
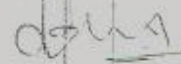
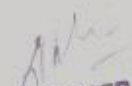
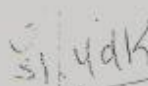


DAYANAND COLLEGE OF COMMERCE, LATUR

Report of the Career Oriented Course in Business Accounting from 2013-14 & 2014-15
University Approval (from 2009-10), Syllabus and List of students for the Course

स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड.		Phone: (02462) 229242 / 43 Fax: (02462) 229245 / 229214
जा.क. शैक्षणिक / ०१ / सी.ओ.सी. / २००९-२०१० / 2422		दिनांक: 30/12/2009
प्रति, भा.परीक्षा नियंत्रक, प्रस्तुत विद्यापीठ.		
विषय : सी.ओ.सी. अभ्यासक्रमाबाबत.....		
महोदय,		
बरील विषयास अनुसरून कळविण्यात येते की, दयानंद वाणिज्य महाविद्यालय, लातूर यांचे महाविद्यालयात Career Oriented Courses अभ्यासक्रमा अंतर्गत Business Accounting या विषयाच्या अभ्यासक्रमास शैक्षणिक वर्ष २००९-२०१० पासून मान्यता देण्यात आलेली आहे.		
— तसे सदरील विषयाच्या अभ्यासक्रमाची एक सत्यप्रत आपणाकडे पुरविल गेल्या त्या कार्यवाहीस्तव पाठविण्यात येत आहे.		
 संचालक महाविद्यालय & विद्यापीठ विकास मंडळ		
प्रत माहितीस्तव :- भा.प्राचार्य, दयानंद वाणिज्य महाविद्यालय, लातूर		
 LECTURER Dayanand College of Commerce LATUR.		
 Kubde Meeting Letters 28/01/10		


Year -1						
Name of the value added courses (with 30 or more contact hours) offered during last five years	Course Code	Year of offering	No. of times offered during the same year	Year of discontinuation	Number of students enrolled in the year	Number of Students completing the course in the year
Career Oriented Course in Business Accounting	COC-BA	2013-2014	1	2015-16	30	26
Year -2						
Career Oriented Course in Business Accounting	COC-BA	2014-2015	1	2015-16	19	19

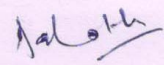
CAREER ORIENTED COURSE IN BUSINESS ACCOUNTING

(Under UGC Scheme)

STUDENTS LIST (ACADEMIC YEAR, 2013-14)

Roll No.	Name of student
A1	Barbole Radha
A2	Bawage Sandhya Gundappa
A3	Bhalerao Satish Sahadev
A4	Bhalerao Vishal Sahadev
A5	Deshmukh Anant Vaijanath
A6	Gade Ganesh Bhalchandra
A7	Ghuge Harishchandra Laxman
A8	Giri Kanchan Kamlakar
A9	Jadhav Jyotiram Manik
A10	Jadhav Mukta Nanasaheb
A11	Jadhav Pooja Nanasaheb
A12	Kalamuke Rutuja Ramkishan
A13	Kale Pooja Vyankatrao
A14	Kshirsagar Jagannath Bhimrao
A15	Kshirsagar Naganath Sugriv
A16	Kulkarni Vinaya Ashokrao
A17	Nilange Sachin Shivaji
A18	Pandhawale Amol Mahadev
A19	Sangapure Mangesh Jeevan
A20	Shinde Mahadev Ashok
A21	Sontakke Pramod Dileep
A22	Suryawanshi Dynaneshwar Haridas
A23	suryawanshi Ravi Bhaskar
A24	Suryawanshi Vikas Uttam
A25	Swami Gaurav Baburao
A26	Vyanjane Sushilkumar Eknath
A27	Absent
A28	Absent
A29	Absent
A30	Absent


Co-ordinator
(Prof. K. S. Biyani)


Principal
Principal
Dayanand College of Commerce,
LATUR.

Establishment Year : 1961
Independent : 1970
NAAC Accredited : B++ Grade



Phone No.: (02382) 221349, 220602
Fax No. : (02382) 221349
Email : dcomm@rediffmail.com

Dayanand Education Society's

Dayanand College of Commerce, Latur

(Affiliated to - Swami Ramanand Teerth Marathwada University, Nanded.)

