problems associated with the class such as, personal counseling, problem solving, dispute settlement, organizing class level programs on special occasions etc. The mentor interacts and supports the assigned mentees in resolving all their academic, personal and stress-related problems and issues. The college has separate career guidance and counseling cell. Through this committee, the college organizes programs like, women empowerment, self-defense, placement drives etc. Furthermore, the expert senior teacher provides counseling to the girl's students. The Yuvati kalyan Mandal (women Empowerment Cell) has all ladies staff members and elected body of girl students. The Cell organizes various programmes and promotes free interaction among girl students and teachers.

Ladies Room:

The college provides separate rooms, washroom facility for girls. Girls' common room is equipped with facilities like First Aid Box and Sanitary Napkin Vending Machine and other necessary things.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 50.13

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 20759

7.1.3.2 Total annual power requirement (in KWH)

Response: 41409

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 7.06

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1915.52

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 27144.32

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

The college promotes students and staff members to minimize the wastages of different kinds, as far as possible to reuse the materials etc. e.g. Instead of using CDs, DVDs, the use of pen drives reduces the waste, avoiding the printing of paper unless extremely useful etc. The initiatives taken by the institute to make the campus eco-friendly are as follows:

- **Solid waste management**

Latur Municipal Corporation has got the first prize in Solid Waste Management in 2018-19. The waste is divided into 8 categories for further processing. Through a processing machine, the waste is classified; the suitable waste is used for natural fertilizer making. Our students, teachers and parents as the responsible citizens follow this Latur pattern. To minimize the problem of waste disposal colored dust bins are kept at the necessary junctures in the College campus. Waste is collected every day once in the morning and once in the evening. It is then processed depending on the nature of waste.

To further strengthen eco-friendly environment in the College premises, our education society has planned a project for composting of waste collected in the campus. Dry waste mainly leaf litter is allowed to decompose systematically over a period. The waste material in the college is collected by the Local Municipal Corporation which recycles the same in its waste treatment plant. With these efforts we also organize awareness programs for the college students so that they can spread valuable message in the society to become a clean and green environment. The students also participate in different cleaning campaigns to set the noble example before society for the healthy and happy life journey.

- **Liquid waste management:**

1) Liquid waste includes waste water (at basins, washrooms, drinking water tabs, etc.) which is obviously, non-hazards. Such waste water is provided to the nearby plants in the campus.

2) Such waste water is not reused and does not call for treatment as it is non- chemical and non-hazards.

3) Rain water harvesting is one of the effective water management systems which is retaining water table in the earth.

- **E-waste management**

E-waste is hazardous to the environment and health of people and it needs to be recycled and disposed in appropriate ways. E-waste includes electronic equipments which are not in use, like monitors, keypads, mouse, CPU, hard disk, Printers, Cable etc.

Some of the equipments mentioned above which are in use but outdated and not useful for the present curriculum are donated to the school which require it (at their demand) and those which are not in use or can't be repaired are scrapped.

File Description	Document
Any additional information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting is one of the effective water management systems which is retaining water table in the earth. In the college campus all the buildings have rain water harvesting system. Latur is the drought

prone area in the Marathwada region, to overcome this situation the parent institute has taken special efforts for harvesting rain water in the campus as well as off the campus by providing material (sand, metal etc) for the same. Our campus doesn't have any rain scope for water accumulation (saturation) on open ground and hence it has to concentrate only on the rooftop rainwater harvesting. It is done with the help of plastic pipes.

The outlets of the roofs are connected with each other and the rainwater is collected in a particular place where as total rainwater harvesting area 23340 Sq. Feet. It is already buildup by using scientific method of water conservation in the earth. Such kinds of harvesting structure are constructed in our campus with the consultation & guidance of engineer.

Total Rainwater Harvesting area   -23340 Sq. Feet

Total Plumbing pipe 100 MM   -277 running Feet

Pipe 75 MM   -92 running Feet

- In addition to that, our institution has promoted its staff for rainwater harvesting, it has provided free guidance and consultation of an engineer,
  - How to drain the water accumulated on the open space.
  - How does water harvesting improves underground water level.
  - How could they reuse the rainwater for agriculture washing, clothing etc.
  - How could they store the rain water as long as possible etc.
  - Moreover, the NCC & NSS students were motivated to construct such area at free of cost, as being a responsible citizen of society.
- Our college has organized awareness programs among the students as we, Citizen of latur, faced drastic draught in the year 2016. They were guided by the experts on various issues like.
- The teaching and non-teaching staff has contributed one day payment for a special project- Jalyukt Latur (Retaining water table on the earth).
- The college has organized one day program to guide and collect funds for the Jalyukt Latur (Retaining water table on the earth) with the special efforts of Art of Living, latur.

File Description	Document
Any additional information	[View Document](#)

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The college has eco-friendly and green campus with variety of flora and fauna. It helps to maintain the cooling effect during summer also. The internal area has greenery and a number of plants. The college supports various green initiatives such as less use of paper, promoting the use of ICT, reducing e-wastages, promoting the use of public transport etc.

The college is continuously promoting our students for using bicycles. The parking fee is exempted to the bicycle users. As the college is situated near main road & at the central place of the town, Students can easily commute to the college. The public transport facilities of state Transport (ST), city buses run by the Latur Municipal Corporation, share auto/ rikshaws etc. are easily available. These are low cost, eco-friendly transport options used by the students. As the students of nearby rural area are concerned, some of them are admitted in the boys and girls hostel in the college campus & some of them reside in the rental rooms/houses, nearby the college & remaining students are provided the bonafide certificate in order to help them to get the travelling pass from the State Transportation authority easily for their daily transportation.

Within the campus, the college has useful, comfortable and interlinked pedestrian roads. Students & teachers enjoy the pedestrian roads surrounded by greenery. In addition to that, the parent society has built a jogging track in the surrounding areas of the playground.

The Institute promotes the ethics among the staff members, college students & civilians and making aware to these peoples about responsibilities towards nature & society. With reference to this the various activities like tree plantation, rally about plastic free campus etc has been arranged. The role doesn't stop here only the NSS is taking care of planted trees and their survival The Green practices cell organizes awareness programmes on environment in collaboration with NSS cell.

The institute is taking a step ahead for the paperless office work. The notices to college students have been communicated through SMS and for this purpose the institute has hired a SMS software. The college uses the College Management System (CMS) using the cloud computing technology. From 2018-19, the college has conducted online assignments without paper on pilot basis, which are well received by the college students.

Ours is the only college in the town having largest number of trees & greenery in the campus. It is full of beautiful trees which energizes the mind. Even we are not affected by the heat generated in summer as much of the landscape is covered by greenery. It highlights the importance of trees and facilitates our students to plant more trees as our town & surrounding area faces draught every year.

File Description	Document
Any additional information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary

component during the last five years

Response: 2.74

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5.58	5.44	2.01	1.86	10.20

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document]
Any additional information	[View Document]

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document]
Any additional information	[View Document]

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 29

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	8	5	5	4

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)
Any additional information	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 7

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	2	1	1

File Description	Document
Any additional information	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 56

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony

and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	13	10	10	10

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The College takes initiative in honoring the great personalities of Indian history by paying homage on death anniversaries and celebrating birth anniversaries. For organizing such events teachers and students come together by breaking boundaries of caste and religion. Ideas of great Indian personalities are planted into the young minds by celebrating and expressing the values they have lived with to generate the great personalities among the students.

National Festivals like Independence Day is celebrated (15th August) to continue the spirit of patriotism among the coming generations and sustain the independence in the minds and souls of nation Bharat. The Republic day is celebrated on 26th Jan to transmit the respect towards the great constitution in the world. Mahatma Gandhiji's Birth Anniversary on 2nd Oct is an occasion to spread the message of sustainable peace and non-violence among the citizens. Maharashtra foundation day is celebrated on 1st May to have a great respect towards the founders and the saints of the land who have shown the path of ultimate truth. The University foundation day is celebrated on 17th Sept to give the basic idea behind the foundation of university.

We also note great Indian leaders Birth and Death Anniversaries. Rajarshi Shahu Maharaja Birth Anniversary on 26th June to convey his message to the modern generation about the equality and equal opportunity to all. He initiated numerous social reforms; his emphasis was on education, his aim being to make learning available to the masses. Chhatrapati Shivaji Maharaj Jayanti is celebrated on 19th Feb to inspire the generations about his brave warrior ship and managing the difficult situation. His bravery is taught in many national and foreign universities. Dr. Sarvappalli Radhakrushnan Birth Anniversary is celebrated on 5th Sept (celebrated as teachers' day). Dr. B.R.Ambedkar's Birth Anniversary is celebrated on 14th April. He has given the greatest constitution of the world to the Indian Citizens. His life philosophy is also taught in foreign universities. Mahatma Gandhi Birth Anniversary is celebrated on 2nd October and Clean India Campaigning is also done on the same day. Savitribai Phule Birth Anniversary is celebrated on 3rd Jan. She was the first lady to start giving education to the girls in Maharashtra. Mahatma Phule Birth Anniversary is celebrated on 11th April. He was the biggest thinker and anti-caste social reformer. Swami Vivekananda and Jijau Birth Anniversary is celebrated on 12th Jan. On this day, blood

donation camp is organized by the college and youth is encouraged to donate blood for the needy people. Pandit Jawaharlal Neharu Birth Anniversary is celebrated on 14th Nov. A.P.J. Abdul kalam (one of the greatest Presidents of the nation and the Missile man), Birth Anniversary is celebrated on 15th Sept. Besides these famous personalities, There are many state and regional level reformers whose birth and death anniversary is observed. We also celebrate NCC foundation day on fourth Sunday of November, NSS Day (29th September), Constitution Day on 26th Nov. Kargil Vijay Divas (26th July) etc.