Laxmiraman Lahoti
President

Ramesh Biyani
Secretary

Dr. A. V. Palnitkar
M.Com., M.Phil., Ph.D.
Principal

Ref. No. : U-5/2014-2015/.....

Date : 08.04.2015

To,
The Controller of Examinations,
Swami Ramanand Teerth
Marathwada University, Nanded.

Sub. : COC in Business Accounting Marklist (Summer 2015) with CD.

Respected Sir / Madam,

Please find enclosed herewith the hard and soft copy of Marklist of COC in Business Accounting, Summer 2015. The details are as follows -

Sr.No.	Subject	No.of Papers	No.of Stud.
1.	Certificate Course in Business Accounting	04	19

Please accept the fees of Rs.3,800/- of 19 students (Rs.200 per student) in Demand Draft.

D.D. No. 983924

Date of D.D. 08-04-2015

Bank of Maharashtra, MIDC Branch, Latur.

Kindly acknowledge the receipt and oblige.

Thanking you,

Yours sincerely,

Principal

Dayanand College Of Commerce
LATUR

o/c

DAYANAND COLLEGE OF COMMERCE, LATUR


Course Name : COC in Business Accounting

College Code : 302

Course Subject Name : All subjects.

Year : 2014-15

Sr. No	Seat No.	Candidates Name	Total Marks		Result	Percentage (%)	Remark
			Total Out of	Marks Obtain			
1	BA-01	LOKRE UJAWALA	400	323	Pass	80.75	
2	BA-02	PANDHAVLE PRIYA	400	291	Pass	72.75	
3	BA-03	MULE PRIYANKA	400	311	Pass	77.75	
4	BA-04	SUTAR ROHINI	400	290	Pass	72.50	
5	BA-05	ZUNZARE PRIYANKA	400	317	Pass	79.25	
6	BA-06	YADAV GOVIND	400	243	Pass	60.75	
7	BA-07	GAIKWAD TANAJI	400	257	Pass	64.25	
8	BA-08	CHIRKE BHAVANA	400	289	Pass	72.25	
9	BA-09	GHODKE NAVANATH	400	261	Pass	65.25	
10	BA-10	UPHADE MAYURESH	400	237	Pass	59.25	
11	BA-11	UGALE SADHANA	400	268	Pass	67.00	
12	BA-12	SONI RAHUL	400	242	Pass	60.50	
13	BA-13	VIBHUTE ASHISH	400	241	Pass	60.25	
14	BA-14	PENDKAR ROHAN	400	248	Pass	62.00	
15	BA-15	PATHAN MANSURAHMED	400	248	Pass	62.00	
16	BA-16	JOSHI AISHWARYA	400	259	Pass	64.75	
17	BA-17	MALI SANDHYA	400	294	Pass	73.50	
18	BA-18	CHAVAN SONALI	400	276	Pass	69.00	
19	BA-19	YADAV DNYANESHWAR	400	275	Pass	68.75	