File Description	Document
Any additional information	[View Document](#)

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

As the financial transparency is concerned the budget of each academic year is presented in the meeting of College Development Committee. It has been discussed in detail & approved by the committee with suggestions.

Students are given the receipt of their admission, examination or any other financial transactions including the appropriate heads. No other fees or charges are charged other than prescribed by the university. Rather students belonging to SC/ST are given information of scholarship offered by the Govt. The students who deserve EBC are also given priority to fill the form. The scholarship or EBC is deposited in students' personal bank Account. Proper receipts are maintained of any of the expenditure or financial transactions. **They are verified in the audit which is done by CA every year.**

Academic calendar is prepared at the beginning of each academic year which includes admissions, its procedure, examination schedule, programme and competitions to be organized etc. When students register their names for the admissions, they are assured that admission are given on the merit basis only. After scrutinizing all registration forms, category wise cut off list is displayed on the notice board. It is visible and open to all and admissions are given accordingly.

Time to time all academic programmes are informed to all students by notices and all are motivated to participate. Programmes like NSS camp, Blood donation, Rallies, Clean India Movement, Gathering, Dandiya, where as competitions like debate, verve, tally talent hunt, sport events etc. are conducted to encourage them all and in order to develop their overall personality without any discrimination. **Academic audit is done by the university appointed committee.**

All administrative decisions are taken by Principal and College Development Committee (CDC). The issues like appointments of teacher, incharge of different departments are discussed and decided in the meeting of CDC, which also represent the equality by appointing male and female representatives of the staff.

At the beginning of the academic year an advertisement is published in the Newspaper calling for an Interview. Experts are called to assess the candidate and by fair means eligible candidates are selected. In

the same way when the students' council is established university norms are strictly followed. Class Representatives are selected on the merit basis as per university rule. NSS, NCC, Cultural, Sports representatives are selected among the relevant students. All of them are given equal opportunity to be elected as GS. In short, transparency is maintained in the selection of GS and overall student council.

Regular time-table, time-table of unit test, university exams, schedule of gathering or any event conducted in college is displayed and made available to all students and teacher to maintain the transparency. All important notices, communication and relevant data are displayed on the college website. There is free interaction among the students and the teachers. In case of any doubt or confusion, they communicated with their class teachers or mentors as the case may be.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practices-I

1. Title of the Practice

This title should capture the keywords that describe the practice.

Financial Literacy (FinLit) Cell

Creating Awareness and Empowering people to make sound financial decisions

2. Objectives of the Practice

What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice (in about 100 words)?

1. To promote financial literacy across Maharashtra among different sections of society
2. To create financial awareness and empowerment through financial literacy programmes
3. To work in collaboration with the national and international institutes promoting the financial literacy
4. To prepare appropriate financial literature for the target groups
5. To promote research in various aspects of financial literacy

3. The Context

What were the contextual features or challenging issues that needed to be addressed in designing and

implementing this practice (in about 150 words)?

Dr.Brijmohan Dayma and Dr.Sarika Dayma are the faculty members from the college. While interacting with the college students, there were many incidences which indicated the poor financial literacy level among students and their parents. Majority students were the first generation learners from rural areas and Marathi medium. That created restlessness in them. Coincidently, both of them were certified as the SEBI-NISM resource person for promoting financial literacy in Maharashtra in August 2011. It gave birth to the concept of having a dedicated cell in the college for promoting financial literacy.So the cell was established in September 2011. At the time of inception of the cell the first 3 objectives were decided.The NAAC Peer Team visiting the college in March 2014 (2nd cycle) suggested to add the research dimension to the Cell. In 2014-15, the 5th objective was added considering the demand from the students' community.

4. The Practice

Describe the practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced (in about 400 words)?

Since inception, the resource persons provide free guidance relating to the need of financial literacy, saving and investment, different investment options and related aspects. Their area of operation is limited to Maharashtra State. The beneficiaries are school children, College students, middle income group, homemakers, young investors, retired persons and executives. The students as well as the teaching and office staff are provided with Financial Awareness tips. They are supported with the study material provided by SEBI, essential to know the Financial Planning and investment.

In 2013-14, the NCFE launched the NFLAT for school children (6th to 8th class). The Cell promoted the test among Latur district schools by training the student volunteers and teacher volunteers. The test was extended to class 9th and 10th and further to class 11th and 12th. Considering the demand of the students, the cell developed the study material in simple Marathi as well as English medium. It is available on cost basis for students.