 (Prof. Dagdu Shaikh)
 COORDINATOR


 (Dr. Atmaram Palntikar)
 PRINCIPAL

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

COLLEGE NAME : 302, DAYANAND COLLEGE OF COMMERCE

INTERNAL & THEORY MARKS OF COC COURSE

COURSE NAME : COC IN BUSINESS ACCOUNTING

SR.NO.	SEAT NO.	Name of Student	THEORY MARKS				INTERNAL MARKS				TOTAL MARK
			Comm. Skills	Intro. Busi	Fun. Of A/c	Tally	Comm. Skills	Intro. Busi	Fun. Of A/c	Tally	
			80	80	80	80	20	20	20	20	400
1	BA-01	LOKRE UJAWALA	68	64	56	55	20	20	20	20	323
2	BA-02	PANDHARLE PRIYA	62	58	46	45	20	20	20	20	291
3	BA-03	MULE PRIYANKA	68	61	54	50	20	18	20	20	311
4	BA-04	SUTAR ROHINI	58	58	40	55	19	20	20	20	290
5	BA-05	ZUNZARE PRIYANKA	68	66	55	50	20	18	20	20	317
6	BA-06	YADAV GOVIND	45	40	40	40	18	20	20	20	243
7	BA-07	GAIKWAD TANAJI	55	42	43	40	19	18	20	20	257
8	BA-08	CHIRKE BHAVANA	58	48	56	50	19	18	20	20	289
9	BA-09	GHODKE NAVANATH	56	40	44	42	19	20	20	20	261
10	BA-10	UPHADE MAYURESH	40	42	40	40	17	18	20	20	237
11	BA-11	UGALE SADHANA	40	61	40	50	17	20	20	20	268
12	BA-12	SONI RAHUL	45	42	40	40	17	18	20	20	242
13	BA-13	VIBHUTE ASHISH	44	46	40	40	17	14	20	20	241
14	BA-14	PENDKAR ROHAN	50	41	40	40	18	19	20	20	248
15	BA-15	PATHAN MANSURAHMED	50	45	40	40	18	15	20	20	248
16	BA-16	JOSHI AISHWARYA	50	51	40	40	18	20	20	20	259
17	BA-17	MALI SANDHYA	60	48	56	50	20	20	20	20	294
18	BA-18	CHAVAN SONALI	63	45	48	40	20	20	20	20	276
19	BA-19	YADAV DNYANESHWAR	65	50	40	40	20	20	20	20	275

(Prof. Dagdu Shaikh)
COORDINATOR

(Dr. Atmaram Paintlikar)
PRINCIPAL



Dayanand College of Commerce, Latur

Name of the Programme: Career Oriented Course in Business

Accounting

Programme Code: COC-BA

Curriculum of the Programme w.e.f. 2010-11

Collaborative Institute: UGC

The first batch of the Career Oriented Course in Business Accounting (UGC Sponsored) was started in 2010-11.

The details of the Programme are as under:

Sr.No.	Name of the paper	Marks	Study hours
1.	Fundamentals of Business Accounting	100	50
2.	Introduction to Business	100	50
3.	Communication Skills	100	50
4.	Tally Paper-I	100	50
	Total	400	200

Shri.D.J.Shaikh
Course Coordinator

Principal

The curriculum, paper-wise syllabus (as revised in 2013-14) is given below;

COC IN BUSINESS ACCOUNTING

(DIPLOMA COURSE)

➤ SUBJECT LIST

- 1) Fundamentals of Business Accounting**
- 2) Introduction to Business**
- 3) Communication Skills**
- 4) Tally Paper-I**

COC IN BUSINESS ACCOUNTING

(Diploma Course, 2013-14)

Fundamentals of Business Accounting

Chapter 1 :- Introduction of book-keeping and Accountancy

Meaning and Definition, Importance of Book-keeping and Accountancy, Branches of Accounting, Basic Accounting Terminologies, Accounting Standards, Double Entry System, Types of Accounts and Rules of Accounts.

Chapter 2 :- Source Documents Required For Accounting

Meaning, Contents and Specimen and details of all Business Documents. Types of Documents.

Chapter 3 :- Journal and Subsidiary Books and Trial Balance

Meaning, Need and Definitions & Assignments

Chapter 4 :- Financial Statements of Proprietary Concern

Meaning and Need of Final Accounts, Preparation of Trading account, Profit & Loss Account, Balance Sheet.

Chapter 5 :- Accounts of 'Not For Profit' Concerns

Meaning and Need of Non Profit Concern & Final Accounts.

Reference Books :-

- 1) 11th Standard Account Books
 - 2) 12th Standard Account Books
- Practical Assignments on Each Topic Related to Various Types of Business Original Documents , Bills, Invoices available in the Market.

COC IN BUSINESS ACCOUNTING
(Diploma Course, 2013-14)

Introduction to Business

Chapter I : Business

Meaning, Classification of Business, Role of Profit in Business, Small Scale Industry, Tiny sector, Cottage and Rural Industry.

Chapter II : Organisation

Introduction, Classification of Organisation- Private and Public organization, Distinguish between private and public organization.

Chapter III : Retail Trade

Meaning of Retail Trade, Features of Retailers, Types of Retailers and Example of Retail business.

Chapter IV : Joint Venture

Meaning and Features of Joint Venture, Benefits of Joint Venture, Examples of Joint venture.

Chapter V : Co-operative Societies

Meaning, Definition and Importance of Co-operative Societies, Basic principles of Co-operative societies, Types/Forms of co-operative societies, Example of co-operative societies

Chapter VI : Multinational Companies

Meaning, Definition and Features of multinational companies, Examples of different multinational companies.

Chapter VII : Stock Exchange

Meaning, Functions of Stock Exchange, Bombay Stock Exchange (BSE), National Stock Exchange of India (NSEI) and Securities Exchange Board of India (SEBI).

Assisnments

- 1) Give five names of small scale industry, cottage and rural industry in Latur district.
- 2) Name some retail business and write organisation structure of that retail business.
- 3) Name few types of co-operative societies.
- 4) Name few famous multinational companies of India.
- 5) Watch CNBC channel and collect current information about senssex, nifty, etc.

COC IN BUSINESS ACCOUNTING

(Diploma Course, 2013-14)

Communication Skills

(Spoken English)

1. Greeting
2. Introducing
 - i) Yourself
 - ii) People to others
3. Inviting someone, Accepting and Refusing an Invitation
4. Making Request and responding to Request
5. Offering Help
6. Expressing Gratitude
7. Persuading
8. Congratulating and Responding to Congratulations
9. Complaining
10. Apologising and Responding to a Apology
11. Starting conversation with a stranger
12. Asking for someone's opinion
13. Asking someone to say something again
14. Asking if someone is able to do something
15. Describing Something
16. Thanking someone and Responding to thanks
17. Asking for, Giving and Refusing permission
18. Paying compliments, showing Appreciation, offering encouragement and Responding to them.

COC IN BUSINESS ACCOUNTING

(Diploma Course, 2013-14)

TALLY PAPER-I

Chapter 1 :- Introduction to Tally Software

Opening Screen of Tally Software, Creation, Shut, Select, Alter and Delete Company, Practical Business Assignments.

Chapter 2 :- Accounting Information

F11- :Features, F12- Configuration, Groups, Ledgers, Practical Business Assignments.

Chapter 3 :- Inventory Information

Inventory Masters, Stock Groups, Stock Category, Units of Measures, Stock Item, Practical Business Assignments.

Chapter 4 :- Accounting Vouchers

Accounting Vouchers, Maintain Billwise Details, Bills Registers, Outstanding Reports, Practical Business Assignments.

Chapter 5 :- Inventory Vouchers

Inventory Vouchers, Inventory Reports, Concept of Bills of Material (BOM) , Practical Business Assignments.

Chapter 6 :- Advanced Financial Accounting Features

Cost Categories and Cost Centers, Budgets and Control, Bank Reconciliation Statement, Practical Business Assignments.

Chapter 7 :- Taxation

Value Added Tax (VAT)

Central Sales Tax (CST)

Service Tax (ST)

Tax Deducted at Source (TDS)

Chapter 8 :- Accounting & Inventory Reports

Reference Books :-

- 1) Implementing Tally- (A.k. Nandani, BPB Publications.)
- 2) Tally, (Dagdu Shaikh, Aruna Prakashan.)

- Practical Assignments on Each Topic of Tally Related to Various Types of Business Organisations in the Market.
- Prepared a Separate Study Material for Tally Subjects in the form of Various Types Documents collected and Attached that document in the Spiral Binding for students use.

Swami Ramanand Teerth Marathwada University, Nanded

2476



CERTIFICATE

This is to certify that

Kulkarni Mugdha Dharmaraj

having successfully completed the U. G. C. prescribed
Career Oriented Full Time Certificate Course in
Business Accounting

conducted by Dayanand College Of Commerce, Latur.

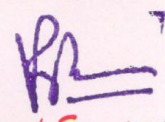
With Seatno 302-25

during the Academic Year 2011-2012 is hereby
awarded the certificate in Business Accounting

on this 2nd day of July, 2012

He / She has secured 69.75 % of marks.


Principal


Controller of Examinations