In 2017, we organised the Financial Education Week (FEW) and also launched the FinLit Test for senior college students in 2 colleges. It was extended to 11 cluster colleges in 2018.

With the help of the IQAC, we organised one day School Head Master/Principal training and 2 days Financial Education Training Programme (FETP). We conducted awareness sessions in World Investor Week (WIW) in 3 colleges. The cell has arranged various programmes in collaboration with the national institutes as Securities and Exchange board of India (SEBI), National Institute of Securities Markets (NISM), National Centre for Financial Education (NCFE), Association of International Wealth Management of India (AIWMI).

Due to our efforts, from the academic year 2018-19, our parent university started a Financial Literacy Course (Elective) for B.Com. TY students. The college faculty member Mr.Shrikant Pandya is the Project Coordinator for Course in the college. He has been awarded M.Phil. entitled "A study of Financial Literacy and its reflection on investment decisions among Private sector employees with special reference to Latur" on April 2019. At present, he is researching on a Minor Research Project on Financial Literacy sponsored by our parent institution Dayanand Education Society. The FinLit Cell Coordinator Dr.Sarika Dayma is also researching on a MRP entitled "The role of NCFE in promoting financial literacy among school

teachers and students of Latur district".

5. Evidence of Success

Provide evidence of success such as performance against targets and benchmarks, review results. What do these results indicate? Describe in about 200 words.

Activities of the FinLit Cell and beneficiaries

Sr. No.	Details of activities/events	Collaborations/ Partners	Duration	Beneficiaries
1.	SEBI Financial Literacy Workshops (No. of participants in post NAAC period from 2014-15 to 2018-19 =13,768 in 145 workshops)	Securities and Exchange Board of India	Since 21st August 2011-Throughout the year	25,443 in 270 workshops
2.	NCFE-NFLAT (Number of participants in post-NAAC period from 2014-15 to 2017-18 is 20,459)	National Council for Financial Education	Since 2013-14, annually	24,130
3.	One day Financial Literacy Workshop for School Head Masters	Securities and Exchange Board of India	13th October 2015	30
4.	FETP for teachers	National Council for Financial Education	16th &17th of January 2016	68
5.	Financial Education Week (FEW) 2017 and FinLit Test	Association of International Wealth Management of India (AIWMI) and National Institute of Securities Market (NISM)	30th January to 4th February 2017	255 students from 2 colleges
6.	NISM workshops on 'Careers in Securities Markets'	National Institute of Securities Markets	Since 22-02-2017	364
7.	World Investor Week (WIW) 2017 at 3 colleges 1. D Law College-59 2. S Deshmukh College-208 3. D Science College-113 =380 participants	IOSCO & SEBI	2 - 8 October 2017	380 students form 3 colleges
8.	Financial Education Week (FEW) 2018 and FinLit Test	Association of International Wealth Management of India (AIWMI) and National Institute of Securities	22nd January to 26th January 2018	725 students from 11 colleges

| | | | Market (NISM) | | | |

6. Problems Encountered and Resources Required

Please identify the problems encountered and resources required to implement the practice (in about 150 words).

1. Initially the SEBI study material was in Hindi and English only. However, most of the participants were from Marathi speaking community. We requested SEBI to provide material in Marathi and since 2013 it is available.
2. The students were reluctant to use English study material and demanded the study material in simple Marathi language. So we have to develop it and provide it on cost basis.
3. The resource persons have to arrange workshops after normal working hours or during holidays.
4. It is challenging to convince rural people, senior citizens and deprived sections for the workshop.
5. The college has financial constraints for research work. So we requested the parent society (DES) and it has sanctioned 2 MRPs to teacher members of the cell.
6. Due to lack of sufficient infrastructure, a school was unable to conduct online NFLAT. The college arranged the test for approximately thousand girl students in the college computer lab.

7. Notes (Optional)

Please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 150 words).

The financial literacy level and needs of different stakeholders are different. First of all, the teachers/ resource persons should observe and study it. They can participate in related domain training, complete related basic online and offline courses, go through relevant study material and then guide others.

Best Practices-II

1. Title of the Practice : Value Education-Preaching the values for life

2. Objectives of the Practice :

- To inculcate & develop the noble values within the students
- To influence the behavioral patterns of the students through emphasizing the practical application of the values in the life
- To generate and sustain the respect about our great ancient culture
- To provide proper direction to students lives
- To make the staff well acquainted with our great value system
- To build the good character, which is one of the goals of higher education

Concept: Today, there is no any place to our great values orientation in our academic curricular. Actually education should be a man making process, value education is giving this meaning to education.

3. The context :

Perception of the need of value education is the basic contextual issue. Today, in the public life we are experiencing the value crisis. Social and political leaders are also going away from the values, which are expected to set inspiring examples before the upcoming generations. New generation is being damaged or spoiled with a sort of negativity and pessimism. Ideal in the public life is about to disappear. In such a discouraging atmosphere some bright solution should be searched out. Deterioration of the values is the most severe loss to the society. If this picture is to be changed, higher education should take some positive initiatives and the idea of 'Value Education' is one of the initiatives to solve this social problem of anxiety.

Some of the sensitive teachers thought that the college can do something positive as a remedy to this value crisis. The College administration supported the concept. The Value Education Cell was constituted in 2016-17 for the purpose under the chairmanship of Dr.Ramesh S.Joshi and the other members (Miss.M.S.Ashtekar, Dr.S.M.Prayag) and curriculum of the value education has been framed for the B.Com III. The idea behind it is giving something valuable to the students while leaving the institution. Mr.V.V.Jadhav was included in the cell w.e.f.2018-19.

4. The Practice :

The institutional administration has perceived the need of value education and determined to do something concrete in this respect. Three teachers' value education committee has been constituted headed by experienced senior teacher. The committee has been well shouldering the responsibility, following are the major actions executed for the objective centered conducting of the activity.

- Curriculum has been framed for the students of B.Com III and M.Com II classes. It contains several value based topics, for example – following are some of the exemplary titles of the topics – values in the life of Shivaji Maharaj, Ahilyabai Holkar, Dr. B.R. Ambedkar, Dr. A.P.J. Abdul Kalam etc – Nation, National integration, patriotism, values in saints' literature – Dnyaneshwar, Namdeo, Saint Kabir, Tukaram etc. – Social responsibility – Philosophy of Swami Vivekananda, Tagore, Gandhiji.
- Schedules for Term-I and Term-II are prepared; normally 10 sessions of 1.50 hrs each are conducted in term.
- The Resource persons are invited from external institutions, social workers, eminent scholars.
- Teachers from our staff members are also invited to deliver the lectures, the objective behind it is that our staff should also become well acquainted with our great values.
- All the sessions are conducted and anchored by the selected students from B.Com III. This is the students conducted programme.
- The Principal/Vice-Principal also attends the session and many times contribute some valuable inputs.
- At the end of each session a noble ancient prayer is sung by all the participants.

Following is the prayer

The original prayer is in Sanskrit (as given in the link at the Value Education Cell weblink)

(Meaning- Let all be happy and free from all worries, anxieties, let all may see all Good, No one be suffering from any sorrow.)

- Each session is conducted in very enthusiastic manner and in the holy atmosphere.

Limitations / Constrains: Availability of proper resource person is the main constraint. In the busy academic schedule, proper preference to conduct this programme also becomes difficult. As the value education is not any part of students academic evaluation and scoring the marks, student's response is the outcome of special efforts.

5. Evidence of success :

Value education itself is intrinsically valuable, consequently success is certain. Definitely the programme is successful and gradually gaining students' response to large extent. Following are some of the behavioral changes perceived within the students, as an impact of value education.

- Students are being impressed with a sort of bliss and feel good atmosphere is being experienced.
- Some of the students are found approaching concerned teachers with their queries on ethical issues.
- Some of the students are found provoking against women abuse, violence, corruption etc social evils.
- Few of the students have left their bad habits and undisciplined behavior
- There are definitely some good indicators in respect of behaviors with opposite genders.

Really speaking, the success or result of the value education is a behavioral phenomenon and it is always inexact. It can't be quantified or there can't be any concrete measurement or criteria for the verification. The college has assigned special responsibility of behavioral observation and behavioral evaluation of the students. Through such observation reports, behavioral changes can be perceived.

6. Problems encountered and resources required :-

Very few problems are encountered, of which some are presented below:-

- The main problem of availability of proper resource person. Suitable scholar relevant with the subject to be preached is normally unavailable.
- Response of the students could be gained after proper follow up and efforts of popularizing the programme.
- Assessment of the programme outcomes is quite difficult as it is behavioral phenomenon. Human behavior is always instable issue, todays behavioral assessment may not be constant for tomorrow.

Many resources are not required for the arrangement and conducting the practice, except proper resource person. Reference books and other relevant literature should be available in the library. Almost all teachers should show the keen interest in the activity and their whole hearted contribution must be obtained. These are the prime requirements.

7. Notes :-

- Value education must be a part of main stream in university education.
- Full financial grant must be provided for value education.
- Curriculum should be framed by the University Graduation and post-graduation level, irrespective of stream of education.
- Value education must be considered for authentic internal assessment of the students.
- Weblink for details- http://dcomm.org/value-education/

File Description	Document
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Endeavour to develop Entrepreneurial instinct within the students and to generate employment:

Since the formation of our institution Entrepreneurship and employment opportunities are the inbuilt elements in all activities. It has been considered as an area of utmost priority and thrust. These priorities issues play the vital role in making the students self dependent and self sufficient. These issues are not just financial matters but closely related with the creation of pride and self esteem within the rising generation. It has been experienced that the students can't involve in their academic preparation only because forthcoming life struggle and concerned worries and anxieties, consequently scholar students also inspite their talent they can't accomplish whatever they desire and deserve. The institution has come to the conclusion that special emphasis on these priority issues and thrust area is the only remedy.

Initiatives to develop Entrepreneurial instinct: The following major initiatives have been taken -

Formation of Entrepreneurship Development Cell (EDP Cell): At the beginning of every academic year the cell is constituted with 3-4 capable and interested faculty members. In the first meeting of the cell annual plan of the activities to be performed is chalked out. According to the plan and schedule, activities and events are performed. Some of the activities and events are mentioned below

- **Three days workshop** in collaboration with Maharashtra Centre for Entrepreneurship development (MCED) during 8th to 10th Feb.2016 and 7th and 8th Jan 2019.
- **One day workshop for girl students:** - A workshop for girl students has been conducted on 26th Jan 2017 in respect of handmade craft articles (103 girls)
- **Seminar on soft skill: -** on 5th Aug 2016 to impart various soft skills within the students. E.g. communication skill, listening skill, reading and writing skill, DTP etc. 50 students participated in the programme.
- **Seminar on Interview Skill**: The seminar was conducted on 27th Sept.2016 and mainly addressed

by Mr. Prashant Parkhe well-known authority in this field.

- **Mock Stock Event: Experiential Learning**: - The event was very innovative and uncommon. It is a virtual marketing. The event definitely contributed in the moulding the Entrepreneurial mindset of the participants.
- **Verve: - "An Initiative towards Entrepreneurship Development"** Verve is extreme degree of enthusiasm. The event has been conducted to highlight the significance of Entrepreneurship being need of an hour.. The 2 days event was conducted and number of participants were as under :

Year	Duration	Participants
2014-15	19th and 20th Sept. 2014	491+30=521
2016-17	30th and 31st Dec. 2016	386+30=416
2017-18	29th and 30th Dec. 2017	710+30=740
2018-19	31st Dec. 2018 and 1st Jan. 2019	1113+30=1143

Sample weblink- http://dcomm.org/wp-content/uploads/2019/04/Verve-2018-19.pdf

- - Conception of Entrepreneurial instinct and development of Entrepreneurial mindset are abstract things, immeasurable, unseen and untouched. So it is a very difficult to present actualness of our endeavor in tangible form. In spite of this few expansion of successful Entrepreneurship can be presented as our at least partial contribution in it.

Some of our students are engaged either in business or profession. Sunrich mineral drinking water company, Gajraj Steel Industries (Mr. Malang), Chain of wada paw food centre (Mr. Pimple), Paprunia oil industry, Agrawal Printing press, Jyoti hardware's (Mr.Dhoot), Ramanji Taylors etc. approximately more than 100 Ex-students are successful businessman in the latur city, and many are at other places.

Some successful professional are here who were encouraged through our EDP cell. Chartered accounts, individuals and firms are well established. Teachers and professor in the faculty of commerce and management, tax consultant, insurance agents, financers, auditor in co-operative sectors, business consultant, coaching classes and academies, educational institutes. Such professionals are well established in the latur city and other places, who are grateful to our institutions. Some of our faculty members are invited in other institutions to deliver a speech on Entrepreneurship, which is considered as a gift of our Entrepreneurial endeavor. Our PG students have proved their deep interest and excellence in presentation a projects and seminars on this issue.

Career Guidance and Placement cell:-

With a view to accomplish the Cell objectives, following efforts are taken by the institutions.

- Guest lectures are arranged for final year students for showing them relevant career paths.
- Campus interviews are arranged through contact with the industrialist, corporate sector and other Entrepreneurs'. Final year students are deputed for industrial training purpose, particularly in the MIDC area in the Latur.
- Some journals on career development are made available e.g.-
- Careers 360, competition success review, Pratiyogita Darpan, Banking services Chronical etc.
- Few industrial visits are arranged in order to inspire the students for career and employment search.
- Interested students are encouraged to participate in seminars and discussions on employment

generation.

Achievements:-

Students are employed in ICICI bank. Many students are employed as Accountants in chartered accountant firms. Some of the students are employed in corporate sector in MIDC and small industries in MIDC. Many students seek direction for their further education which can be useful in building their careers e.g. CA, CS, MBA, DTL etc. During 2013-14 to 2018-19, our 195 students are placed through the Placement Cell. **Weblink-http://dcomm.org/career-counseling-and-placement-cell/**

Mission Siddhika for self-employment

The college through collaboration with the ICICI Securities and NISM has partnered in this mission of women financial empowerment. The training cost, the evaluation cost, final online examination fees, registration for the ARN fees etc. is sponsored by them. Our 32 girl students qualified all the levels and are certified as Independent Financial Advisors (IFAs) and Mutual Fund distributors. **Weblink-http://dcomm.org/wp-content/uploads/2019/05/Report_NISM_SidhdhikaLatur_2018-19.pdf**

Career in Cost and Management Accountancy

The college through a MoU with the Institute of Cost Accountants of India (ICAI) has conducted various workshops, teachers' trainings, chapter visit at Aurangabad etc. In the first batch 28 students have successfully qualified in the CMA Foundation Course and entered the second level (Intermediate). **Weblink-http://dcomm.org/cma/**

By this way maximum possible efforts are taken for Entrepreneurship development, employment opportunities and career building, it is sure that we are successful to large extent and quite satisfied.

File Description	Document
Any additional information	View Document

5. CONCLUSION

Additional Information :

The management has a vision to develop the college in a specific way. The learning resources, the infrastructure, technology, faculty, academic programmes etc, all aspects of education are taken care of, to achieve the desired objectives. The college performance is evident through the Awards and recognitions received for various academic/social aspects.

- Best Exam Centre Award from the parent university (2010)
- Our parent institute (Dayanand Education Society, Latur) has been awarded with the Shahu-Phule-Ambedkar Award (2012-13) from the Department of Social Welfare, Government of Maharashtra-The organizations working in various fields of social justice for a minimum 15 years in Maharashtra are eligible for the selection process. The nature of the award is Rs.15 lakhs, Memento and silver citation.
- Celebration of Golden Jubilee Year in presence of Hon President of India Shri.Pranab Mukherjee and other dignitaries in 2013-14
- The Best International Principal Award form SOF-ICSO for 2 years (2017-18 & 2018-19) for promoting students towards a better career option
- FinLit Cell- In-charge teachers felicitated for continuous five years by NCFE (2013-14 to 2017-18) for promoting financial literacy among various stakeholders
- Award from Gandhi Research Foundation, Jalgaon for promoting Gandhian philosophy
- General Championship in University Youth Festival consecutively for 2 years (2017-18 and 2018-19)
- Merit rankers in university exams, Avishkar research, Sports/Cultural activities, SWAYAM-NPTEL National Toppers, Top Performing Mentors etc.
- The college has got 'A' grade with 540 out of 560 marks in Academic and Administrative Audit (2016-17 to 2018-19).
- In addition to the above achievements, the college is a recognized test centre of state, national online/offline examinations conducted by Tata Consultancy Services (TCS), Institute of Chartered Accountants of India (ICAI), Government of Maharashtra, MSRTC, National Testing Agency (NTA) etc.

Concluding Remarks :

The college has always made efforts to enhance the quality of its programmes through accommodating the views of stakeholders and adopting an inclusive policy. The college has blended effectively the university curriculum and the curriculum of the college in pursuit of the mission of building excellent career and holistic development of the learners. To mention, a few of them;

- Effective curriculum delivery through a well planned and documented process, teachers in university BOS, introduction of value added/skill based courses, CBCS system since 2016-17, students' projects, feedback system and ATRs
- High demand ratio for programmes/courses, use of student centric methods, effective class teacher/mentor system, qualified and experienced teachers, reforms in CIE system, TOP
- The holistic development of students reflected in results, placements and self employment.
- 36% Student Progression ratio, The College results are more than university results. During 2013-14 to 2018-19, our 195 students are placed through the Placement Cell.

- Scholarship-freeship (66.29% beneficiary students), Registered and functional Alumni Association
- Strategic plan and implementation, e-governance, Increasing use of ICT in education, office automation, library automation
- Code of conduct for stakeholders, code of conduct for research, anti-plagiarism policy
- 17 linkages for student-teacher exchange, Internship, field work, on-job-training, research etc. and 8 functional MoUs with national institutions.
- Eco-friendly campus with green practices, Good infrastructural facilities,
- The IQAC has implemented all recommendations of NAAC Peer Team Report 2014. Its effectiveness is evident through the regular IQAC meetings, AQAR, NIRF, AAA, Financial and non-financial incentives, research budget, introduction of Value Added Courses, NPTEL local chapter, feedbacks, MRPs, quality enhancement events etc.
- The IQAC provides financial, non-financial incentives to teachers receiving awards/recognition; for publication of research papers; for attending conference/workshops etc.
- The distinctiveness of the college as reflected in EDP cell, Women Empowerment Cell, FinLit Cell, Value Education Cell, Career Guidance and Placement cell, Mission Siddhika for women financial empowerment, Special workshop for girls' students, events on soft skill, interviews, experiential learning etc.
- The college has prepared the strategic plan (2019-2023) for continuing the voyage of educational excellence and building excellent careers.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.2.3	Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years
	
	    1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years
	        Answer before DVV Verification:
	
		2017-18	2016-17	2015-16	2014-15	2013-14

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945	357	10	34	65 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
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944	357	10	34	63	 Remark : As per HEI supporting document provided, Yadav Sachin A. and Sagar Deepak R of 2013-14 and Patil Akash Prasad of 2017-18 did not appear for the Certificate Course examination, hence the nos have been changed accordingly.

1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years
	
	    1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years
	        Answer before DVV Verification : 14
	        Answer after DVV Verification: 0
	
	    Remark : DVV has considered provided courses in 1.2.3 as certificate diploma program , same will not be considered as value added courses in this metric.

1.3.3	Percentage of students undertaking field projects / internships
	
	    1.3.3.1. Number of students undertaking field projects or internships
	        Answer before DVV Verification : 813
	        Answer after DVV Verification: 813
	
	    Remark : Provide internship competition certificate of Bedi Neha Naresh , Gore Rushikesh Arun, Paul Swati Balaji, Swami Monika Atish in Computer Application and Yadav Dayanand Niruvati, Patil Sagar Raghunath, More Anmol Dhanraj and Asopa Mayank Vinod in Banking Insurance for the year 2017-18.

2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1324	1331	1103	1069	884

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1324	1331	1103	1069	884

Remark : DVV has considered SC, ST, OBC and others.

2.2.3	Percentage of differently abled students (Divyangjan) on rolls 2.2.3.1. Number of differently abled students on rolls Answer before DVV Verification : 6 Answer after DVV Verification: 6

2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years 2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	2	2	3	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	2	2

Remark : DVV has not considered Certificate of Appreciation by SWAYAM-NPTEL in 2017-18 and Outstanding Research Presentation Award in 2014-15.

3.1.1	Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs) 3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs) Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1.65	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

| 3.1.3 | Number of research projects per teacher funded, by government and non-government agencies, during the last five year

    3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years
        Answer before DVV Verification : 11
        Answer after DVV Verification: 0
    3.1.3.2. Number of full time teachers worked in the institution during the last 5 years
        Answer before DVV Verification : 42 |
|-------|--------|

| 3.3.4 | Number of research papers per teacher in the Journals notified on UGC website during the last five years

    3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years
        Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	3	5	4	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	1	3	3
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| 3.3.5 | Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

    3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years
        Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	15	10	25	8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	13	10	19	6
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3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	2	2	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	1	1

3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30	36	21	26	14

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
20	26	12	22	6

3.5.1	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
17	9	7	6	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

15	7	5	4	0

3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)
	
	    3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)
	        Answer before DVV Verification:
	
		2017-18	2016-17	2015-16	2014-15	2013-14

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8	4	2	2	2 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
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6	2	2	2	2	

4.2.6	Percentage per day usage of library by teachers and students
	
	    4.2.6.1. Average number of teachers and students using library per day over last one year
	        Answer before DVV Verification : 260
	        Answer after DVV Verification: 93
	
	    Remark : DVV made the changes as per report of teachers and students using library on 8/8/2017, 31/10/2017, 4/12/2017, 6/11/2017 and 4/12/2017 provided by HEI.

5.1.2	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years
	
	    5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years
	        Answer before DVV Verification:
	
		2017-18	2016-17	2015-16	2014-15	2013-14

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14	9	21	31	36 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
13	8	20	30	35	 Remark : Supporting documents not provided by HEI for the year 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18.

5.1.5	Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
220	102	10	34	65

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : DVV has considered courses in 1.2.3 as certificate diploma program , same will not be considered as Vocational Education and Training (VET) in this metric.

5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	5	1	2	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	5	1	2	0

Remark : DVV has considered awards received from AIU.

5.3.3	Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
35	32	37	45	41

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
28	24	28	32	29

6.3.2	Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years
	6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years
	Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7	3	5	12	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	4	12	0

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years
	6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years
	Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
29	26	12	8	36

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
28	24	12	3	36

Remark : DVV has considered Minimum 2 days programs here.

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year
	6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years
	Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	5	3	2	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	3	2	3

Remark : DVV made the changes on the pro-rata basis of provided documents pertaining to Teachers Training Workshop at Manashakti, Lonawala and Financial Education Week-AIWMI

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	8	10	6	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
8	6	10	6	3

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
25	20	20	11	13

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
7	8	5	5	4

7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	10	6	6	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	2	1	1

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
14	13	11	11	11

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
13	13	10	10	10

2.Extended Profile Deviations

ID	Extended Questions
1.3	Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
661	643	536	478	451

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
820	791	698	678	587

2.2	Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
42	42	43	39	41

Answer After DVV Verification:

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2017-18	2016-17	2015-16	2014-15	2013-14
42	42	43	41	41